

**TEXAS CITY ATTORNEYS ASSOCIATION**  
*Official Application Form*  
*Certification of Legal Office*

City attorney: \_\_\_\_\_

City/Organization: \_\_\_\_\_

Address: \_\_\_\_\_

**Experience:** All attorneys in the applicant office must have engaged in the practice of municipal law for an average of 2 years. In the alternative, at least 75 percent of the attorneys in the applicant office must be eligible for individual certification as demonstrated by a statement of the city attorney. Please attach supporting documentation.

**Sponsor:** Applicant office must be sponsored by a city attorney who is a current TCAA member (assistant city attorneys must be sponsored by their city attorney).

Sponsor:  
\_\_\_\_\_

**Educational Requirements:** All attorneys in the office must demonstrate participation in a minimum of 10 hours of continuing legal education in municipal law within the 2 years immediately preceding application or by December 31 of the year in which application is made. Please attach documentation or a statement of compliance with educational requirements.

**All attorneys in the applicant office must be in good standing with the State Bar of Texas and the Texas City Attorneys Association.**

**STATEMENT OF THE APPLICANT**

*I hereby certify that the answers to all questions on this application form are true and correct. I agree to comply with the Texas City Attorneys Association's guidelines. I understand that failure to comply with the guidelines may result in revocation of the designation and certificate.*

\_\_\_\_\_  
*Signature (city attorney)*

\_\_\_\_\_  
*Date*

**The form must be completed and arrive at the TCAA office by the deadline posted on the TCAA website (<http://www.texascityattorneys.org>). Please enclose filing fee of \$ 100.00 and mail this form and supporting documentation to:**

Texas City Attorneys Association  
Merit Certification in Municipal Law  
1821 Rutherford Lane, Suite 400

Austin, TX 78754-5128