

**TEXAS CITY ATTORNEYS ASSOCIATION FALL CONFERENCE**

**5 MCLE Hours ★ 1 Hour of Ethics ★ Thursday, October 10**

*in conjunction with*



*Texas City Attorneys Association*

**Board of Directors Meeting**

San Antonio, TX

October 9, 2019

## **Agenda**

TCAA Board of Directors  
Wednesday, October 9, 2019  
Henry B. González Convention Center, Room 221D  
4:00 p.m.

1. Consider the minutes of the June, 19, 2019, TCAA Board Meeting in San Antonio.
2. Survey results of 2019 TCAA Summer Conference.
3. Staff report on the 2019 TCAA Fall Conference program and attendees.
4. TCAA board applicants and map.
5. Report from Subcommittee regarding the criteria for: (a) Galen Sparks/Susan Rocha Awards for Outstanding Public Service by an Assistant City Attorney; and (b) IMLA scholarships.
6. Consider amendments to the TCAA constitution.
7. Consider changes to TCAA Listserv.
8. TCAA budget update.
9. Consider local club or society affiliation policy.
10. TCAA involvement in the legislative process.
11. Approve program for Riley Fletcher in Austin.
12. Next board meeting to be held in Austin on February 21, 2020.
13. Other business.
14. Adjourn.

**TCAA  
Board of Directors  
2018-2019**

**President**

Sylvia Borunda Firth  
Sylvia Borunda Firth, PLLC  
P.O. Box 942  
El Paso, Texas 79946-0942  
915-532-7500 office  
915-248-9838 cell  
[SBFirth@FBKNLaw.com](mailto:SBFirth@FBKNLaw.com)

**First Vice President**

Paige Mims  
City Attorney  
P.O. Box 860358  
Plano, TX 75086-0358  
972-941-5235 office  
972-424-0099 fax  
[paigem@plano.gov](mailto:paigem@plano.gov)

**Second Vice President**

Alan Bojorquez  
Bojorquez Law Firm  
12325 Hymeadow Drive  
Austin, TX 78750  
512-250-0411 office  
512-250-0749 fax  
[alan@texasmunicipallawyers.com](mailto:alan@texasmunicipallawyers.com)

**Recorder**

Ron Stutes  
Potter Minton  
110 N. College  
500 Plaza Tower  
Tyler, TX 78702  
903-597-8311 office  
903-593-0846 fax  
[ronstutes@potterminton.com](mailto:ronstutes@potterminton.com)

**Directors**

Kuruvilla Oommen  
City Attorney  
825 W. Irving Blvd  
Irving, TX 75060  
972-721-4825 office  
972-721-2750 fax  
[koommen@cityofirving.org](mailto:koommen@cityofirving.org)

Slater Elza  
Underwood Law Firm  
P.O. Box 9158  
Amarillo, TX 79105  
806-379-0347 office  
806-242-0526 fax  
[Slater.Elza@uwlaw.com](mailto:Slater.Elza@uwlaw.com)

Kevin Pagan  
City Attorney  
P.O. Box 220  
McAllen, TX 78505  
956-681-1090  
[kpagan@mcallen.net](mailto:kpagan@mcallen.net)

Jennifer Richie  
City Attorney  
P.O. Box 2570  
Waco, Texas 76702-2570  
254-750-5688 office  
254-750-5888 fax  
[jenniferr@wacotx.gov](mailto:jenniferr@wacotx.gov)

Julie Fort  
Messer Fort & McDonald  
6371 Preston Road, Ste. 200  
Frisco, Texas 75034  
972-668-6400 office  
972-668-6414 fax  
[julie@txmunicipallaw.com](mailto:julie@txmunicipallaw.com)

**Past President**

Dottie Palumbo  
Bojorquez Law Firm  
12325 Hymeadow Drive  
Austin, TX 78750  
512-250-0411 office  
512-250-0749 fax  
[dottie@texasmunicipallawyers.com](mailto:dottie@texasmunicipallawyers.com)  
[m](#)

**TML Board Representative**

Marcus Norris  
Deputy City Attorney  
P.O. Box 1971  
Amarillo, Texas 79105-1971  
806-378-3563 office  
806-378-9394 fax  
[marcus.norris@amarillo.gov](mailto:marcus.norris@amarillo.gov)

TAB

1



**Minutes**  
TCAA Board of Directors  
Wednesday, June 19, 2019  
Hyatt Regency Riverwalk - San Antonio, TX

Board President Sylvia Borunda Firth called the meeting to order at approximately 4:30 p.m.

Board members present:

Paige Mims  
Alan Bojorquez  
Ron Stutes  
Slater Elza  
Jennifer Richie  
Julie Fort  
Dottie Palumbo  
Marcus Norris

Board members absent:

Kuruvilla Oommen

Board members present by phone:

Kevin Pagan

TML staff present:

Scott Houston  
Christy Drake-Adams  
Heather Ford  
Jacqueline Redin

Others present:

Ryan Henry

1. Consider the minutes of the February 15, 2019, TCAA Board Meeting in El Paso.

A motion to approve the February 15, 2019, board meeting minutes made by Dottie Palumbo was seconded by Slater Elza. Unanimously approved.

2. Staff report on the TCAA June 19-21, 2019, Summer Conference.

No action taken.

3. Consider changing criteria for: (a) Galen Sparks/Susan Rocha Awards for Outstanding Public Service by an Assistant City Attorney; and (b) IMLA scholarships.

Several options were discussed. Dottie Palumbo (chair), Ron Stutes, and Julie Fort agreed to serve on a subcommittee to bring a recommendation to the full board regarding a possible change in the criteria for receipt of the (a) Galen Sparks and Susan Rocha Awards; and (b) IMLA scholarships.

4. Consider working group's recommended amendments to the TCAA constitution.

The suggested constitutional amendments from the working group (consisting of Sylvia Borunda Firth, Marcus Norris, Kevin Pagan, Ron Stutes, Jennifer Richie, and Kuruvilla Oommen) were presented by Sylvia Borunda Firth. Further revisions were requested in relation to Article IV, §§ 3, 5 and Article VIII.

5. Adopt TCAA budget for fiscal year 2019-2020.

A motion to approve the budget as presented was made by Dottie Palumbo and seconded by Paige Mims. Unanimously approved.

6. Approve program for 2019 Fall Conference in San Antonio.

A motion to approve the draft program presented by staff was made by Ron Stutes and seconded by Julie Fort. Unanimously approved. Staff was directed to implement the program.

Slater Elza recommended, and the board requested, staff inquire about whether TCAA may also conduct a concurrent session at the Fall 2019 TML Annual Conference.

7. 2022 TCAA Summer Conference Site Selection.

A motion to accept the bid by San Luis Resort (Galveston) was made by Dottie Palumbo and seconded by Paige Mims. Unanimously approved.

8. 2023 TCAA Summer Conference Site Selection.

A motion to accept the bid by the Westin Riverwalk (San Antonio) was made by Slater Elza and seconded by Ron Stutes. Unanimously approved.

9. Consider coordinating CLE with Texas Police Chiefs Association.

The board directed Scott Houston to investigate conducting a one-day seminar at the Texas Municipal League in conjunction with the TPCA.

10. Next board meeting to be held on October 9, 2019, in San Antonio.

11. Other business.

The board unanimously agreed to hold the 2020 Riley Fletcher Seminar at the Texas Municipal League building on February 6-7. A board meeting will be held in conjunction with the seminar.

12. Adjourn.

TAB

2

# Initial Report

*TCAA Summer Conference 2019*

July 10th 2019, 8:12 am CDT

## Q1 - Please enter your name.

Please enter your name.

---

Clarissa M. Rodriguez

---

Mike Hayes

---

David Paschall

---

Brett Brewer

---

Suzanne West

---

Jonathan Koury

---

Andrew Quittner

---

Andrea Chan

---

Leslie Spear Schmidt

---

Katie Leininger

---

Bryan Guymon

---

Courtney White

---

Mary Kay Fischer

---

scott bounds

---

Lawrence G. Provins

---

Sharae N Reed

---

Carl R Allred

---

Sherri Russell

---

Mick McKamie

---

Eileen Hayman

---

Gary Smith

---

Jay Doegey

Neal Falgoust

Frank Garza

Brittani Miller

Jessica Sangsvang

Brandon Davis

Daniel Saluri

Jim Wright

Joe Angle

Jennifer Avendano

Brett Brewer

Lauren Crawford

Luke Cochran

Cara White

Stephanie Neal

Jeffery C Lewis

Mike Guevara

Carla Robinson

John J. Hightower

Susie Green

Amy McAtee

Frank Onion

Monte Akers

Steve Sheets

Ryan Brooke

## Q2 - Please provide your city or firm.

Please provide your city or firm.

Denton Navarro Rocha Bernal & Zech

Kerrville

Mesquite

Norman Law Firm

City of Del Rio

Bryan

Seguin

Olson & Olson (Houston)

City of Amarillo

Pearland

Underwood Law Firm, P.C.

Amarillo

City of Friendswood

houston

City of Pearland

Beaumont

Randle Law Office Houston, TX

LAKE JACKSON

TOASE

Messer, Fort & McDonald PLLC

Richmond

TCAP

City of Austin

Balcones Heights

TMLIRP

City of Fort Worth

Fielder and Davis

Mertzon

---

Livingston

---

Jacksonville

---

City of Brownsville

---

Norman Law Firm

---

City of Lewisville

---

Law Office of Cary L. Bovey, PLLC

---

TOASE

---

City of Denton

---

Texarkana

---

Guevara Decker Arrott

---

College Station

---

Olson & Olson

---

Risk Pool

---

Tulia

---

New Braunfels

---

Messer Fort McDonald

---

Round Rock

---

City of Lubbock

**Q3 - Please enter your job title.**

Please enter your job title.

Partner

City Atty

City Attorney

Member

City Attorney

Assistant City Attorney

City Attorney

Attorney

Senior Assistant City Attorney

Assistant City Attorney

Attorney

Assistant City Attorney

City Attorney

senior counsel

Deputy City Attorney

First Asst City Attorney

Associate Attorney

City Attorney

Partner

Partner

City Attorney

Executive Director

Assistant City Attorney

City attorney

Staff Attorney

Senior Assistant City Attorney

Attorney



City of San Angelo Deputy City Attorney

City Attorney

attorney

Assistant City Attorney

Member

Assistant City Attorney

Attorney

Partner

Assistant City Attorney

City Attorney

Partner

City Attorney

Senior counsel

Associate Director

City Attorney

First Assistant City Attorney

Partner

City Attorney

Assistant City Attorney

#### Q4 - Please rank the following sessions from Wednesday, June 19:

Question	Excellent		Good		Fair		Needs Improvement		Did Not Attend		Total
Constitutional Employment Law Claims (Vanessa Gonzalez)	36.96%	17	43.48%	20	8.70%	4	0.00%	0	10.87%	5	46
Unpopular Speech and the Heckler's Vote (Robert Higgason)	53.19%	25	34.04%	16	6.38%	3	0.00%	0	6.38%	3	47
Road Construction Contracts (Ron Stutes)	17.02%	8	57.45%	27	17.02%	8	0.00%	0	8.51%	4	47
Recent State Cases of Interest to Cities (Laura Mueller)	46.81%	22	42.55%	20	2.13%	1	4.26%	2	4.26%	2	47
City Ethics Commissions and Other Strange Creatures of Lore (Ryan Henry)	44.68%	21	40.43%	19	8.51%	4	0.00%	0	6.38%	3	47
Cybersecurity (Karen Kennard and Aaron Gregg)	21.28%	10	53.19%	25	17.02%	8	0.00%	0	8.51%	4	47

#	Field	Minimum	Maximum	Mean	Std Deviation	Variance	Count	Bottom 3 Box	Top 3 Box
1	Constitutional Employment Law Claims (Vanessa Gonzalez)	1.00	5.00	2.04	1.20	1.43	46	89.13%	19.57%
2	Unpopular Speech and the Heckler's Vote (Robert Higgason)	1.00	5.00	1.72	1.05	1.09	47	93.62%	12.77%
3	Road Construction Contracts (Ron Stutes)	1.00	5.00	2.26	1.02	1.04	47	91.49%	25.53%
4	Recent State Cases of Interest to Cities (Laura Mueller)	1.00	5.00	1.77	0.99	0.99	47	91.49%	10.64%
5	City Ethics Commissions and Other Strange Creatures of Lore (Ryan Henry)	1.00	5.00	1.83	1.04	1.08	47	93.62%	14.89%
6	Cybersecurity (Karen Kennard and Aaron Gregg)	1.00	5.00	2.21	1.05	1.10	47	91.49%	25.53%

## Q5 - Please rank the following sessions from Thursday, June 20:

Question	Excellent		Good		Fair		Needs Improvement		Did Not Attend		Total
Utility-Related Updates (Jamie Mauldin and Cody Faulk)	19.15%	9	65.96%	31	8.51%	4	0.00%	0	6.38%	3	47
Dockless Mobility Regulation (Jessica Sangsvang)	40.43%	19	53.19%	25	2.13%	1	0.00%	0	4.26%	2	47
Considerations for and Best Methods for Construction Project Delivery (Jeff Chapman)	40.43%	19	48.94%	23	6.38%	3	0.00%	0	4.26%	2	47
Responding to First Amendment Audits (Paul Christ)	72.34%	34	25.53%	12	0.00%	0	0.00%	0	2.13%	1	47
Short Term Rentals - Where Things Stand (Leslie Spear Schmidt)	25.53%	12	61.70%	29	6.38%	3	2.13%	1	4.26%	2	47
Substandard Structures (Jonathan Koury)	38.30%	18	44.68%	21	8.51%	4	0.00%	0	8.51%	4	47
Legislative Update (TML Staff)	82.98%	39	12.77%	6	2.13%	1	0.00%	0	2.13%	1	47
Administration of Public Improvement Districts/TIRZ (Julie Houston and Mary Petty)	4.26%	2	65.96%	31	19.15%	9	4.26%	2	6.38%	3	47
Regulating Condominium Projects (Tad Cleaves and Skye Masson)	10.64%	5	68.09%	32	10.64%	5	2.13%	1	8.51%	4	47
Open Meetings Act vs. Political Advertising (Danielle Folsom)	43.48%	20	43.48%	20	8.70%	4	0.00%	0	4.35%	2	46
Group Homes (Mick McKamie)	31.91%	15	48.94%	23	10.64%	5	0.00%	0	8.51%	4	47

#	Field	Minimum	Maximum	Mean	Std Deviation	Variance	Count	Bottom 3 Box	Top 3 Box
1	Utility-Related Updates (Jamie Mauldin and Cody Faulk)	1.00	5.00	2.09	0.92	0.84	47	93.62%	14.89%
2	Dockless Mobility Regulation (Jessica Sangsvang)	1.00	5.00	1.74	0.86	0.74	47	95.74%	6.38%

3	Considerations for and Best Methods for Construction Project Delivery (Jeff Chapman)	1.00	5.00	1.79	0.90	0.81	47	95.74%	10.64%
4	Responding to First Amendment Audits (Paul Christ)	1.00	5.00	1.34	0.69	0.48	47	97.87%	2.13%
5	Short Term Rentals - Where Things Stand (Leslie Spear Schmidt)	1.00	5.00	1.98	0.89	0.79	47	93.62%	12.77%
6	Substandard Structures (Jonathan Koury)	1.00	5.00	1.96	1.11	1.23	47	91.49%	17.02%
7	Legislative Update (TML Staff)	1.00	5.00	1.26	0.70	0.49	47	97.87%	4.26%
8	Administration of Public Improvement Districts/TIRZ (Julie Houston and Mary Petty)	1.00	5.00	2.43	0.89	0.80	47	89.36%	29.79%
9	Regulating Condominium Projects (Tad Cleaves and Skye Masson)	1.00	5.00	2.30	0.99	0.98	47	89.36%	21.28%
10	Open Meetings Act vs. Political Advertising (Danielle Folsom)	1.00	5.00	1.78	0.93	0.87	46	95.65%	13.04%
11	Group Homes (Mick McKamie)	1.00	5.00	2.04	1.09	1.19	47	91.49%	19.15%

## Q6 - Please rank the following sessions from Friday, June 21:

Question	Excellent		Good		Fair		Needs Improvement		Did Not Attend		Total
Update on Small Cell Deployment (Alfred Herrera)	34.78%	16	50.00%	23	8.70%	4	2.17%	1	4.35%	2	46
Taking the Zapruder Film: Facts and Fictions Relating to John F. Kennedy's Assassination (Hon. Andrew Edison)	89.13%	41	6.52%	3	0.00%	0	0.00%	0	4.35%	2	46
From Charlottesville to Austin: One City's Journey to Reconcile Its Confederate History (Neal Falgoust and Brion Oaks)	32.61%	15	50.00%	23	8.70%	4	0.00%	0	8.70%	4	46
Alexa, Please State Your Name for the Record (Gregory Miller)	21.74%	10	63.04%	29	8.70%	4	0.00%	0	6.52%	3	46
Ethical Implications of Advancing Technology (Ross Fischer)	52.17%	24	30.43%	14	10.87%	5	0.00%	0	6.52%	3	46

#	Field	Minimum	Maximum	Mean	Std Deviation	Variance	Count	Bottom 3 Box	Top 3 Box
1	Update on Small Cell Deployment (Alfred Herrera)	1.00	5.00	1.91	0.95	0.91	46	93.48%	15.22%
2	Taking the Zapruder Film: Facts and Fictions Relating to John F. Kennedy's Assassination (Hon. Andrew Edison)	1.00	5.00	1.24	0.84	0.70	46	95.65%	4.35%
3	From Charlottesville to Austin: One City's Journey to Reconcile Its Confederate History (Neal Falgoust and Brion Oaks)	1.00	5.00	2.02	1.09	1.20	46	91.30%	17.39%
4	Alexa, Please State Your Name for the Record (Gregory Miller)	1.00	5.00	2.07	0.94	0.89	46	93.48%	15.22%
5	Ethical Implications of Advancing Technology (Ross Fischer)	1.00	5.00	1.78	1.08	1.17	46	93.48%	17.39%

**Q7 - Please indicate your experience with the following elements of the conference:**

Question	Excellent		Good		Fair		Needs Improvement		No Opinion/Not Applicable		Total
Relevancy of Session Topics	58.70%	27	32.61%	15	8.70%	4	0.00%	0	0.00%	0	46
Reasonableness of Conference Pricing	43.48%	20	43.48%	20	4.35%	2	0.00%	0	8.70%	4	46
Publicity	52.17%	24	36.96%	17	2.17%	1	0.00%	0	8.70%	4	46
Location of Conference	54.35%	25	32.61%	15	8.70%	4	4.35%	2	0.00%	0	46
Hotel Facilities	60.87%	28	30.43%	14	6.52%	3	2.17%	1	0.00%	0	46
Hotel Staff	69.57%	32	23.91%	11	2.17%	1	2.17%	1	2.17%	1	46
Meeting Facility	68.89%	31	28.89%	13	0.00%	0	2.22%	1	0.00%	0	45
On-Site TCAA Staff	84.44%	38	8.89%	4	0.00%	0	0.00%	0	6.67%	3	45
Overall Opinion of Conference	66.67%	30	33.33%	15	0.00%	0	0.00%	0	0.00%	0	45

#	Field	Minimum	Maximum	Mean	Std Deviation	Variance	Count	Bottom 3 Box	Top 3 Box
1	Relevancy of Session Topics	1.00	3.00	1.50	0.65	0.42	46	100.00%	8.70%
2	Reasonableness of Conference Pricing	1.00	5.00	1.87	1.12	1.24	46	91.30%	13.04%
3	Publicity	1.00	5.00	1.76	1.13	1.27	46	91.30%	10.87%
4	Location of Conference	1.00	4.00	1.63	0.82	0.67	46	95.65%	13.04%
5	Hotel Facilities	1.00	4.00	1.50	0.71	0.51	46	97.83%	8.70%
6	Hotel Staff	1.00	5.00	1.43	0.82	0.68	46	95.65%	6.52%
7	Meeting Facility	1.00	4.00	1.36	0.60	0.36	45	97.78%	2.22%
8	On-Site TCAA Staff	1.00	5.00	1.36	1.01	1.03	45	93.33%	6.67%
9	Overall Opinion of Conference	1.00	2.00	1.33	0.47	0.22	45	100.00%	0.00%

**Q10 - Did you attend the Welcome Reception held at the Garden Terrace on Wednesday night?**

#	Answer	%	Count
1	Yes	54.35%	25
2	No	45.65%	21
	Total	100%	46

Q13 - Did you attend the Thursday night reception at Rio Plaza?

#	Answer	%	Count
1	Yes	47.83%	22
2	No	52.17%	24
	Total	100%	46



## Q11 - Please provide us with any thoughts you have regarding the receptions.

Please provide us with any thoughts you have regarding the receptions.

Always a great part of the conference

No thoughts. I would attend if my family was not with me.

The food available from the hotel was phenomenal. The space was insufficient for the number of people who wanted to sit and eat.

Space on Wednesday was a bit too crowded

The Garden Terrace was a bit small for the crowd.

I enjoyed the networking with cities that we don't normally see.

Enjoyed visitng with colleagues

Rio Plaza was hard to find (address was difficult) / no vegetarian options

The room at the Rio Plaza was extremely hot

More tables are needed. The food was great.

Very nice.

The Welcome Reception was wonderful. The food was good, great selection of drinks. And it was in the hotel. The Rio Plaza reception did not have as good a selection of food and beverage and the A/C did not seem to be working. I would have enjoyed having both receptions at the hotel.

Enjoyed the reception;

The dinner the first night was great!

A great opportunity to touch base with some of the attendees from other municipalities relating to common current issues.

Nice finish for each day

I always enjoy the opportunity to get together with colleagues in a social setting, so I love the receptions. Rio Plaza was a little tricky to find, but not too bad.

Wed. p.m. a bit crowded - needed a bigger room. Attended first hour at Rio - not crowded at all.

Very good.

Having them onsite will attract more attendees

Needed more seating at the Wednesday night reception

## Q10 - Please indicate any topics you would like to be included at future conferences.

Please indicate any topics you would like to be included at future conferences.

---

More employment, junk vehicles

---

Purchasing, city reactions to HBs 3167 and 2439, vesting, developments in development agreements, 380 agreements

---

Elections; Contracts; Insurance

---

how to encourage affordable housing without bringing down NIMBY

---

Transgender policies

---

Planning and Zoning topics

---

Intersection of FMLA/ADA/etc.

---

Can't think of anything right now

---

FEMA forms; takings without Williamson County

---

LGBTQ workplace issues

---

Municipal Bands

---

The collection, use, and risks of Big Data in municipal operations.

---

More legislation changes

---

employment law, economic development tools,

---

Federal and State government encroachment on home rule.

---

What is a "public" road if not implicitly dedicated/platted

---

What to do as we near the end of 99 year lake lot leases

---

Nitty gritty actual practice tips for basic litigation that we will all encounter. Some of us aren't litigators by training, and there is precious little information out there about doing the basic litigation expected from even a purely general counsel office - condemnations, F-5 appeals, etc. It would be so helpful, at least to me.

---

An employment law update would be helpful. Even if it is just confirming that not a lot has changed.

---

Elections/Bonds, Homelessness Legal Considerations, Affordable Housing Legal Issues

---

[First, an oops: please change my previous response to "Excellent" on Paul Christ's topic and presentation.] Can part of Thursday afternoons be used for breakout segments for more varied topics? Perhaps generally geared more towards city size? With my city of less-than-40,000 size, for example, I could have used a deeper dive into "what have the courts and legislature done now that prompts cities to revise its Code of Ordinances" and public/private contracting/projects, less dockless mobility & VRBO's.

---

First amendment rights impact on city council meetings

---

Cities actions in response to newly enacted laws.

---

How the Sharpstown Scandal Played Out and Still Affects us Today, presented by Monte Akers and Bob Heath

More detail of the implications of new laws following the legislative session

## Q11 - Additional comments regarding the conference:

Additional comments regarding the conference:

The short 30 to 45 minutes are great. But when condensing a large topic, maybe speakers could focus in one area vs overview. The first one on First Amendment for example. She was amazing, and had so much knowledge. She gave a really great overview. I would have liked a more in-depth view of some of her topics. I know others may say exactly the opposite, so it's all relative!! Thanks for the truly great trainings.

One of the best parts about Isla Grand and Lost Pines is the availability of free entertainment in the form of beach access, pools, trails, etc. Resorts are preferable to urban centers.

I appreciate everyone that planned and put the conference together. It takes alot of work.

Great conference overall, I always enjoy attending.

Ensure speakers stay in their allotted time - a couple of them on Wednesday went way long. All in all, a very good conference. Thank you!

Glad it wasn't in South Padre Island

none

SPI!

Overall a good conference. I don't think I would travel all the way to South Padre, though. Something more centrally located would be more useful. I also feel like several presenters simply grabbed a presentation off the shelf and didn't really take into account time constraints or the familiarity of the audience with some of the more esoteric topics.

na

I wish there had been more tables because I had to sit on the floor for part of the session. I did not think the hotel was very family friendly. I really liked the conference in bastrop better.

The River Walk is a sorry sight. Please convey to their Mayor who I very much enjoyed listening to that its time for codes compliance and infrastructure investment.

Great, as always

I know many people like South Padre, but it's a heck of a long way from East Texas. Centralized locations are better for the whole state.

I loved having the conference at the Hyatt Regency this year. Lots of places close by to eat, the hotel was nice, and the meeting facilities and staff were solid.

Overall a good conference. Had a good mix of subjects and the event was nice. Was disappointed in the food provided. There were multiple times where they ran out of food before I was able to get out of the room to the tables. Seems like enough food was not ordered to accommodate everyone.

Conf. room stayed cool ... excellent! Any thought of combining the half days into one whole day? And I wish there had been advance warning of breakfast quiche on Friday (yes, I would have gone elsewhere).

Very good conference.

This was one of the best ever. Good going Scott, Christy, Bill et al

Great conference

**Q14 - To enter your city or firm in the drawing for the free 2020 Summer Conference registration, please provide your email address:**

To enter your city or firm in the drawing for the free 2020 Summer Conference registration, please provide your email address:

---

clarissa.rodriguez@rampage-sa.com

---

Mike.hayes@kerrvilletx.gov

---

dpaschall@cityofmesquite.com

---

brettbrewer@normanlawfirm.com

---

swest@cityofdelrio.com

---

jkoury@bryantx.gov

---

aquittner@seguintexas.gov

---

achan@olsonllp.com

---

leslie.schmidt@amarillo.gov

---

kleininger@pearlandtx.gov

---

Bryan.Guymon@uwlaw.com

---

courtney.white@amarillo.gov

---

mfischer@friendswood.com

---

sbounds@olsonllp.com

---

lprovins@pearlandtx.gov

---

sharae.reed@beaumonttexas.gov

---

carl@jgradyrandlepc.com

---

srussell@lakejacksontx.gov

---

Mmckamie76@gmail.com

---

eileen@txmunicipallaw.com

---

gsmith@richmondtx.gov

---

jdoegey@tcaptx.com

---

neal.falgoust@austintexas.gov

---

fgarza@dtrglaw.com

---

bmiller@tmlirp.org

---

jessica.sangsvang@fortworthtexas.gov

---

brandon@bdavislaw.net

---

dan.saluri@cosatx.us

---

cityattorney@livingston.net

---

joeangle@normanlawfirm.com

---

jennifer.avendano@cob.us

---

brettbrewer@normanlawfirm.com

---

lcrawford@cityoflewisville.com

---

luke@boveylaw.com

---

cwhite@toase.com

---

stephanie.neal@cityofdenton.com

---

jlewis@arwhlaw.com

---

Guevara Decker Arrott

---

Crobinson@cstx.gov

---

jhightower@olsonllp.com

---

amcatee@erclawfirm.com

---

f.onion@nbtexas.org

---

makers@txcityattorney.com

---

Sheets & Crossfield, PLLC

---

rbrooke@mylubbock.us

TAB

3

**Texas City Attorneys Association**  
**Fall Conference in Conjunction with the Texas Municipal League Annual Conference**  
5 Hours of MCLE Credit (Including 1 Ethics Hour) – Course #174056935  
Thursday, October 10, 2019 – San Antonio, Room 225 A-D

8:00 - 9:00 a.m.	Registration
9:00 - 9:15 a.m.	<b>Welcome and Opening Remarks:</b> TCAA President, Sylvia Borunda Firth
9:15 - 9:45 a.m.	<b>Handling the “Teflon” Employee:</b> Regina Y. Moss, Assistant City Attorney, City of Tyler (.5 hr)
9:45 - 10:15 a.m.	<b>Update on Contracts Immunity:</b> Dan Richards and Daniel Riegel, Richards Rodriguez & Skeith LLP, Austin (.5 hr)
10:15 - 10:30 a.m.	Break
10:30 - 11:00 a.m.	<b>We Can’t Regulate That?: Limitations on Municipal Land Use Regulation in Texas:</b> Terry S. Welch, Brown & Hofmeister, L.L.P., Richardson (.5 hr)
11:00 - 11:30 a.m.	<b>The Racial and Gender Equity Assessment Process:</b> Anne Morgan, City Attorney, City of Austin, and Brion Oaks, Chief Equity Officer, City of Austin (.5 hr)
11:30 - Noon	<b>Game Room Regulation: A Success Story:</b> Thomas A. Gwosdz, City Attorney, City of Victoria (.5 hr)
Noon – 1:55 p.m.	TML Attendee Luncheon and Presentation (Separate Ticketed Event) or Lunch on Your Own
2:00 - 2:15 p.m.	<b>Business Meeting:</b> Election of TCAA Officers and Passing of the Gavel
2:15 - 2:45 p.m.	<b>Update on Drug Testing and Trends:</b> Clarissa Rodriguez, Denton, Navarro, Rocha, Bernal, & Zech, P.C., San Antonio (.5 hr)
2:45 - 3:15 p.m.	<b>Recent Federal Cases of Interest to Cities:</b> Randy Montgomery, D. Randall Montgomery and Associates, Dallas (.5 hr)
3:15 - 3:30 p.m.	Break
3:30 - 4:00 p.m.	<b>Implementing an Effective Right-of-Way Acquisition and Land Development Program:</b> Kayla Landeros, Naman Howell Smith & Lee, PLLC, Waco (.5 hr)
4:00 – 5:00 p.m.	<b>Ethics Considerations for City Officials:</b> Stefanie Albright, Lloyd Gosselink Rochelle & Townsend, P.C. (1 hr ethics)
5:00 p.m.	Adjourn

*To claim MCLE credit for today please see the instructions on the back of this page.*



Full Name	Email Address	Company	Title
Mapes, Jerris	jmapes@killeentexas.gov	City of Baytown	Assistant City Attorney
Alvarez, Courtney	calvarez@cityofkingsville.com	City of Kingsville	City Attorney
HEGGLUND, KINLEY	kinley.hegglund@wichitafallstx.gov	City of Wichita Falls	City Attorney
Rodriguez, Sylvia	Sylviarodriguezlaw@hotmail.com	City of Floresville	City Attorney
Guymon, Bryan	bryan.guymon@uwlaw.com	Underwood Law Firm, P.C.	Attorney
Riegel, Daniel	driegel@rrsfirm.com	Richards Rodriguez & Skeith LLP	Attorney
Norris, Marcus	marcus.norris@amarillo.gov	City of Amarillo	Deputy City Attorney
Cross, Roberta	rcross@thewoodlandstowship-tx.gov	The Woodlands Township	Township Attorney
Tschirhart, Scott	scott.tschirhart@rampage-aus.com	Denton Navarro Rocha Bernal & Zech, P. C.	Senior Associate
Davis, Kathy	kdavis@killeentexas.gov	City of Killeen	City Attorney
Bovey, Cary		City of Llano	City Attorney
Risley, Miles	milesr@cctexas.com	City of Corpus Christi	City Attorney
Fukuda, Paul	pfukuda@883help.com	City of Bridge City	City Attorney
Keefer, Andrew		Focused Advocacy, LLC	Senior Associate
Dosher, Julie	jdosher@njdhs.com	Nichols, Jackson, Dillard, Hager & Smith LLP	Senior Associate
Skehan, Paige	paigeskehan.law@gmail.com	City of Big Lake	City Attorney
Wade, Matt	matt.wade@uwlaw.com	Underwood Law Firm, P.C.	Attorney
James, Theresa	theresa.james@cosatx.us	City of San Angelo	City Attorney
Kean, Steve	skean@tylertexas.com	City of Tyler	Deputy City Attorney
McKay, Rob	rob.mckay@uwlaw.com	Underwood Law Firm, P.C.	Attorney
Kelley, Caroline	ckelley@txlocalgovlaw.com	Russell Rodriguez Hyde & Bullock, LLP	Attorney
SOLIS, TERIS	teris.solis@arlingtontx.gov	City of Arlington	City Attorney
Perkins, Val	VPerkins@foley.com	City of El Lago	City Attorney
Carr, Snapper	Snapper@focusedadvocacy.com	Focused Advocacy, LLC	Partner
Davis, Robert	rsd@flowersdavis.com	City of Bullard	City Attorney
HARRIS, HUNTER		City of Tahoka	Assistant City Attorney
Spratt, Melanie		City of McCamey	City Attorney
Chen, Alice		City of Stafford	City Attorney
Gervais, Bobby	bgervais@cityofmanvel.com	City of Manvel	City Attorney
Broocks, William	wbroocks@txlocalgovlaw.com	Russell Rodriguez Hyde & Bullock, LLP	Associate
Harris, Stephanie	sharris@paristexas.gov	City of Paris	City Attorney
Ortego, Ellis		City of Santa Fe	City Attorney
Reyna, Laura	attorneyortiz@gmail.com	City of Lytle	Assistant City Attorney
Hawk, Samuel	shawk@boyle-lowry.com	Boyle & Lowry, L.L.P.	Attorney
Ponton, Arvel	pontonrod@gmail.com	Town of Pecos City	City Attorney
Pingelton, Jerod	jpingelton@dumastx.gov	Pingelton Law Office	City Attorney
Gannaway, Julia	gannaway@laborcounsel.net	Ross Gannaway, PLLC	Partner
Dang, Trisha	tdang@sugarlandtx.gov	City of Sugar Land	Assistant City Attorney
Elza, Slater	slater.elza@uwlaw.com	Underwood Law Firm, P.C.	Attorney
Gwosdz, Thomas	tgwosdz@victoriatrix.org	City of Victoria	City Attorney
Chesser, William P.	pchesser@brownwoodtexas.gov	City of Brownwood	City Attorney
Cranford, Melissa	melissa@txmunicipallaw.com	Messer, Fort & McDonald, P.L.L.C.	Senior Attorney
Fox, Jim	jim@doverfox.com	City of Deer Park	City Attorney
Ray, Daniel	dray@ci.greenville.tx.us	City of Greenville	City Attorney
Davis, Brandon		City of Dayton	City Attorney
GONZALES, JESSE	jegonzalesjr@cityfs.net	City of Fort Stockton	City Attorney
Day, Jason	jason.day@roysecity.com	City of Royse City	City Attorney
Benton, Judith	judithb@wacotx.gov	City of Waco	Sr Asst City Attorney
Trevino, Lina	kcattorney@srcaccess.net	City of Brownfield	City Attorney
McGinnis, Maleshia	mmcginnis@nrhtx.com	City of North Richland Hills	City Attorney
Hernandez, Carlos	carlos@mlgtexas.com	Maldonado Law Group, PLLC	Associate Attorney

Anderson, Charles	charlesranderson@yahoo.com	Messer, Fort & McDonald, P.L.L.C.	Of Counsel
Cleaves, Tad		Bojorquez Law Firm, PC	Associate
Landeros, Kayla	klanderos@templetx.gov	City of Temple	City Attorney
Flores Beck, Maria Angela	angela@angelabecklawoffice.com	City of La Grange	City Attorney
Pullum, Deborah	dpullum@tylertexas.com	City of Tyler	City Attorney
Cooper, Gaylyn	gaylyn.cooper@portarthurtx.gov	City of Port Arthur	Sr. Asst City Attorney
Richie, Jennifer	jenniferr@wacotx.gov	City of Waco	City Attorney
Mueller, Laura	laura@texasmunicipallawyers.com	Bojorquez Law Firm, PC	Associate
Fort, Julie	Julie@txmunicipallaw.com	Messer, Fort & McDonald, P.L.L.C.	Partner
Zech, Charles		Denton Navarro Rocha Bernal & Zech, P. C.	Shareholder
Deaconson, David	deaconson@pakislaw.com	City of Lacy Lakeview	City Attorney
Cochran, Luke		City of Llano	City Attorney
Spugnardi, Janet	jspugnardi@cityofirving.org	City of Irving	Deputy City Attorney
Rodriguez, Art		City of Jarrell	City Attorney
Huffaker, W. Calloway	wch@poka.com	City of Tahoka	City Attorney
Reed, Sharae	sreed@beaumonttexas.gov	City of Beaumont	First Asst. City Attorney
Pertile, III, Arthur L.	APertile@olsonllp.com	Olson & Olson, L.L.P.	Partner
McDonald, Brenda	brenda@txmunicipallaw.com	Messer, Fort & McDonald, P.L.L.C.	Attorney
Oommen, Kuruvilla	koommen@cityofirving.org	City of Irving	City Attorney
Horner, Karen	karen.horner@baytown.org	City of Baytown	First Asst City Attorney
LeCompte, JP	jp.lecompte@cedarparktexas.gov	City of Cedar Park	City Attorney
OELKE, GREG	gregoelkepc@xit.net	City of Dalhart	City Attorney
HAMILTON, DAVID	parisattorney@gmail.com	City of Reno	City Attorney
Bojorquez, Alan	alan@texasmunicipallawyers.com	Bojorquez Law Firm, PC	Managing Attorney
Benadum, Gerald		City Secretary	City Attorney
Ramirez, Sr., Ignacio	ignacio.ramirez@baytown.org	City of Baytown	City Attorney
Petty, Ben	benp@plano.gov	City of Plano	Principal Budget Analyst
ODEFEY, ANN MARIE		City of Port Lavaca	City Attorney
Thatcher, Jon	jthatcher@cityofforney.org	City of Forney	City Attorney
Hyde, George		Russell & Rodriguez, LLP	City Attorney
Albright, Stefanie		Lloyd Gosselink Rochelle & Townsend, P.C.	Attorney
Hatch, Meredith	meredith@olvo.net	City of Hale Center	Deputy City Attorney
WALL, CARLY	carly@portlavacalaw.com	City of Port Lavaca	City Attorney
Weaver, Chad	cweaver@mylubbock.us	City of Lubbock	City Attorney
Biediger, Lisa	lbiediger@sanantonio.gov	City of San Antonio	Assistant City Attorney
Bullock, Bradford	bbullock@txlocalgovlaw.com	Russell Rodriguez Hyde & Bullock, LLP	Partner
Huynh, Victoria	victoria@plano.gov	City of Plano	Deputy City Attorney
Messer, William Andrew		Messer, Fort & McDonald, P.L.L.C.	Partner
Brooks, Natasha	nbrooks@odessa-tx.gov	City of Odessa	Sr Asst City Attorney
Green, Bruce	bgreen@cityoflufkin.com	City of Lufkin	City Attorney
Adams, Patricia	padams.lawoffice@gmail.com	Messer, Fort & McDonald, P.L.L.C.	Attorney
Provencio, Elizabeth	elizabeth.provencio@sanantonio.gov	City Attorneys Ofc City of San Antonio	First Asst City Attorney
Palumbo, Dorothy	dottie@texasmunicipallawyers.com	Bojorquez Law Firm, PC	Of Counsel
Collins, Ronald	rbc@dbc-law.com	City of El Campo	City Attorney
Satterwhite, Mitch	msatterwhite@mylubbock.us	City of Lubbock	First Asst City Attorney
Hayes, Mike	mike.hayes@kerrvilletx.gov	City of Kerrville	City Attorney
Rodriguez, Clarissa		Denton Navarro Rocha Bernal & Zech, P. C.	Partner
Thomas, Victoria	vthomas@njdhs.com	City of Glenn Heights	City Attorney
McClain, Jason	jmccclain@cityofirving.org	City of Irving	Sr Asst City Attorney
Tizeno, Valecia	val.tizeno@portarthurtx.gov	City of Port Arthur	City Attorney
Fischer, Mary Kay	mfischer@friendswood.com	City of Friendswood	City Attorney
Akers, Patty	pakers@txcityattorney.com	Messer, Fort & McDonald, P.L.L.C.	Attorney

Fanning, Trevor	trevor.fanning@baytown.org	City of baytown	Assistant
Montgomery, Randy	rmontgomery@drmlawyers.com	D. Randall Montgomery & Associates, P.L.L.C.	Partner
Winberry, Marcus	mwinberry@cityofconroe.org	City of Conroe	City Attorney
Cooper, Tyrone	tyrone.cooper@beaumonttexas.gov	City of Beaumont	City Attorney
Trevino, Will	will@txmunicipallaw.com	Messer, Fort & McDonald, P.L.L.C.	Associate Attorney
Pertile, Art	clerk28@olsonllp.com	City of Katy	City Attorney
Akers, Monte	makers@txcityattorney.com	Messer, Fort & McDonald, P.L.L.C.	Attorney
McKamie, William "Mick"	mmckamie@toase.com	Taylor Olson Adkins Sralla & Elam, L.L.P.	Partner
Moss, Regina	rmoss@tylertexas.com	City of Tyler	Assistant City Attorney
Morgan, Anne	anne.morgan@austintexas.gov	City of Austin	City Attorney
Pedregon, Saul	spedrego@cityofirving.org	City of Irving	Sr. Asst City Attorney
Martinez, Denise	denise@mlgtexas.com	Maldonado Law Group	Attorney
Stutes, Ronald		City of Gladewater	City Attorney
Richards, Daniel	drichards@rrsfirm.com	Richards Rodriguez & Skeith	Partner
Maldonado, Bobby	bobby@mlgtexas.com	Maldonado Law Group, PLLC	Principal Partner
Vital, Sherry	sherry.vital@portarthurtx.gov	City of Port Arthur	Assistant City Attorney
Mims, Paige	paigem@plano.gov	City of Plano	City Attorney
Smith, Gary	gsmith@richmondtx.gov	City of Richmond	City Attorney
Jones, Daniel	djones@fbgtx.org	City of Fredericksburg	City Attorney
Seidlits, Curt	curt@focusedadvocacy.com	Focused Advocacy, LLC	Partner
WRIGHT, JIM	cityattorney@livingston.net	City of Livingston	City Attorney
McLeroy, Jim	jmcleroy@sulphurspringstx.org	City of Sulphur Springs	City Attorney

Estimated Registrants: 125

TAB

4

**Texas City Attorneys Association (TCAA)**  
**Board of Directors**  
**- Application Form -**

The TCAA Constitution provides that the President of the Association shall appoint a nominating committee of at least three persons, who, at the annual meeting of the Association (the fall meeting), shall submit nominees for Association officers. By custom, one Director position becomes available and is filled with a new nominee each year, while each current officer succeeds to the next highest office. The Director position is filled by a majority vote of the membership present and voting.

By completing and submitting this application, I hereby attest to the following:

- I am interested in serving on the TCAA Board of Directors (Board) and wish to be so considered.
- I am an “active member” (defined by the TCAA Constitution as “*any person duly licensed to practice law in this state who have been duly elected or appointed to the office of city attorney or assistant city attorney of a city, town, or village which is an active member of the Texas Municipal League*”) in good standing with TCAA.
- I understand that service on the Board requires that I attend several meetings during the course of a year, including:
  1. Winter Board meeting (January or February in Austin or President’s home town)
  2. Summer Conference (June in San Antonio in 2019 and South Padre Island in 2020)
  3. Fall Conference (fall at different locations throughout the state).
- I understand that Board service typically lasts for several years (typically 8-10 years) as current Board members are customarily re-nominated for service in successively higher positions that often culminate with service as President.
- I understand that service on the Board is voluntary, and that I am responsible for my own expenses.

Name: Barbara Boulware-Wells

Position: Principal-Partner, The Knight Law Firm, LLP

Address: 223 West Anderson Lane, Suite A-105, Austin, Texas 78752

Phone: 512-323-5778

Email: bbw@cityattorneytexas.com

- Please attach a brief description of your municipal law experience.
- Please attach a brief description of your reasons for wishing to serve on the Board.

Please email this form and attachments to Christy Drake-Adams, TCAA Assistant General Counsel, at [christy@tml.org](mailto:christy@tml.org).

**Note:** the TCAA Constitution also provides that additional nominations may be made from the floor.

August 29, 2019

Ms. Christy Drake-Adams  
TCAA Assistant General Counsel  
Texas Municipal League  
Members of the TCAA Nominations Committee

Christy@tml.org

RE: Application for service on the TCAA Board together with Experience and Reasons  
for Serving on the TCAA Board

Dear Christy and members of the TCAA Nominations Committee,

Please accept this letter in conjunction with my application for service on the TCAA  
Board of Directors or for the position of TML Board Representative.

Since 2016, I have been a principal and partner for The Knight Law Firm, LLP, along with Paige Saenz. My background in governmental service began after I graduated from Texas Tech Law School in May 1991. My first job was as General Counsel for an international environmental and engineering firm that worked with numerous local governments in Texas, Oklahoma, Louisiana and Mexico. I worked there for five years. Thereafter, I worked at TNRCC, the predecessor agency of the TCEQ, with duties tied to Superfund activities and cleanup, contracting and special projects from the Directors' offices. I then worked at the Texas Railroad Commission in the General Counsel's office. Having become very familiar with governmental and administrative law, I was presented an opportunity to become Assistant City Attorney for Cedar Park, while serving on the newly created Community Development Corporation. Beginning in 2000, I remained there for over three years. I have continued to represent municipal and other local governmental entities ever since while working in various firms in the area as well as being co-owner of law firms (twice) who specialize in local government law.

Our firm is City Attorney for Leander, Manor, Kyle, and numerous other cities, which I handle substantial, specific areas of practice for. I am the City Attorney for the cities of Goliad, San Saba, Santa Anna, Lorena, Highland Haven, Milano, Holland, Cottonwood Shores and Dublin. I additionally serve as attorney for economic development corporations, housing authorities, and general counsel for a groundwater conservation district. In summary I have 28+ years working with, for and representing governmental entities. The last 19 years have been exclusively for cities and other local governmental entities.



I have presented papers at TCAA annual meetings and TML regional seminars. I am on the planning committee and have presented at UT-Land Use Conference. I have presented at numerous other conferences and workshops, as well as provided seminars for our various clients. I have been a member of TCAA since 2001 and received the Merit Certification in Municipal Law in 2009.

As to the reasons that I would like to serve on the TCAA Board, I look at the role of the TCAA and its affiliation with TML. TCAA is a critical component in the overall municipal areas promoted and protected by TML. Being part of such body and ultimately such Board, I would have an ability to continue to work with and foster the critical importance of public service through municipal representation to our communities. The Board continues to provide and showcase the distinguished colleagues that are in our area of the law. It would be an honor to serve alongside as a Board member where I would hope to continue to serve the various municipal communities by fostering dedication to integrity, promote ethics and instill a sense of moral duty in and from our local public officials and the positions they hold within their community.

Thank you for considering my application.

Respectfully,

Barbara Boulware-Wells

**Texas City Attorneys Association (TCAA)**  
**Board of Directors**  
**- Application Form -**

The TCAA Constitution provides that the President of the Association shall appoint a nominating committee of at least three persons, who, at the annual meeting of the Association (the fall meeting), shall submit nominees for Association officers. By custom, one Director position becomes available and is filled with a new nominee each year, while each current officer succeeds to the next highest office. The Director position is filled by a majority vote of the membership present and voting.

By completing and submitting this application, I hereby attest to the following:

- I am interested in serving on the TCAA Board of Directors (Board) and wish to be so considered.
- I am an "active member" (defined by the TCAA Constitution as "*any person duly licensed to practice law in this state who have been duly elected or appointed to the office of city attorney or assistant city attorney of a city, town, or village which is an active member of the Texas Municipal League*") in good standing with TCAA.
- I understand that service on the Board requires that I attend several meetings during the course of a year, including:
  1. Winter Board meeting (January or February in Austin or President's home town)
  2. Summer Conference (June in San Antonio in 2019 and South Padre Island in 2020)
  3. Fall Conference (fall at different locations throughout the state).
- I understand that Board service typically lasts for several years (typically 8-10 years) as current Board members are customarily re-nominated for service in successively higher positions that often culminate with service as President.
- I understand that service on the Board is voluntary, and that I am responsible for my own expenses.

Name: Kim Coogan  
Position: Asst. City Attorney - Galveston  
Address: 823 Rosenberg #203, Galveston 77550  
Phone: 409-797-3530  
Email: kcoogan@galvestontx.gov

- Please attach a brief description of your municipal law experience.
- Please attach a brief description of your reasons for wishing to serve on the Board.

Please email this form and attachments to Christy Drake-Adams, TCAA Assistant General Counsel, at [christy@tml.org](mailto:christy@tml.org).

**Note:** the TCAA Constitution also provides that additional nominations may be made from the floor.



# City of Galveston



## City Attorney's Office

P.O. Box 779 / Galveston, Texas 77553-0779 / (409) 797-3530 / Fax (409) 797-3531

July 16, 2019

Christy Drake-Adams  
TCAA Assistant General Counsel  
[christy@tml.org](mailto:christy@tml.org)

Re: TCAA Board Application

Dear Christy,

I joined the City of Galveston legal department two years ago, after spending 20 years as an Assistant Attorney General. My favorite thing about this job, so far, is that I work directly with the people who are making the important decisions about the present and future of this city. Every decision made at City Hall has a direct impact and effect on the people who live here. To me, that means every opinion that I give or recommendation that I make must be well considered, based on sound legal reasoning, research and good judgment. I hope that participation in TCAA will make me a better advisor to my city. I hope that participation on the Board will make me a better contributor to the TCAA and its members.

The City of Galveston is unique in that it has a population of 50,000 people, but because of tourism, provides services to approximately 100,000 people on a daily basis. The city has shipping and cruise ports, an airport, bus services, civil service, state beaches, hurricanes, an historic district and other non-traditional land use issues. I have been lucky enough to participate in all of those areas, although I am primarily taking over most of the in-house litigation.

As a single person in a new town, I am also looking for opportunities to meet new people, including other municipal lawyers. I was recently elected to the Galveston County Bar Association Board and am enjoying that experience. I know I would enjoy serving on the TCAA Board as well.

Sincerely,

KIM COOGAN

**Texas City Attorneys Association (TCAA)**  
**Board of Directors**  
**- Application Form -**

The TCAA Constitution provides that the President of the Association shall appoint a nominating committee of at least three persons, who, at the annual meeting of the Association (the fall meeting), shall submit nominees for Association officers. By custom, one Director position becomes available and is filled with a new nominee each year, while each current officer succeeds to the next highest office. The Director position is filled by a majority vote of the membership present and voting.

By completing and submitting this application, I hereby attest to the following:

- I am interested in serving on the TCAA Board of Directors (Board) and wish to be so considered.
- I am an "active member" (defined by the TCAA Constitution as "*any person duly licensed to practice law in this state who have been duly elected or appointed to the office of city attorney or assistant city attorney of a city, town, or village which is an active member of the Texas Municipal League*") in good standing with TCAA.
- I understand that service on the Board requires that I attend several meetings during the course of a year, including:
  1. Winter Board meeting (January or February in Austin or President's home town)
  2. Summer Conference (June in San Antonio in 2019 and South Padre Island in 2020)
  3. Fall Conference (fall at different locations throughout the state).
- I understand that Board service typically lasts for several years (typically 8-10 years) as current Board members are customarily re-nominated for service in successively higher positions that often culminate with service as President.
- I understand that service on the Board is voluntary, and that I am responsible for my own expenses.

Name: Sarah Griffin

Position: Senior Associate DNRBZ

Address: 2500 W William Cannon, Ste 609 Austin TX 78745

Phone: 512.279.6431

Email: sarah.griffine.rampage-aus.com

- Please attach a brief description of your municipal law experience.
- Please attach a brief description of your reasons for wishing to serve on the Board.

Please email this form and attachments to Christy Drake-Adams, TCAA Assistant General Counsel, at [christy@tml.org](mailto:christy@tml.org).

**Note:** the TCAA Constitution also provides that additional nominations may be made from the floor.



**Sarah Griffin**  
**Senior Associate**  
**Denton, Navarro, Rocha, Bernal & Zech**

**Brief Description of Municipal Law experience:**

I have been a Senior Associate with Denton, Navarro, Rocha, Bernal & Zech since 2016. I am currently the primary Attorney for the City of Brady, and am an Assistant City Attorney for the cities of Pflugerville, Prairie View, Mason, Mountain City, Rollingwood, Del Rio, Garden Ridge and Wimberley. I am also the primary attorney for the Brady Economic Development Corporation. I have recently been outside Counsel for the City of Austin for Collective Bargaining for Fire and Meet and Confer for Austin Police and EMS.

I have been a full-time municipal attorney for 30 years, both as in-house and outside counsel. My first job out of law school was as an Assistant City Attorney and later City Attorney for the City of Leon Valley, Texas where I remained for 10 years. I then moved my practice to my hometown of Freeport, Illinois where I was recruited to be City Attorney and where I stayed for 17 years, until my daughter was in college. I moved back to Texas recently and was pleased to join DNRB&Z, as I had prior associations with both Lowell Denton and Susan Rocha.

As you can imagine, in 30 years, I have handled most aspects of general and home rule municipal law. Nonetheless, each day brings new challenges and issues that I still myself researching and conferring with colleagues both inside and outside the firm.

I am a member of TCAA, IMLA, the Austin Bar Association, TMHRA, and am admitted to practice in the U.S. District Court for the Western District of Texas.

**Brief description of reasons for wishing to serve on the Board:**

I find TCAA a great opportunity to talk with other attorneys about issues that affect all of our cities and to glean different perspectives on what solutions work and what solutions may be problematic. It's kind of a cheat sheet on to how handle certain situations. It's nice to be in a room or on a list-serve with people who have the same interests.

When I left Texas to go to Illinois, I had been attending TCAA conferences for 10 years. When I went to Illinois, the parallel conferences were not even close when it came to quality and timeliness of issues. The Illinois conferences would cover only issues that I had already read about and was up to speed on. I was extremely disappointed. Now that I am back in Texas, I am once again pleased to go to TCAA conferences. I think from an unselfish perspective, I would be able to assist in keeping the educational standards up to speed. I think the length and breadth of my experiences would be beneficial to the organization and bring a fresh perspective.

**Texas City Attorneys Association (TCAA)**  
**Board of Directors**  
**- Application Form -**

The TCAA Constitution provides that the President of the Association shall appoint a nominating committee of at least three persons, who, at the annual meeting of the Association (the fall meeting), shall submit nominees for Association officers. By custom, one Director position becomes available and is filled with a new nominee each year, while each current officer succeeds to the next highest office. The Director position is filled by a majority vote of the membership present and voting.

By completing and submitting this application, I hereby attest to the following:

- I am interested in serving on the TCAA Board of Directors (Board) and wish to be so considered.
- I am an "active member" (defined by the TCAA Constitution as "*any person duly licensed to practice law in this state who have been duly elected or appointed to the office of city attorney or assistant city attorney of a city, town, or village which is an active member of the Texas Municipal League*") in good standing with TCAA.
- I understand that service on the Board requires that I attend several meetings during the course of a year, including:
  1. Winter Board meeting (January or February in Austin or President's home town)
  2. Summer Conference (June in San Antonio in 2019 and South Padre Island in 2020)
  3. Fall Conference (fall at different locations throughout the state).
- I understand that Board service typically lasts for several years (typically 8-10 years) as current Board members are customarily re-nominated for service in successively higher positions that often culminate with service as President.
- I understand that service on the Board is voluntary, and that I am responsible for my own expenses.

Name: Meredith Ladd

Position: City Attorney

Address: 1945 E. Jackson Rd Carrollton TX 75231

Phone: 972.466.3036

Email: meredith.ladd@cityofcarrollton.com

- Please attach a brief description of your municipal law experience.
- Please attach a brief description of your reasons for wishing to serve on the Board.

Please email this form and attachments to Christy Drake-Adams, TCAA Assistant General Counsel, at [christy@tml.org](mailto:christy@tml.org).

**Note:** the TCAA Constitution also provides that additional nominations may be made from the floor.



1. Municipal law experience.

My municipal law experience began when I was in law school and clerked for the City of Arlington during the summer of 1998. After graduating law school in December 1998, I began working as an Assistant City Attorney for the City of College Station in May 1999. In August 2000, I returned to the City of Arlington. I worked for these two cities for approximately three years, focusing primarily on transactional issues and Public Information Act. I had the benefit of working for two great City Attorneys, Harvey Cargill and Joy Doegey, and received an excellent foundation.

I left Arlington in mid-2002 and went to Brown & Hofmeister, LLP, where I felt like I was given the opportunity to grow and gain experience in the truly wide variety of work we do in municipal law. I loved working with the numerous issues that different size municipalities have and the wonderful people who dedicate their lives to public service.

In December 2012, I went to work for the City of Dallas as a Senior Assistant City Attorney, working primarily for Dallas Water Utilities. The work with a large municipal utility was challenging and fascinating. I gained invaluable exposure to water issues, which affect our entire state.

In April 2014, I was appointed City Attorney of the City of Carrollton. I am fortunate to follow in the shoes of Clayton Hutchins, who has been willing to provide me assistance from his invaluable years of experience and insight. My practice still focuses mainly on transaction items and advising council; however, as City Attorney, I now have the ability to work in all areas, returning full circle to my early roots.

2. Reasons for wishing to serve on board.

I would like to be a part of and serve an organization that helps develop and grow attorneys in the municipal field. TCAA is unique in that it offers resources and training to municipal attorneys throughout the state, at a reasonable cost, on topics that are actually relevant to our practice. In order to grow and continue to offer such services, I believe that practitioners must give of their time and talents to further the goals of this organization. It is for this reason that I would like to serve on this board.

**Texas City Attorneys Association (TCAA)**  
**Board of Directors**  
**- Application Form -**

The TCAA Constitution provides that the President of the Association shall appoint a nominating committee of at least three persons, who, at the annual meeting of the Association (the fall meeting), shall submit nominees for Association officers. By custom, one Director position becomes available and is filled with a new nominee each year, while each current officer succeeds to the next highest office. The Director position is filled by a majority vote of the membership present and voting.

By completing and submitting this application, I hereby attest to the following:

- I am interested in serving on the TCAA Board of Directors (Board) and wish to be so considered.
- I am an “active member” (defined by the TCAA Constitution as “*any person duly licensed to practice law in this state who have been duly elected or appointed to the office of city attorney or assistant city attorney of a city, town, or village which is an active member of the Texas Municipal League*”) in good standing with TCAA.
- I understand that service on the Board requires that I attend several meetings during the course of a year, including:
  1. Winter Board meeting (January or February in Austin or President’s home town)
  2. Summer Conference (June in San Antonio in 2019 and South Padre Island in 2020)
  3. Fall Conference (fall at different locations throughout the state).
- I understand that Board service typically lasts for several years (typically 8-10 years) as current Board members are customarily re-nominated for service in successively higher positions that often culminate with service as President.
- I understand that service on the Board is voluntary, and that I am responsible for my own expenses.

Name: Maleshia B. McGinnis

Position: City Attorney, City of North Richland Hills, Texas

Address: 4301 City Point Drive, North Richland Hills, Texas 76180

Phone: (817) 427-6042

Email: mmcginnis@nrhtx.com

- Please attach a brief description of your municipal law experience.
- Please attach a brief description of your reasons for wishing to serve on the Board.

Please email this form and attachments to Christy Drake-Adams, TCAA Assistant General Counsel, at [christy@tml.org](mailto:christy@tml.org).

**Note:** the TCAA Constitution also provides that additional nominations may be made from the floor.



## CITY OF NORTH RICHLAND HILLS

Office of the City Attorney

August 30, 2019

TCAA Board of Directors  
Attn: Christy Drake-Adams  
Assistant General Counsel  
1821 Rutherford Lane, Suite 400  
Austin, Texas 78754  
Via email: [christy@tml.org](mailto:christy@tml.org)



To the TCAA Board of Directors:

Thank you for allowing me the opportunity to introduce myself. Please accept my application and this letter as submission of my qualifications for consideration for the Director position on the TCAA Board of Directors.

### **Education / Background:**

- BA in English Literature and JD from Louisiana State University, Baton Rouge, Louisiana
- National Moot Court Finalist
- Over 17 years of experience as a municipal attorney in the state of Texas
- Conducted over 40 workshops, training sessions, and public speaking engagements for employees, non-profit, and professional organizations
- Accomplished contract negotiator with numerous multi-million dollar agreements successfully negotiated
- Motivational speaker and author of "*Reflections of Life: A Collection of Poetry, Prose and Images*" © 2018

### **Summary of Qualifications:**

#### **City Attorney, City of North Richland Hills (October 2016-present)**

- City Attorney for the City of North Richland Hills, Texas - 3<sup>rd</sup> largest city in Tarrant County with a population of approximately 70,000 residents; over 500 employees
- Appointed City Attorney in October of 2016, becoming the first in-house counsel for the City
- Chief legal advisor to the City Council, the City Manager's Office, the City Secretary's Office, all City Boards and Commissions, and all City Departments
- Current practice focuses on economic development, tax increment financing, planning and zoning, employment law, public works, civil rights litigation, and real estate transactions

#### **Senior Assistant City Attorney / Section Chief, City of Fort Worth (Nov 2001-Sept 2016)**

- Prior to joining the City of North Richland Hills, I served over 14 years in the City Attorney's Office in Fort Worth in various capacities
- 5 years on the executive management team as Senior Assistant City Attorney and Section Chief of the General Services Division
- Held positions of Senior Assistant City Attorney/Section Chief, Assistant City Attorney I and II, Acting Chief Prosecutor, and Prosecuting Attorney
- Practice focused on information technology, economic development, procurement, budget and finance, copyright and trademark, public events, ground transportation, civil rights litigation, employment benefits, and open government
- Law Department liaison for the City during four (4) Texas legislative sessions from 2007-2013





CITY OF NORTH RICHLAND HILLS

Office of the City Attorney

**Certifications / Awards / Memberships:**

- State Bar of Texas, Licensed November 2001
- Licensed to practice by the US District Court, Northern District of Texas
- 2012 Graduate of Leadership Fort Worth
- Received 2007 Governmental Excellence Award from the National Forum for Black Public Administrators for completion of the Executive Leadership Training Program
- Member - Texas City Attorneys Association (TCAA), International Municipal Lawyers Association (IMLA), Tarrant County Bar Association
- Certified in Municipal Law by TCAA
- Certified Professional Football Agent Advisor, CFL (Canadian Football League)

**Reasons for Seeking Board of Directors Position:**

It would be my honor and privilege to have the opportunity to utilize my knowledge, talents, skills and experience to assist the TCAA Board in providing stellar service to the membership. I am an advocate for attorneys and the legal profession, and have conducted numerous workshops and training sessions for city employees and outside organizations on various legal issues. In addition to my experience as a municipal attorney, I have a heart for volunteer work and have served in various leadership capacities on community boards and organizations. I currently serve on the Board of Directors of the Jubilee Theatre in Fort Worth, and I previously served on the Leadership Fort Worth Steering Committee as a mentor for LeaderKids from 2012-2016. I volunteered as a judge for the UT Dallas Mock Trial competition and the Tarrant County Bar Association Youth in Government Mock Trial Competition. I have also volunteered as a presenter for the Tarrant County Bar Association People's Law School, and served on the planning committee for the People's Law School and the Women in Law Luncheon. I am a twenty-three (23) year member of Alpha Kappa Alpha Sorority, Inc., volunteering in various capacities and holding numerous leadership positions on the local, regional and international levels, including serving as past President of the local Arlington chapter, and past President of the Board of Directors of the Arlington Foundation for Excellence in Education.

I have been a member of the TCAA for many years and have attended numerous fall and spring conferences and TCAA sessions at the TML Conference and at the IMLA Conference. TCAA provides top level continuing legal education for Texas municipal attorneys. In fact, the TCAA Conference is the one I personally look forward to the most each year because it deals with matters that municipal attorneys consider most relevant to their practice. I understand cities, and I understand city attorneys and the issues we face. I have supervised over 25 municipal attorneys and legal administrative staff members throughout my career. I have planned and facilitated two (2) office work retreats focused on developing innovative strategies for promoting generational diversity and efficiency in the workplace. As a former member of the State Bar College, I pride myself on advocating for training and continuous learning for all attorneys from the newly licensed, to the seasoned litigator. TCAA is at the forefront of providing continuing legal education and networking opportunities for Texas municipal lawyers. I would love the opportunity to be a part of the team. Please don't hesitate to contact me if you need any additional information.

Thank you very much for your time and consideration.

Sincerely,

A handwritten signature in blue ink, reading "Maleshia B. McGinnis".

Maleshia B. McGinnis  
City Attorney



**Texas City Attorneys Association (TCAA)**  
**Board of Directors**  
**- Application Form -**

The TCAA Constitution provides that the President of the Association shall appoint a nominating committee of at least three persons, who, at the annual meeting of the Association (the fall meeting), shall submit nominees for Association officers. By custom, one Director position becomes available and is filled with a new nominee each year, while each current officer succeeds to the next highest office. The Director position is filled by a majority vote of the membership present and voting.

By completing and submitting this application, I hereby attest to the following:

- I am interested in serving on the TCAA Board of Directors (Board) and wish to be so considered.
- I am an "active member" (defined by the TCAA Constitution as "*any person duly licensed to practice law in this state who have been duly elected or appointed to the office of city attorney or assistant city attorney of a city, town, or village which is an active member of the Texas Municipal League*") in good standing with TCAA.
- I understand that service on the Board requires that I attend several meetings during the course of a year, including:
  1. Winter Board meeting (January or February in Austin or President's home town)
  2. Summer Conference (June in San Antonio in 2019 and South Padre Island in 2020)
  3. Fall Conference (fall at different locations throughout the state).
- I understand that Board service typically lasts for several years (typically 8-10 years) as current Board members are customarily re-nominated for service in successively higher positions that often culminate with service as President.
- I understand that service on the Board is voluntary, and that I am responsible for my own expenses.

Name: Steven M. Peña SR.

Position: Director

Address: 601 NW Loop 410, Ste. 100 San Antonio TX

Phone: 210-349-6484 x 322

Email: steve.pena@DTRGLAW.COM

- Please attach a brief description of your municipal law experience.
- Please attach a brief description of your reasons for wishing to serve on the Board.

Please email this form and attachments to Christy Drake-Adams, TCAA Assistant General Counsel, at [christy@tml.org](mailto:christy@tml.org).

**Note:** the TCAA Constitution also provides that additional nominations may be made from the floor.

Steven M. Peña, Sr. is a shareholder and member of the Firm's Public Law Section. Mr. Peña's practice is focused on providing general legal services in the representation of local municipal governments and private businesses. He currently serves as the City Attorney for the City of Cotulla, Texas and has served as City Attorney for the Cities of Helotes, Runge, Sabinal and Poteet. Mr. Peña has significant experience serving as legal advisor to several municipal police departments. He is General Counsel to the Cotulla 4B Economic Development Corporation and Special Counsel to the Cuero Building & Standards Commission.

Mr. Peña has negotiated numerous oil and gas leases on behalf of his municipal clients and others; negotiated and prepared oil, gas, and condensate pipeline easements, prepared oil and gas division orders as well as surface use agreements, production allocation well agreements and leasehold amendments. He is President, General Counsel and Managing Member of 3C-C4 Family LLC, and the 3C-C4 Family Limited Surface and Mineral Partnerships which own and operate cattle, farming, hunting, ranching and mineral interests near Cotulla, Texas. In addition to his public law work, Mr. Peña has provided general counsel services to water and irrigation districts and non-profit water supply corporations.

Mr. Peña holds the title of Senior Professor of Law at St. Mary's University School of Law where he is a member of the Dean's Board of Visitors. He recently completed an LL.M. at Texas A&M University School of Law.

**Education:**

Southwest Texas State University [now Texas State University], B.B.A.,  
Management, 1984;  
Our Lady of the Lake University, M.B.A., Management, 1989;  
St. Mary's University San Antonio, Texas, J.D., 1994, Phi Delta Phi;  
Texas A&M University School of Law, LL.M. 2018  
Merit Certification Municipal Law, Texas City Attorneys Association, 2011

**Bar Admissions:**

Admitted – Texas, 1994  
Admitted - United States District Court Western District of Texas, 2008

**Professional Associations and Memberships**

State Bar of Texas  
San Antonio Bar Association  
Federal Bar Association  
Texas City Attorneys Association  
La Salle County Chamber of Commerce



**Texas City Attorneys Association (TCAA)**  
**Board of Directors**  
**- Application Form -**

The TCAA Constitution provides that the President of the Association shall appoint a nominating committee of at least three persons, who, at the annual meeting of the Association (the fall meeting), shall submit nominees for Association officers. By custom, one Director position becomes available and is filled with a new nominee each year, while each current officer succeeds to the next highest office. The Director position is filled by a majority vote of the membership present and voting.

By completing and submitting this application, I hereby attest to the following:

- I am interested in serving on the TCAA Board of Directors (Board) and wish to be so considered.
- I am an "active member" (defined by the TCAA Constitution as "*any person duly licensed to practice law in this state who have been duly elected or appointed to the office of city attorney or assistant city attorney of a city, town, or village which is an active member of the Texas Municipal League*") in good standing with TCAA.
- I understand that service on the Board requires that I attend several meetings during the course of a year, including:
  1. Winter Board meeting (January or February in Austin or President's home town)
  2. Summer Conference (June in San Antonio in 2019 and South Padre Island in 2020)
  3. Fall Conference (fall at different locations throughout the state).
- I understand that Board service typically lasts for several years (typically 8-10 years) as current Board members are customarily re-nominated for service in successively higher positions that often culminate with service as President.
- I understand that service on the Board is voluntary, and that I am responsible for my own expenses.

Name: ROD PONTON

Position: Director

Address: 123 North 6th St, Alpine, TX 79830

Phone: 432-837-0990

Email: pontonrod@gmail.com

- Please attach a brief description of your municipal law experience.
- Please attach a brief description of your reasons for wishing to serve on the Board.

Please email this form and attachments to Christy Drake-Adams, TCAA Assistant General Counsel, at [christy@tml.org](mailto:christy@tml.org).

**Note:** the TCAA Constitution also provides that additional nominations may be made from the floor.



BIG BEND LAW  
ATTORNEYS AT LAW  
www.bigbendlaw.net

**ROD PONTON**  
ATTORNEY AT LAW

123 North 6th Street  
Alpine, TX 79830  
432-837-0990  
fax 432-837-0995  
pontonrod@gmail.com

August 14, 2019

Christy Drake- Adams  
TCAA Assistant General Counsel  
Texas City Attorneys Association  
Board of Directors Application  
christy@tml.org

Re: Application for Board of Directors

To Whom it May Concern:

Please accept this letter and my attached resume as my application for a position on the Board of Directors of the Texas City Attorneys Association.

I have seventeen years of diverse experience in public law - - city attorney for four cities, County Attorney, and I was previously District Attorney for a four-county district. I am fluent in Spanish and am sensitive to being able to listen to and represent all viewpoints. I have extensive experience with TML, with city-county interface, and with state agency regulatory issues.

I am interested in the position because my practice concentrates on being city attorney for the three largest cities between Odessa and El Paso—Alpine, Pecos, and Presidio. This gives me the insight and experience in both border city issues (Presidio), Permian Basin unprecedented energy boom growth (Pecos), and tourism growth as city attorney for Alpine. The TCAA is underrepresented west of I-35 in Texas, and a board member who can provide insight into both West Texas, rural cities, and border cities, would provide meaningful experience to the TCAA Board. The TCAA has important issues to deal with, due to the Legislature increasing both unfunded mandates, and restricting city powers and taxing authority.

I have also been twice elected for the position of Presidio County Attorney, last taking office January 2017.

I have matured a lot in municipal work the past three years. I helped dig Presidio out of a legal, accounting, and reputation hole. I began work for them as their city attorney in May 2017. They were broke, had not conducted an audit for five years, had not paid 941 payroll taxes for five years, the old city manager was fired, and the special projects coordinator was indicted for federal criminal fraud charges, along with a former city councilor. Presidio is now vastly improved. I assisted the new city administrator Jose Portillo learn the ropes, recalibrate the staff, replace department heads, and put the city on sound financial footing. Mr. Portillo is doing an excellent job. I authored and passed a special HOT tax bill for Presidio to rebate state HOT



taxes, so they can attach a small convention center to a new downtown hotel. The hotel will be a public/private partnership for downtown economic development, and provide 50 new jobs.

Pecos is booming. I was hired as Pecos city attorney in March 2017. As city attorney, I have helped: fight the UPRR railroad over blocking crossings, tear down dilapidated buildings, including updating the dilapidated building ordinance, update employee manuals, professionalize city staff, create new HR and employee manual, new Code Enforcement policies, new police chief, hire an assistant city manager, etc. I created a TIRZ zone for businesses, a downtown overlay, authored a Municipal Management District bill to manage infrastructure for a new 6000 acre master planned community, and helped improve city county relations. We have conducted several annexations, substantially expanding the city. I have flexibly assisted the Economic Development Corporation when they needed city help on real estate, street issues, etc. I engaged an economic study for Pecos from Texas state economist Ray Perryman. I helped Pecos buy an old bank for a new city hall, and sell their current city hall to Reeves County. I have faced almost every municipal issue possible in Pecos in last three years due to the ongoing oil boom. Pecos, although nominally 12,000 residents, probably has 50,000 people there daily working. Pecos has given me "big city" city attorney experience, as we have had to upgrade the city to sound state practices.

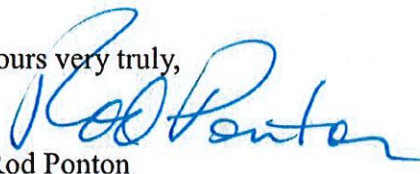
Alpine has had to fire their city manager. Under her tenure, every department head resigned or was fired, in addition to 25% of their staff. I will help Alpine restore a professional city staff, renew confidence in the city among the residents, and upgrade city services.

I also am city attorney for Balmorhea, and help that small community deal with some of the same growth issues found in Pecos.

I have developed good relationships with Rio Grande COG, TCEQ, USDA, and state officials. In Pecos I helped hire an excellent Austin lobbyist who helped pass two important bills for Pecos in the past legislative session. I also went to Austin to lobby for the bills. I enjoy city attorney work.

If selected, I would be able to personally attend all TCAA Board meetings and other meetings as required by the TCAA Board. I have 35 years of experience as an attorney, and 16 years of experience as a public lawyer.

Yours very truly,



Rod Ponton

Attachments (Resume)

## **ROD PONTON**

Rod Ponton  
BIG BEND LAW  
123 North 6<sup>th</sup> Street  
Alpine, Texas 79830  
432-837-0990 office  
432-386-0397 cell  
[pontonrod@gmail.com](mailto:pontonrod@gmail.com)

### **Biography**

Born: Ft. Worth, Texas, December 4, 1951  
Raised in Alpine, Texas, second oldest of five children  
Single (Divorced)

### **Education**

Culver Military Academy, Culver, Indiana. 1969 (Attended on Culver Legion scholarship).  
University of Texas-Austin. Bachelor of Science in Radio-TV-Film. 1973.  
Texas Tech University, School of Law, Lubbock, Texas. JD, 1982.

### **Professional Experience**

1982-1983	Associate Attorney, Bruner, McColl, McColloch, McCurley, Dallas, Texas. Work focused on criminal defense. Author of updates for Erisman's Reversible Errors. Speaker at Criminal Law courses on Extraneous Offenses.
1984-1989	Associate Attorney, Law Office of Sib Abraham, El Paso, Texas. Work focused on criminal defense, civil litigation. Lecturer at statewide criminal law seminars. June 1987, named "Criminal Defense Lawyer of the Year-1987", by the State Bar of Texas, for the successful defense of Henry Lee Lucas.
1989-1997	Solo practice, Law office of Rod Ponton, El Paso, Texas. Practice focused on criminal defense, civil litigation.
1997-1999	Director, Global Investments, Enron International, Enron Corp., Houston, Texas. Responsible for managing international water and energy projects.
2000-2012 2017-current	Solo practice, Law Office of Rod Ponton, Alpine, Texas. Practice focused on municipal and public law, civil, real estate, and family law.



## **Public Law**

2002-2007      Presidio City Attorney

2006-2008      Presidio County Attorney

2005-2012      Alpine City Attorney

2013-2016      83<sup>rd</sup> District Attorney (Brewster, Jeff Davis, Pecos, Presidio Counties).

2017- current   Presidio County Attorney (elected)

2017-current    Town of Pecos City Attorney  
                      City of Presidio City Attorney  
                      Counsel for Presidio International Port Authority  
                      Counsel for Presidio Municipal Development District

2018- current   City of Balmorhea City Attorney

2019- current   City of Alpine City Attorney  
                      Counsel for West Pecos Management District

Represented plaintiffs, Rangra v Brown (Texas Open Meetings case).  
Represented cities, counties in civil litigation, condemnation, water rights issues, TCEQ regulation,  
financial and bond issues, municipal real estate and land use issues, personnel and management issues.

Admitted to State Bar of Texas; United States District Courts, Western and Northern Districts of Texas;  
United States Courts of Appeals for the Fifth and Tenth Circuits.

Languages: Fluent in Spanish

### **References:**

Scott Houston, Texas Municipal League

Stan Reid, Texas Association of Counties

Seth Sorensen, Pecos City Attorney

Joe Portillo, Presidio City Attorney

Texas City Attorneys Association (TCAA)  
Board of Directors  
- Application Form -

The TCAA Constitution provides that the President of the Association shall appoint a nominating committee of at least three persons, who, at the annual meeting of the Association (the fall meeting), shall submit nominees for Association officers. By custom, one Director position becomes available and is filled with a new nominee each year, while each current officer succeeds to the next highest office. The Director position is filled by a majority vote of the membership present and voting.

By completing and submitting this application, I hereby attest to the following:

- I am interested in serving on the TCAA Board of Directors (Board) and wish to be so considered.
- I am an "active member" (defined by the TCAA Constitution as "*any person duly licensed to practice law in this state who have been duly elected or appointed to the office of city attorney or assistant city attorney of a city, town, or village which is an active member of the Texas Municipal League*") in good standing with TCAA.
- I understand that service on the Board requires that I attend several meetings during the course of a year, including:
  1. Winter Board meeting (January or February in Austin or President's home town)
  2. Summer Conference (June in San Antonio in 2019 and South Padre Island in 2020)
  3. Fall Conference (fall at different locations throughout the state).
- I understand that Board service typically lasts for several years (typically 8-10 years) as current Board members are customarily re-nominated for service in successively higher positions that often culminate with service as President.
- I understand that service on the Board is voluntary, and that I am responsible for my own expenses.

Name: Deborah Pullum

Position: City Attorney, City of Tyler

Address: 212 N. Bonner Ave., Tyler, TX 75702

Phone: (903) 262-8958

Email: dpullum@tylertexas.com

- Please attach a brief description of your municipal law experience.
- Please attach a brief description of your reasons for wishing to serve on the Board.

Please email this form and attachments to Christy Drake-Adams, TCAA Assistant General Counsel, at [christy@tnl.org](mailto:christy@tnl.org).

Note: the TCAA Constitution also provides that additional nominations may be made from the floor.



# DEBORAH PULLUM



## HONORS AND AFFILIATIONS

◆ Member, Texas City Attorneys Association

◆ Member, International Municipal Lawyers Association

◆ Member, Board of Disciplinary Appeals, State Bar of Texas, 2014 – 2017, reappointed 2017-2020

◆ Harvard Kennedy School, Senior Executives in State & Local Gov't (July 2018 Class)

◆ President of the Smith County Bar Association, Jul. 2016 – Jul. 2017

◆ Member, College of the State Bar of Texas, 2011-2019

◆ Member, Paralegal Advisory Committee, Tyler Junior College

## **LICENSED AND ADMITTED TO PRACTICE:**

◆ Supreme Court of the United States, June 2014

◆ Fifth Circuit Court of Appeals, May 2014

◆ U. S. District Court for the Eastern District of Texas Apr. 2014

◆ In all Courts of the State of Texas, Nov. 1996

## EDUCATION

J.D., College of William & Mary, Marshall-Wythe School of Law. Williamsburg, VA, May 1996

B.S., *with honors* in Business Administration, Florida A&M University, Tallahassee, FL, August 1984

## MUNICIPAL LAW EXPERIENCE

### **TYLER CITY ATTORNEY'S OFFICE ♦ Tyler, TX**

**CITY ATTORNEY**

-

**JULY 2013-PRESENT**

**ASSISTANT CITY ATTORNEY**

-

**NOVEMBER 2004 – JUNE 2013**

◆ **IN-DEPTH ANALYSIS & ADVICE.** Serves as the City Attorney for the City of Tyler, provides legal counsel to the City Manager and City Council, executive staff and departments, and City boards and commissions in all aspects of municipal law. Provides in-depth legal analysis and sound advice in various areas of law, including but not limited to employment, operational and policy issues, elections, economic development, ethics, land acquisition and sales, environmental law, code enforcement, utility franchising, federal grants, construction contracting, zoning and land use, and open government/public information.

◆ Prepares legal opinions in response to questions from the City Council, City Manager, department leaders and other staff. Responds to inquiries from citizens related to City legal matters. Analyzes complex legal issues and correctly applies legal principles, case law, statutes, and other legal authority in the preparation of opinions and briefs.

◆ Analyzes state and federal legislation including proposed bills affecting City interests. Maintains and continually updates knowledge of state statutes, federal laws, City charter and ordinances, and court decisions relating to municipal issues.

◆ **KEY LEGAL DRAFTING & NEGOTIATION EXPERIENCE.** Drafts original form documents including contracts, ordinances, resolutions, policies, council communications, releases, deeds, leases, and other legal documents as necessary to achieve City's intended purpose. Conducts reviews of various legal documents/contracts to ensure legality, accuracy, and completeness. Negotiates contracts, settlements, etc., benefiting and/or protecting the City's interests.

◆ **TRIAL/LAWSUIT MANAGEMENT EXPERIENCE.** Represented the City of Tyler and supervised contract attorneys in civil litigation in county, district, and federal courts and before state administrative agencies. Managed litigation in actions including personal injury, excessive force, utility CCNs, election contests, and governmental immunity. Supervises the Prosecution division for Municipal Court cases.

◆ **MANAGEMENT & BOARD EXPERIENCE.** Acts as Key Leader for the City Attorney's and the City Clerk's offices. Serves on the City Manager's Executive Team and provides broad legal oversight for City operations and goals. Serves as legal advisor to various City of Tyler quasi-judicial Boards, including Civil Service Board, Board of Adjustments, Neighborhood Revitalization Board, etc. Supervises and evaluates legal staff, contract attorneys and legal support. Manages the development and monitoring of the office's business plans and budgets.

STATEMENT OF INTEREST IN SERVING ON THE TCAA BOARD OF DIRECTORS

We all have seen the increased challenges facing cities now, from restrictions imposed by the legislature on funding and annexation, to the evisceration of cities' sovereign immunity by the courts. The Texas City Attorneys Association and its membership provide such a high level of legal support and a depth of knowledge to its members, that city attorneys across the state would be hard pressed to respond to such challenges without the Association's guidance and advocacy.

Throughout the past fifteen years that I've worked in municipal government, TCAA has been a trusted resource for me and the assistant city attorneys that work with me. I would like to be a part of ensuring that legacy endures, so that future city attorneys and their assistants will continue to have a community of interest that will help them meet the challenges of their day.

I would deem it an honor to serve on the board of directors of TCAA. I want to be a part of the decision making body that will help shape the future of the Association going forward, and I desire to give back some measure of service to this organization, that has countless times provided me with the assistance and expertise I needed to better serve my city and the community as a whole.

Respectfully,

*Deborah Pullum*

Deborah Pullum | City Attorney  
City Attorney's Office  
City of Tyler | [www.cityoftyler.org](http://www.cityoftyler.org)  
212 N. Bonner Ave., Tyler, TX 75702  
P: (903) 531.1161  
[dpullum@tylertexas.com](mailto:dpullum@tylertexas.com)



**Texas City Attorneys Association (TCAA)**  
**Board of Directors**  
**- Application Form -**

The TCAA Constitution provides that the President of the Association shall appoint a nominating committee of at least three persons, who, at the annual meeting of the Association (the fall meeting), shall submit nominees for Association officers. By custom, one Director position becomes available and is filled with a new nominee each year, while each current officer succeeds to the next highest office. The Director position is filled by a majority vote of the membership present and voting.

By completing and submitting this application, I hereby attest to the following:

- I am interested in serving on the TCAA Board of Directors (Board) and wish to be so considered.
- I am an “active member” (defined by the TCAA Constitution as “*any person duly licensed to practice law in this state who have been duly elected or appointed to the office of city attorney or assistant city attorney of a city, town, or village which is an active member of the Texas Municipal League*”) in good standing with TCAA.
- I understand that service on the Board requires that I attend several meetings during the course of a year, including:
  1. Winter Board meeting (January or February in Austin or President’s home town)
  2. Summer Conference (June in San Antonio in 2019 and South Padre Island in 2020)
  3. Fall Conference (fall at different locations throughout the state).
- I understand that Board service typically lasts for several years (typically 8-10 years) as current Board members are customarily re-nominated for service in successively higher positions that often culminate with service as President.
- I understand that service on the Board is voluntary, and that I am responsible for my own expenses.

Name: Sharae N. Reed

Position: First Assistant City Attorney

Address: 801 Main Street Suite 325

Phone: 409.880.3715

Email: sharae.reed@beaumonttexas.gov

- Please attach a brief description of your municipal law experience.
- Please attach a brief description of your reasons for wishing to serve on the Board.

Please email this form and attachments to Christy Drake-Adams, TCAA Assistant General Counsel, at [christy@tml.org](mailto:christy@tml.org).

**Note:** the TCAA Constitution also provides that additional nominations may be made from the floor.



## *City of Beaumont*

August 26, 2019

Dear Ms. Drake-Adams,

I would like to express my interest in serving as a TCAA Board Member. I am an active community leader and I would welcome the opportunity to serve an organization that has been pivotal to my legal career.

I am currently the First Assistant City Attorney for the City of Beaumont. I began my legal career with the City of Beaumont over six years ago. My first continuing legal education course was the Riley Fletcher Basic Municipal Law Seminar ('11). I recall the speakers were great and the information was timely. More importantly, I remember returning to the office in the days following the conference feeling more confident in my ability to do my job. Not only did I leave the conference with a book full of helpful reference materials, but I also left with a new network of lawyers and mentors that were eager to assist in my success. I want to be a part of that.

During my brief stint with the City, I have managed to conquer an array of legal disciplines ranging from municipal prosecution, arbitration, civil litigation, and drafting municipal ordinances. The recent expansion projects within the City have allowed me to hone my transactional and negotiation skills. I am also the legal advisor for the Zoning Board of Adjustment, Planning Commission and Civil Service Commission. As you may know, in my capacity as the boards' legal advisor, I participate in their hearings and I am often called upon to give legal advice regarding the interpretation of the City's ordinances or the state statutes to assist in their decision making.

Over half the lawsuits brought on behalf or against the City are resolved after rigorous motion filing; needless to say my legal writing and research skills have been an exceptional asset to my motion practice. I have also capitalized on all opportunities to sharpen my litigation skills arguing on behalf of the City at countless hearings, participating in depositions, handling the occasional trial, and oral argument.

In my position as First Assistant, I oversee operations at Municipal Court, assist in personnel and staffing matters within the office, and attend City Council meetings on behalf of the City Attorney when needed.

I have discussed my interest in serving on the Board with the City Attorney, Tyrone Cooper, and I am pleased to have his support. I am also aware that this endeavor requires a long commitment and travel. If accepted, I am willing to dedicate myself fully to the needs and demands of the Board. I am excited to serve on the TCAA Board. If I can provide any additional documents or answer any questions regarding my qualifications, please feel free to call or write.

Kind Regards,



Sharae N. Reed  
First Assistant City Attorney

Encl  
SNR:ss



**Texas City Attorneys Association (TCAA)**  
**Board of Directors**  
**- Application Form -**

The TCAA Constitution provides that the President of the Association shall appoint a nominating committee of at least three persons, who, at the annual meeting of the Association (the fall meeting), shall submit nominees for Association officers. By custom, one Director position becomes available and is filled with a new nominee each year, while each current officer succeeds to the next highest office. The Director position is filled by a majority vote of the membership present and voting.

By completing and submitting this application, I hereby attest to the following:

- I am interested in serving on the TCAA Board of Directors (Board) and wish to be so considered.
- I am an "active member" (defined by the TCAA Constitution as "*any person duly licensed to practice law in this state who have been duly elected or appointed to the office of city attorney or assistant city attorney of a city, town, or village which is an active member of the Texas Municipal League*") in good standing with TCAA.
- I understand that service on the Board requires that I attend several meetings during the course of a year, including:
  1. Winter Board meeting (January or February in Austin or President's home town)
  2. Summer Conference (June in San Antonio in 2019 and South Padre Island in 2020)
  3. Fall Conference (fall at different locations throughout the state).
- I understand that Board service typically lasts for several years (typically 8-10 years) as current Board members are customarily re-nominated for service in successively higher positions that often culminate with service as President.
- I understand that service on the Board is voluntary, and that I am responsible for my own expenses.

Name: Clarissa M. Rodriguez

Position: Partner, Denton, Navarro, Rocha, Bernal & Zech PC

Address: 2517 N. Main

Phone: 210-227-3243

Email: clarissa.rodriguez@rampage-sa.com

- Please attach a brief description of your municipal law experience.
- Please attach a brief description of your reasons for wishing to serve on the Board.

Please email this form and attachments to Christy Drake-Adams, TCAA Assistant General Counsel, at [christy@tml.org](mailto:christy@tml.org).

**Note:** the TCAA Constitution also provides that additional nominations may be made from the floor.

**Clarissa M. Rodriguez**

**Denton, Navarro, Rocha, Bernal, & Zech, PC**

**San Antonio, Texas**

**Statement for TCAA Board Application**

**2019**

For about 10 years, I have participated in TCAA with my work at Denton, Navarro, Rocha, Bernal & Zech. This Firm has afforded me opportunities to meet and work with other municipal law attorneys, and providing opportunities of learning from them too. An opportunity to serve on the TCAA Board would provide the opportunity provide a service to others working with my fellow colleagues across the state. As an attorney who has experience in representing municipalities and governmental entities in both the litigation and general counsel/city attorney work, I believe I have a unique opportunity contribute to TCAA Board from both the front end of advising clients and explaining the repercussions on the back end of a legal issue to helping them through litigation proceedings.

It is important to have diversity in ensuring the Board has a broad perspective for keeping up with trends in municipal and government law. Much of the leadership on the Board is formulating the seminars/CLE's for the Fall and Summer conferences. In addition, the Board works to support and educate not only other City Attorneys, but our clients as well. My unique experience as both a litigator and city attorney will contribute to developing a range of information for these seminar presentations. Developing networking opportunities for our colleagues is an important way for municipal attorneys to grow. Connecting people is one thing I do best; being a part of the TCAA Board will afford opportunities to connect people across the state. I would like to contribute to the Board to assist with facilitating information to its members more regularly. I also think that there is a whole new crop of city attorneys that can contribute to the Board. Mixing up new and more experienced attorneys is critical to the growth of our organization. I would like an opportunity to bring new ideas in how the Board can expand its work, to possibly include service opportunities and communicating the Board's work and efforts with the members across the state. TML has active Regional groups, therefore, if I am selected, I would like to facilitate additional Regional opportunities across the state as noted in the TCAA constitution. Also, with the continuation of the immigration legal issues affecting municipalities across the state, we should consider expanding the CARE unit and additional resources to those who need them in the areas affected. It is not only along the border, but in other cities that are facilitating moving the immigrants across the state and country. While this is a complex issue, we can and should begin the discussion about how we, as City Attorneys, can assist or develop guidelines and resources to assist those municipalities.

TCAA has afforded me opportunities to grow my practice and knowledge in the governmental and municipal law in ways that I am very grateful for every day. I have applied to join the TCAA Board of Directors for several years, and as a part of one of the leading Firms in municipal government, I would like to contribute to the legacy.

Your consideration is appreciated!





**Clarissa M. Rodriguez** is a Partner at Denton, Navarro, Rocha, Bernal & Zech P.C.. Ms. Rodriguez earned her Bachelor of Arts in Speech Communication from Texas A&M University in 1998, her Masters of Public Administration from the University of Texas at San Antonio in 2001, and her Juris Doctor from Drake University School of Law in 2006. She was admitted to the State Bar of Texas in 2006. She has 13 years of legal experience and 11 years of municipal, government law, and economic development legal experience. Ms. Rodriguez is experienced in local government and municipal law, Texas Public Information Act, Open Meetings Act, ordinance and resolutions drafting, and municipal prosecution, with expertise in civil litigation, employment issues, ordinance drafting, land use, municipal infrastructure issues, premises liability, personal injury, and constitutional issues. Ms. Rodriguez is admitted to practice before the United States District Court, Southern District of Texas, the United States District Court, Western District of Texas, and the Fifth Circuit Court of Appeals.

Ms. Rodriguez serves as the City Attorney for the City of Live Oak, Texas. On a daily basis, she assists the Firm with a range of municipal law issues, focusing in particular on legal requirements for employment and civil service issues, including revisions to personnel manuals for legal compliance, personnel training [harassment, drug testing, FLSA, FMLA, , EEOC Charges and . She also serves as litigation counsel for the Firm, working on a multitude of pre-litigation and litigation matters for the TMLIRP, which includes complex litigation issues, defending cities on immunities, civil rights cases, personal injury, employment, land use, among many others. Ms. Rodriguez also serves as the General Counsel for the Eagle Pass Housing Authority, which requires evaluation of Federal HUD regulations and compliance on a daily basis related to contract review, procurement and other legal matters.



# CLARISSA M. RODRIGUEZ

---

**Clarissa M. Rodriguez** is a Partner. She joined the Firm in 2008. She is experienced in representing municipalities as City Attorney and General Counsel, with expertise in handling day to day operations, human resources/employment matters including training and personnel manual updates, ordinance drafting, contract review, planning & zoning matters and tracking legislation for municipal entities and associations. She also has experience in Police and Fire civil service issues. Her litigation practice involves employment issues, land use, municipal infrastructure issues, premises liability, personal injury, and constitutional issues. Ms. Rodriguez has been practicing law since 2006 and has been practicing municipal law since 2008.

## Areas of Practice

City Attorney/General Counsel

Civil Appeals – State & Federal Courts

Civil Rights Litigation/Constitutional Litigation

Including §1983, excessive force, takings, First Amendment, Due Process, etc.

Civil Trial – State & Federal Courts

Development Agreements

Economic Development

Labor & Employment Litigation

Including Title VII, Whistleblower, ADAAA, FLSA, etc.

Land Use, Annexation & Code Compliance Litigation

Including zoning, vested rights, etc.

Municipal Incorporation Litigation

Municipal Prosecutions

Ordinance Drafting

Special Counsel Projects

Texas Tort Claims Act Litigation

Texas Public Information Act – Open Records

Open Meetings Act

## Bar Admissions

State of Texas, 2006

State Bar No. 24056222

U.S. District Court Southern District of Texas, 2009

U.S. District Court Western District of Texas, 2007

U.S. Court of Appeals 5<sup>th</sup> Circuit, 2011

## Employment Experience

*Denton Navarro Rocha Bernal & Zech, P.C.*

2008 to Present

Partner. Assists with representation of clients in state and federal litigation matters in civil defense litigation, including motion practice, discovery and depositions for

governmental entities. Assists with representation of municipalities, economic development corporations, and counties as City Attorney and General Counsel. Researches legislation, statutes, performs statutory interpretation, and assists with negotiations in municipal and state government relations in lobbying for municipal and governmental entities.

*Shelton & Valadez, P.C.*

2006 - 2008

Associate Attorney. Assisted with representation of clients in state and federal trial and arbitration matters in a wide range of commercial, work injury and civil defense litigation disputes. Extensive written discovery, depositions and motion practice experience, including appearances in federal and state trial courts. Researched statutes, performed statutory interpretation, contract interpretation and assisted with negotiations in municipal and state government relations for multiple clients within the law firm.

*Denton, Navarro, Rocha, & Bernal, P.C.*

Summer 2004 and 2005

Law Clerk. Served as a law clerk during law school. Analyzed and drafted memoranda regarding employment law, 11<sup>th</sup> Amendment, sovereign, and official immunity, premises liability, and civil procedure issues.

### **Professional Associations and Memberships**

State Bar of Texas  
San Antonio Bar Association  
American Bar Association  
Texas City Attorneys Association

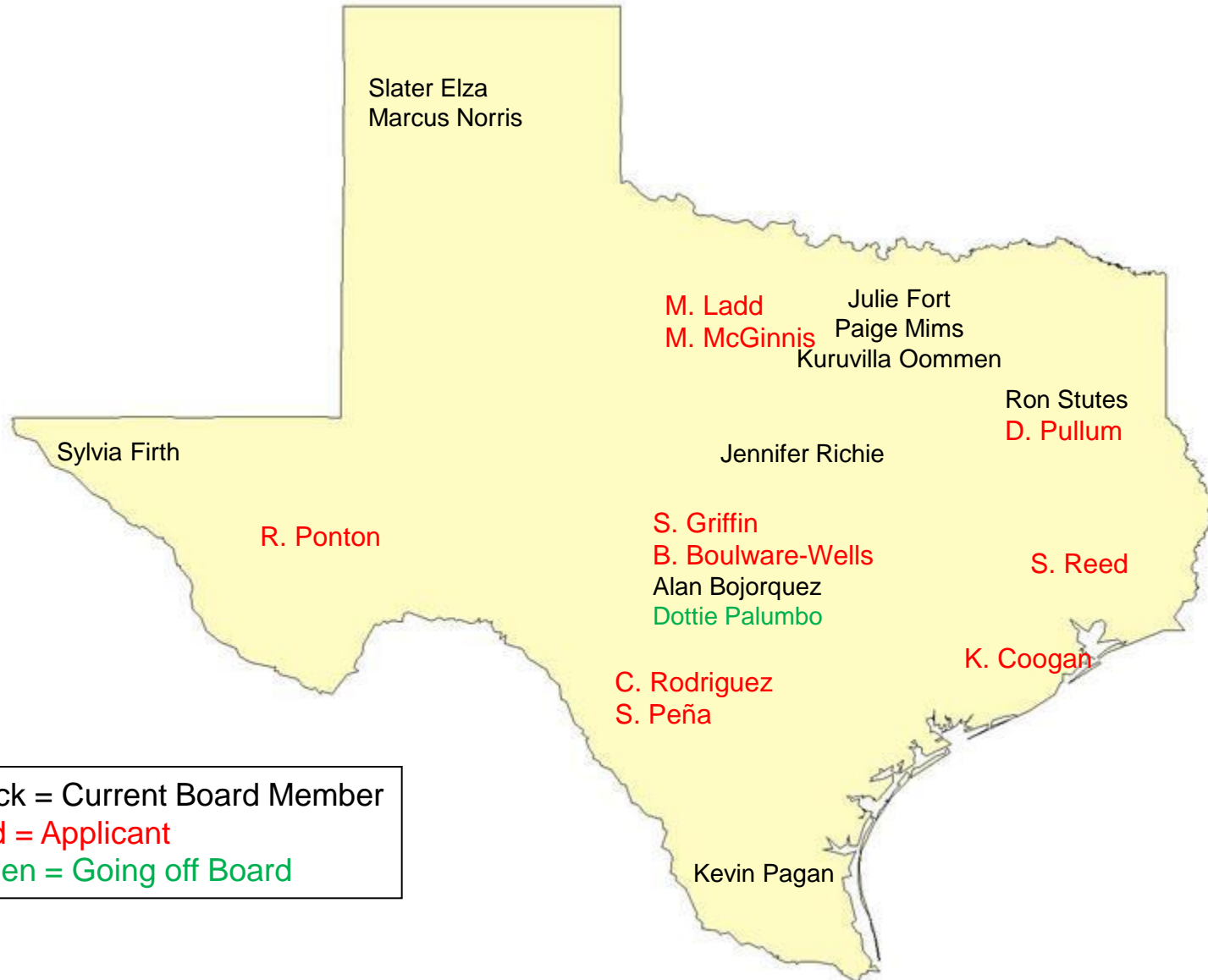
### **Education**

*Drake University School of Law, Des Moines, Iowa*  
Juris Doctor – 2006  
Legislative Practice Certificate – 2006

*The University of Texas at San Antonio, San Antonio, Texas*  
Master of Public Administration – 2001

*Texas A&M University, College Station, Texas*  
Bachelor of Arts – 1998

## TCAA Current Board Members and Director Applicants



TAB

5

TAB

6

## CONSTITUTION

### TEXAS CITY ATTORNEYS ASSOCIATION

(Adopted at the Annual Meeting of the Texas City Attorneys Association in San Antonio, Texas on the 31<sup>st</sup> day of October, 1961, with Amendments of 1965, 1968, 1970, 1991, 1994, 1999, 2010, 2015, ~~and~~ 2016, and \_\_\_\_\_.)

#### ARTICLE I. NAME AND AFFILIATION.

Section 1. The name of this organization shall be the Texas City Attorneys Association.

Section 2. The association shall be affiliated with and be a department of the Texas Municipal League and its principal office shall be located at the headquarters of the Texas Municipal League in Austin, Travis County, Texas.

#### ARTICLE II. PURPOSE.

Section 1. The purpose of this association shall be the general improvement of municipal law administration by the following means: ~~First, 1)~~ to encourage the cooperation of city attorneys in the practical study of all municipal legal problems; ~~2); Second, the to holding of~~ annual and semi-annual meetings for the discussion of legal and other questions affecting municipal government; ~~a- And 3); third, to encourage~~ the practical study of legislation, court decisions, and administrative rulings relating to the public interest of municipal corporations; ~~and 4) to offer quality continuing legal education opportunities for those engaged in the practice of municipal law.~~

Formatted: Font: Times New Roman, 12

#### ARTICLE III. MEMBERSHIP.

Section 1. The members of this association shall be active, associate, honorary, \_\_\_\_\_ paralegal and law clerk (student).

Section 2. Active Members - Any person duly licensed to practice law in this State who ~~have~~ has been duly elected or appointed to the office of city attorney or assistant city attorney of a city, town or village which is an active

member of the Texas Municipal League shall be eligible for membership in the association.

Section ~~32a~~. Associate Members - Any person duly licensed to practice law in this State who is interested in the representation of municipalities and the general improvement of municipal law practice and the purpose of the Texas City Attorneys Association. The officers of the association must approve thea person's initial application for associate membership.

Section ~~34~~. Honorary Members - Honorary members shall be chosen because of distinguished service in the field of municipal law. They shall pay no dues, hold no office, nor vote, and no person who is eligible for active membership in the association shall be chosen as an honorary member. They shall be proposed by at least five ~~(5)~~ active members and shall be elected only upon unanimous recommendation of the executive committee and a majority vote of the members present at any annual or semi-annual meeting of the association. An election of an honorary member shall be cancelled if not accepted within six ~~(6)~~ months after the candidate has received notice of ~~his~~ the member's election.

Section ~~45~~. Paralegal Members - Any person who meets the definition of "paralegal" as promulgated by the State Bar of Texas, who is employed by an active, associate, or honorary member, and who is interested in the representation of municipalities and the general improvement of municipal law practice and the purpose of the Texas City Attorneys Association.

Section ~~65~~. Law Clerk (Student) Members - Any person who is enrolled at an accredited law school who is interested in the representation of municipalities and the general improvement of municipal law practice and the purpose of the Texas City Attorneys Association.

#### ARTICLE IV. **OFFICERS AND EXECUTIVE COMMITTEE.**

Section 1. The officers of the association shall be a President, a 1<sup>st</sup> Vice President, a 2<sup>nd</sup> Vice President, a Recorder, a Director to serve on the Texas Municipal League Executive Board, the Immediate Past President, and five ~~(5)~~ Directors. All officers shall be active members of the association. The General Counsel of the Texas Municipal League shall serve as General Counsel, ex officio, of the association.

Section 2. The executive committee of the association shall be composed of the officers of the association.

Section 3. Nomination and Election. The President shall appoint a nominating committee of at least three ~~(3) persons~~members, who have not served on the nominating committee more than twice in the last five years and ~~(at least two of which shall be former officers).~~ The nominating committee, ~~who,~~ at the annual meeting of the association, shall submit nominees for association officers. In making its recommendation of nominees, this nominating committee shall consider the value of diversity and inclusion in the leadership of the association. The association is dedicated to providing opportunity to all people regardless of ,including race, ethnicity, religion, gender, sexual orientation, gender identity, age, disability, veteran status, or geographic representationlocation, or kind of employer ( and employment by a governmental entity or a private law firm). The slate of nominated officers committee shall not nominate officersecontain nominees who practice at the same law firm or in the same governmental legal department.

Additional nominations may be made from the floor. ~~A floor nomination shall not name a nominee who practices in the same law firm or governmental legal department as another nominee already before the body.~~ Each of the offices shall be filled by a majority vote of the membership present and voting. The association officers shall begin their regular term of office at the close of the annual meeting.

Section 4. Term of Office. All officers' terms shall be for one ~~(1)~~ year with the exception of the Director to the Executive Board of the Texas Municipal League, whose term of office shall be for two ~~(2)~~ years, ~~(he)the director beingdirector being~~ elected in even years or as otherwise provided by the Constitution of the Texas Municipal League.

Section 5. Vacancy. A vacancy in the executive committee shall occur upon:

1. The end of a term of office;
2. Death;
3. Loss of licensure to practice law in the State; or
4. No longer serving as a duly elected or appointed city attorney or assistant city attorney of a city, town or village which is an active member of the Texas Municipal League (hereafter referred to as a

**Comment [JR1]:** As this is now written, the nominating committee can choose between the existing officers at the same firm. This could have the effect of the committee nominating either the more junior to the firm or the more junior to the board.

We could add a provision that says, "At the time of nomination, if two current officers serve at the same law firm or in the same governmental legal department, the officer most recently hired is ineligible for nomination." Or we could choose the most junior on the board as ineligible. Either choice might seem/be unfair in certain situations.

**Formatted:** Indent: First line: 0"

**Formatted:** Font: Times New Roman, 12

**Formatted:** Numbered + Level: 1 +  
Numbering Style: 1, 2, 3, ... + Start at: 1 +  
Alignment: Left + Aligned at: 1.5" +  
Indent at: 1.75"



“qualifying position”), except that, upon the approval of the executive committee, an officer intending to obtain another qualifying position and maintaining an associate membership may continue to serve as an officer through the later of:

a. The end of the officer’s term; or

b. Three months after the end of the initial qualifying position.; or

5. Employment at the same law firm or in the same governmental legal department as another officer, except that, upon the approval of the executive committee, the officer may continue to serve as an officer through the end of the officer’s term~~Resignation.~~

**Formatted:** Numbered + Level: 2 +  
Numbering Style: a, b, c, ... + Start at: 1 +  
Alignment: Left + Aligned at: 2" + Indent  
at: 2.25"

**Formatted:** Numbered + Level: 1 +  
Numbering Style: 1, 2, 3, ... + Start at: 1 +  
Alignment: Left + Aligned at: 1.5" +  
Indent at: 1.75"

**Comment [JR2]:** I decided to not include  
“upon the approval of the executive  
committee” in this provision because then  
both officers could only remain upon consent  
of the board. This seems unfair to the officer  
who already was at the firm when the second  
officer became employed.

**Formatted:** Indent: First line: 0"

A vacancy in the office of the President shall be filled for the remainder of the term by the succession of the First Vice President to that office. A vacancy in the office of the First Vice President shall be filled for the remainder of the term by succession of the Second Vice President. A vacancy in the office of the Second Vice President shall be filled for the remainder of the term by the appointment of a member of the executive committee to fill such office by a majority vote of the remaining members of said executive committee. A vacancy in the Office of Director to serve on the Texas Municipal League Executive Board shall be filled by the President of the Association and shall hold office until adjournment of the next TML Annual Conference.

A vacancy in any of the other offices of the association shall be filled by the election of any active member or associate member if the person vacating the office is an associate member to fill such office for the remainder of the term by a majority vote of the executive committee.

#### Section 6.

Telephonic and Electronic Communication. Any and all ~~Directors-officers~~ and Texas Municipal League staff may participate in a meeting of the Board of ~~Directors-officers~~ by means of conference telephone, or by any other means of communication by which all ~~Directors-officers~~ participating in the meeting are able to hear each other at the same time. Such participation shall constitute the presence in person by such ~~Directors-officers~~ at such meeting. A written record shall be made of all actions taken at any meeting conducted by means of a conference telephone or other means of communication. ~~Directors-Officers~~ may also meet and vote via electronic means such as email so long as the identity of each ~~Director-officer~~ is made clear in the means of voting.

ARTICLE V. **MEETINGS.**

Section 1. An annual meeting of the association shall be held at the time and place of the annual conference of the Texas Municipal League, and a semi-annual meeting of the association shall be held in the summer of each year ~~in conjunction with the annual convention of the State Bar of Texas or at such other time and place~~ as may be determined by the executive committee.

ARTICLE VI. **DUES.**

Section 1. The dues of each active, ~~member and of each~~ associate, ~~and paralegal, and law clerk~~ member of the association shall be payable annually in advance, and may be changed upon recommendation of the executive committee and approved by a majority vote of the members present at any annual or semi-annual meeting.

ARTICLE VII. **FINANCES.**

Section 1. The General Counsel of the Texas Municipal League shall transact the necessary financial business of the association, keeping a complete record of all transactions, which shall be submitted for auditing at the annual meeting of the association. He shall give bond in such form and amount as may be determined by the executive committee, the premium of said bond to be payable by the association.

ARTICLE VIII. **AMICUS CURIAESPECIAL COMMITTEES.**

Formatted: Font: Bold

Section 1. **Amicus Curiae Committee.** Each year at the annual meeting of the Texas City Attorneys Association, the incoming President shall appoint a committee of three ~~(3) city attorneys, who are employed by their respective cities on a full time basis~~ officers; as a review committee ~~with authority at the option of a majority of the committee members to provide advice to the General Counsel of the Texas Municipal League relating to authorizeing the prepare-preparing and filing~~ an Amicus Curiae briefs on behalf and in the name of the association in those cases the committee deems of general importance in the field of municipal law or liability.

Formatted: Font: Bold

Section 2. **Other Committees.** The President may appoint such other committees as the President deems necessary to make recommendations to the Board of Directors.

Formatted: Font: Bold

| ARTICLE ~~VIII~~AIX. **REGIONAL ORGANIZATIONS.**

Section 1. The executive committee of the association shall have the power by by-laws to divide the State into Regions, to create and abolish Regions and regional organizations, to increase or decrease the number of Regions, to define the boundaries thereof and from time to time to change the same, and to prescribe the organization and officers of the Regions. Such regional organization, when so constituted, shall hold one or more regional meetings each year at such times and places as not to conflict with the annual meeting or semi-annual meeting of the association, in order to encourage fellowship among the members and to promote the study of municipal law.

Section 2. At any time when there is no regional organization within any area of the State, members of the association in such area located in one or more counties, may organize local clubs or societies, elect their own officers, and hold such meetings as they desire at such times and places as not to conflict with the annual meeting or the semi-annual meeting of the association. Upon creation of regions by the executive committee, local clubs or societies of members of the association organized under this Section shall be dissolved, and shall be merged into the regional organization of the Region in which they may be located.

Section 3. At any time after the creation of Regions and regional organizations within the State, when it becomes apparent to the executive committee that there is not sufficient interest to justify continuance of regional organizations, the executive committee may amend or repeal the by-law creating the Regions and regional organizations.

| ARTICLE ~~IX~~. **AMENDMENTS.**

Section 1. This Constitution may be amended at an annual or semi-annual meeting of the association by a majority vote of the members present and voting, provided the proposed amendment shall have first been prepared in writing and submitted to the executive committee on or before the day of the annual or semi-annual meeting.

| ARTICLE ~~XI~~I. **BY-LAWS.**

Section 1. The executive committee of the association shall have the power to adopt by-laws, consistent with this Constitution and the League Constitution, governing the conduct of its meeting and the business of the association.

| ARTICLE XII. **EFFECTIVE DATE.**

Section 1. This Constitution shall become effective immediately upon its adoption subject only to ratification by the Executive Board of the Texas Municipal League.

(Constitution of the Texas City Attorneys Association was approved by the Board of Directors of the Texas Municipal League on January 26, 1962.)

(All subsequent amendments to the Constitution of the Texas City Attorneys Association have been approved by the Texas Municipal League.)

TAB

7



TAB

8

**Texas City Attorneys Association**  
Profit and Loss Statement  
For the Twelve Months Ending June 30, 2019

	April	May	June	YTD	Budget	Favorable (Unfavorable) Variance
Membership Dues	\$333.29	\$352.70	\$193.30	\$33,016.27	\$29,980.00	\$3,036.27
Investment Income	560.94	630.85	642.73	5,258.81	2,000.00	3,258.81
Semi-Annual Meeting (Summer)	8,246.00	19,028.99	8,230.41	68,796.67	62,820.00	5,976.67
Sponsor Revenue	7,883.40	2,000.00	2,000.00	70,208.50	50,000.00	20,208.50
Riley Fletcher Seminar	(19.94)	447.00	(9.05)	1,879.39	5,070.00	(3,190.61)
CML Revenue	200.00	50.00	250.00	500.00		500.00
<b>Total Revenue</b>	<b>17,203.69</b>	<b>22,509.54</b>	<b>11,307.39</b>	<b>179,659.64</b>	<b>149,870.00</b>	<b>29,789.64</b>
Professional Fees				1,100.00	1,000.00	(100.00)
Telephone		10.82	25.08	74.95	75.00	0.05
Postage		1.00	51.55	441.77	300.00	(141.77)
Boards and Committees	111.00	111.00	111.00	5,247.34	4,000.00	(1,247.34)
Semi-Annual Meeting (TML)	10.00	138.00	256.04	25,143.47	45,000.00	19,856.53
Semi-Annual Meeting (Summer)	1,411.43	5,723.05	100,711.70	115,870.72	115,340.00	(530.72)
Riley Fletcher Seminar	166.50	166.50	166.50	2,058.51		(2,058.51)
Public Relations					300.00	300.00
IMLA Scholarships		1,600.00		8,387.02		(8,387.02)
IMLA Small Cities Membership Contributions				3,000.00	3,000.00	
Printing and Reproduction	0.20	0.04	0.36	1.36	300.00	298.64
Dues and Publications				407.00		(407.00)
Newsletter	1,258.00	1,258.00	1,258.00	15,096.00	14,280.00	(816.00)
Awards & Recognition					1,300.00	1,300.00
Office Supplies				34.98	100.00	65.02
LisTCAA Listserve	49.33	49.33	49.33	591.96	600.00	8.04
Web Site Expenses	74.00	74.00	74.00	1,485.92	4,840.00	3,354.08
Miscellaneous			500.00	1,449.90	3,000.00	1,550.10
Administrative Services	233.22	263.22	203.22	10,373.64	9,290.00	(1,083.64)
<b>Total Expenses</b>	<b>3,313.68</b>	<b>9,394.96</b>	<b>103,406.78</b>	<b>190,764.54</b>	<b>202,725.00</b>	<b>11,960.46</b>
<b>Net Income (Loss)</b>	<b>13,890.01</b>	<b>13,114.58</b>	<b>(92,099.39)</b>	<b>(11,104.90)</b>	<b>(52,855.00)</b>	<b>41,750.10</b>
Beginning Net Assets				181,031.65		
Ending Net Assets				169,926.75		

**Texas City Attorneys Association**

**Budget Summary**

**FY 2018 - 2019**

**INCOME:**

Membership Dues	29,980
Investment Income	2,000
Semi-Annual Meeting (Fall - IMLA)	0
Semi-Annual Meeting (Summer)	62,820
Riley Fletcher Seminar	5,070
Sponsor Revenue	<u>50,000</u>
<b>TOTAL:</b>	<b>\$149,870</b>

**EXPENSES:**

Board Meetings	4,000
Semi-Annual Meeting (Fall - IMLA)	45,000
Semi-Annual Meeting (Summer)	115,340
Riley Fletcher Seminar	0
Newsletter	14,280
Website	4,840
Administrative Services	9,290
Miscellaneous	<u>9,975</u>
<b>TOTAL:</b>	<b>\$202,725</b>

**2015 - 2016 BUDGETED DEFICIT:**

**\$52,855**

**APPROXIMATE RESERVE FUNDS AFTER FY 18-19:**

**\$140,000.00**

**Texas City Attorneys Association**  
**Budget Detail**  
**FY 2018 - 2019**

**INCOME**

**Membership Dues:**

194 City Attorneys (\$70.00)	13,580
240 Assistant City Attorneys (\$40.00)	9,600
85 Associate Members (\$80.00)	<u>6,800</u>
<b>Total:</b>	<b>\$29,980</b>

**Investment Income:**

Current Rates	<b>\$2,000</b>
---------------	----------------

**Semi-Annual Meeting (Summer):**

180 Registered (\$349.00)	<b>\$62,820</b>
---------------------------	-----------------

**Riley Fletcher Seminar:**

30 Webinar Views (\$169.00)	<b>\$5,070</b>
-----------------------------	----------------

**Sponsor Revenue:**

**\$50,000**

**TOTAL INCOME: \$149,870**

**EXPENSES**

**Board Meetings:**

3 Board Meetings (\$420.00 staff time each), plus board gift and misc.	3,000
Out of town Board Meeting staff travel	<u>1,000</u>
<b>Total:</b>	<b>\$4,000</b>

**Semi-Annual Meeting (Fall - IMLA):**

TCAA Registration Subsidy	40,000
Miscellaneous (Including publicity)	<u>5,000</u>
<b>Total:</b>	<b>\$45,000</b>

**Semi-Annual Meeting (Summer):**

Conference Gift for attendees	3,000
MCLE	200
Refreshment Breaks/Reception	75,000
TML Staff Contract	3,990
TML Staff Expenses	2,000
Conference Supplies	1,650
Postage	500
AV Charges	20,000

**Texas City Attorneys Association**

**Budget Detail**

**FY 2018 - 2019**

Galen Sparks/Susan Rocha Attendees	3,000
Speaker Expenses	1,000
Publicity	1,000
Miscellaneous	<u>4,000</u>
<b>Total:</b>	<b>\$115,340</b>

**Riley Fletcher Seminar:**

Online Webinar for Odd-Numbered Years	0
<b>Total:</b>	<b>\$0</b>

**Newsletter:**

12 issues (\$1,190 per issue)	<b>\$14,280</b>
-------------------------------	-----------------

**Website:**

Annual Service Agreement	840
New Additions	2,000
Video Replay Posting and Admin Costs	<u>2,000</u>
<b>Total:</b>	<b>\$4,840</b>

**Administrative Services:**

506 Members (\$15.00)	7,590
Financial Charges	<u>1,700</u>
<b>Total:</b>	<b>\$9,290</b>

**Miscellaneous:**

Printing and Reproduction	300
Awards and Recognition	1,300
Office Supplies	100
Public Relations	300
Professional Fee - Audit	1,000
Telephone	75
LisTCAA Listserv Service Fee	600
Postage	300
IMLA Small City Membership Contributions	3,000
Four IMLA Conference Scholarships	0
Miscellaneous	<u>3,000</u>
<b>Total:</b>	<b>\$9,975</b>

<b>TOTAL EXPENSES:</b>	<b>\$202,725</b>
------------------------	------------------



TAB

9

**From:** [Alan Bojorquez](#)  
**To:** [Christy Drake-Adams](#)  
**Subject:** RE: TCAA / Regional Groups  
**Date:** Wednesday, August 21, 2019 11:23:45 AM

---

*Thanks a bunch, Christy!* Yes, I do recall. I've followed up with Kevin P and Leann G.

Alan

---

**From:** Christy Drake-Adams <christy@tml.org>  
**Sent:** Wednesday, August 21, 2019 11:01 AM  
**To:** Alan Bojorquez <alan@texasmunicipallawyers.com>; Scott Houston <SHouston@tml.org>  
**Cc:** Sylvia Firth <sbfirth@fbknlaw.com>; Paige Mims - Plano city of (Paigem@plano.gov) <Paigem@plano.gov>; Dottie Palumbo <dottie@texasmunicipallawyers.com>  
**Subject:** RE: TCAA / Regional Groups

Got it! We'll include that item on the agenda for the October 9 meeting.

As for TML staff time and TCAA expenditures, it's difficult to estimate without knowing how many regional groups might participate. We're happy to implement this under the current service agreement. Depending on participation, we can reassess next year.

Yes, Leann Guzman, City of Fort Worth, previously inquired about this. (You may remember that we put together a draft policy for the board's consideration in response to Leann's inquiry. See attached.) Additionally, I've been told there is an I-35 group that meets periodically and Kevin may know of a group in the RGV.

Sincerely,

Christy Drake-Adams  
Assistant General Counsel  
Texas Municipal League  
1821 Rutherford Lane, Suite 400  
Austin, Texas 78754  
(512) 231-7400  
(512) 231-7490 (fax)  
[christy@tml.org](mailto:christy@tml.org)  
[www.tml.org](http://www.tml.org)

***Empowering Texas cities to serve their citizens***

Please be advised that the information in this e-mail is provided for informational purposes

only. Neither this communication, nor any other communication with the Texas Municipal League (TML), creates an attorney-client relationship between the TML legal department or its attorneys and you or your city or any third party. Once received by a city official, this communication may be subject to public release. Every city official and employee should consult with local legal counsel to ensure that any information or documents comply with current law and the particular facts of each situation.

---

**From:** Alan Bojorquez [<mailto:alan@texasmunicipallawyers.com>]  
**Sent:** Tuesday, August 20, 2019 3:16 PM  
**To:** Scott Houston; Christy Drake-Adams  
**Cc:** Sylvia Firth; Paige Mims - Plano city of ([Paigem@plano.gov](mailto:Paigem@plano.gov)); Dottie Palumbo  
**Subject:** FW: TCAA / Regional Groups

Scott & Christy:

Sylvia, Paige and Dottie have all expressed their support for putting this item on the next Board of Directors agenda.

I don't know what this would mean in terms of TML staffing and TCAA expenditures, so please put some thought into it. I'd like to hear how you think we could best get this started.

Also, if you have info about other groups, please share with us. I seem to recall something about Ft Worth / Tarrant County.

*FYI*,... I've also arranged to have a similar item placed on the IMLA Board of Directors agenda for October, so there's a possibility that IMLA will be working with us to support these small groups.

Thx.

Alan

---

**From:** Alan Bojorquez  
**Sent:** Friday, August 16, 2019 9:42 AM  
**To:** Sylvia B. Firth ([sbfirth@fbknlaw.com](mailto:sbfirth@fbknlaw.com)) <[sbfirth@fbknlaw.com](mailto:sbfirth@fbknlaw.com)>; Paige Mims - Plano city of ([Paigem@plano.gov](mailto:Paigem@plano.gov)) <[Paigem@plano.gov](mailto:Paigem@plano.gov)>; Dottie Palumbo - Bojorquez Law Firm PLLC ([Dottie@TexasMunicipalLawyers.com](mailto:Dottie@TexasMunicipalLawyers.com)) <[Dottie@TexasMunicipalLawyers.com](mailto:Dottie@TexasMunicipalLawyers.com)>  
**Cc:** Scott Houston ([shouston@tml.org](mailto:shouston@tml.org)) <[shouston@tml.org](mailto:shouston@tml.org)>; Christy Drake Adams ([christy@tml.org](mailto:christy@tml.org)) <[christy@tml.org](mailto:christy@tml.org)>  
**Subject:** TCAA / Regional Groups

Sylvia, Paige & Dottie:

If you think it's worthwhile, I'd like to discuss this topic at our next Board Meeting.

Should TCAA actively encourage small, regional groups to gather periodically for

purposes of networking and/or CLE?

I think such activities will have value for our members. I also hope they will provide leadership opportunities. The Board of Directors need not be the only leadership roles to which members can aspire.

One great example I'm aware of is HAMA (Houston Area Municipal Attorneys), which meets monthly. The co-leaders of this group are **Rebecca Andrews** (Best Best & Krieger) and **Derra Purnell** (Olson & Olson).

How can TCAA promote and foster such chapters? *Off the top of my head* we could:

1. Allow them to use our name and logo (which adds credibility).
2. Use our mailing list to spread the word (which expands the reach).
3. Use our account with the State Bar to apply for CLE at our expense (which helps justify the time and expense to employers).
4. Provide a speaker occasionally (a board member or TML lawyer, which may require TCAA funding).
5. Make a contribution toward refreshments or a meal (e.g., a flat \$100-200 per year / per quarter (?) to each group to offset the costs of appetizers or sandwiches, and keep the price of participation down).
6. Recognize and spotlight the leaders of these groups at our conferences.

This topic has been bounced around by our board before, but I'd like to vote on a plan of action if possible.

Alan

***Alan Bojorquez***

Attorney at Law

Bojorquez Law Firm, PC

12325 Hymeadow Dr. Ste. 2-100

Austin, Texas 78750

Work: (512) 250-0411

Fax: (512) 250-0749

Email: [Alan@TexasMunicipalLawyers.com](mailto:Alan@TexasMunicipalLawyers.com)



NOTICE -This transmission may be: (1) subject to the Attorney-Client Privilege, (2) attorney work product, or (3) strictly confidential. If you are not the intended recipient of this message, you may not disclose, print, copy or disseminate this information. If you have received this in error, please reply and notify the sender (only), and delete the message. Unauthorized interception of this e-mail is a violation of federal criminal law. Unless otherwise noted, this message does not create an

attorney-client relationship in the absence of such an existing relationship.





## **Local Club or Society Affiliation Policy**

Article VIII-A, Section 2 of the TCAA Constitution provides, in part, as follows:

*At any time when there is no regional organization within any area of the State, members of the association in such area located in one or more counties, may organize local clubs or societies, elect their own officers, and hold such meetings as they desire at such times and places as not to conflict with the annual meeting or the semi-annual meeting of the association.*

Any local club or society may submit to the TCAA executive committee a written request for formal affiliation with TCAA. The request must be made by a member of the club or society who is also an active TCAA member. In order to qualify as an affiliate of TCAA, the local club or society must:

- (1) Further the purpose of TCAA as set out in Article II, Section 1, of the TCAA Constitution;
- (2) Not overlap with the geographical area served by any other club or society affiliated with TCAA;
- (3) Have at least three officers, who are active members of TCAA, selected annually by the members of the club or society;
- (4) Hold at least one meeting of the club or society's membership each year in the geographical area served by the club or society in order to encourage fellowship among the members and to promote the study of municipal law; and
- (5) Not hold meetings in conflict with the annual meeting or semi-annual meeting of the TCAA.

TCAA shall, for any local club or society approved by the executive committee as an affiliate of TCAA:

- (1) Post contact information for the local club or society on the TCAA website;
- (2) Provide notice to the club or society of any new TCAA members in the geographical area served by the club or society;
- (3) Provide existing and/or new TCAA members in the geographical area served by the club or society information about the local club or society;
- (4) Provide assistance in advertising meetings of the club's or society's membership; and
- (5) To the extent allowed by the MCLE Rules, Regulations, and Accreditation Standards for CLE Activities, sponsor continuing legal education organized by the club or society.

A local club or society approved as a TCAA affiliate shall:

- (1) Submit to TCAA the names of its officers within 30 days after the selection of such officers;
- (2) Submit to TCAA any changes in the geographical area served by the club or society within 30 days after the change; and
- (3) Maintain its own records including, but not limited to, minutes of meetings, attendance list, a membership list, any bank or financial records.

The TCAA board reserves the right to revoke its approval of any local club or society's formal affiliation with TCAA at any time and for any reason.

TAB

10

**From:** [sbfirth@fbknlaw.com](mailto:sbfirth@fbknlaw.com)  
**To:** [Scott Houston](#); [Christy Drake-Adams](#)  
**Cc:** [Alan Bojorquez](#); ["Paige Mims"](#); ["Jennifer Richie"](#); [Kuruvilla Oommen](#); ["Julie Fort"](#); ["Ron Stutes"](#); ["Slater Elza"](#); ["Kevin D. Pagan"](#); [kpagan79@aol.com](mailto:kpagan79@aol.com); [Dottie Palumbo](#); [marcus.norris@amarillo.gov](mailto:marcus.norris@amarillo.gov); [Heather Ford](#)  
**Subject:** Agenda Item for TCAA Board Meeting  
**Date:** Thursday, September 05, 2019 2:32:30 PM  
**Attachments:** [image001.png](#)

---

Scott and Christy:

When you prepare the agenda for the next TCAA Board Meeting please add an item to allow us to discuss how TCAA can be involved in the legislative process. Now that the reality of what transpired during the last legislative session has set in, many of the smaller municipalities have begun to reach out to their legal counsel asking for a way to be more involved in the legislative process. Most of these communities do not have dedicated inhouse staff to work on the issues and are relying upon their city attorneys, many of whom are outside counsel, to assist them through the process. In the past it has always been said, "The City Attorneys do not have positions on legislation. They are only carrying the positions of their clients." While that is certainly true, there needs to be an effective way to have those positions represented. I am not sure what the answer is, but would like to hear from the group about the issue. The smaller communities may be an untapped effective resource if we can find a way to keep them informed and engaged in the time leading up to and during the next legislative session. The Big City Group works for that population, but there have been questions about what can be done for the smaller communities that do not have the personnel in house to engage in that manner.

I have copied the group to see if anyone else has an interest in this issue or is willing to share their thoughts on the matter.

Thanks,

Sylvia



SYLVIA BORUNDA FIRTH PLLC  
P.O. BOX 942, EL PASO, TEXAS 79946-0942  
311 MONTANA, LAW CENTER, EL PASO, TEXAS 79902  
PHONE 915-532-7500 FAX 915-532-7503  
[SBFIRTH@FBKNLAW.COM](mailto:SBFIRTH@FBKNLAW.COM)

TAB

11



# The Nineteenth Annual Riley Fletcher Basic Municipal Law Seminar

February 20-21, 2020

Two Ways to Attend:

Live at Texas Municipal Center, Austin or Live Videocast

8 Hours MCLE (Including .75 Ethics Hour)

Thursday, February 20, 2020

<b>8:30 - 9:20 a.m.</b>	<b>Registration</b>
<b>9:20 - 9:30 a.m.</b>	<b>Moderator and Welcome</b> <i>Paige Mims, City Attorney, Plano and TCAA President</i>
<b>9:30 - 9:45 a.m.</b>	<b>Types of City Government (.25 hour)</b> <i>Amber McKeon-Mueller, Assistant General Counsel, Texas Municipal League</i>
<b>9:45 - 10:15 a.m.</b>	<b>Open Meetings (.5 hours)</b> <i>Jennie Hoelscher, Division Chief, Office of the Attorney General of Texas</i>
<b>10:15 - 10:45 a.m.</b>	<b>Public Information Act (.5 hour)</b> <i>George Hyde, Russell Rodriguez Hyde Bullock, LLP, Georgetown</i>
<b>10:45 - 11:00 a.m.</b>	<b>Break</b>
<b>11:00 - 11:30 a.m.</b>	<b>Purchasing (.5 hour)</b> <i>Jeff Moore, Brown &amp; Hofmeister, L.L.P., Richardson</i>
<b>11:30 a.m. - 12:00 p.m.</b>	<b>Personnel Law (.5 hour)</b> <i>Evelyn Njuguna, Assistant General Counsel, Texas Municipal League</i>
<b>12:00 - 1:00 p.m.</b>	<b>Box Lunch – Ethics (.75 hour)</b> <i>Alan Bojorquez, Bojorquez Law Firm, Austin</i>
<b>1:00 - 1:30 p.m.</b>	<b>Municipal Budget and Tax Rate (.5 hour)</b> <i>Bill Longley, Legislative Counsel, Texas Municipal League</i>
<b>1:30 - 2:00 p.m.</b>	<b>Redistricting (.5 hour)</b> <i>Bob Heath, Bickerstaff Heath Delgado Acosta, LLP, Austin</i>
<b>2:00 - 2:30 p.m.</b>	<b>Economic Development (.5 hour)</b> <i>Frank Garza, Davidson, Troilo, Ream &amp; Garza, PC, San Antonio</i>
<b>2:30 - 2:45 p.m.</b>	<b>Break</b>
<b>2:45 - 3:15 p.m.</b>	<b>Annexation (.5 hour)</b> <i>Scott Houston, Deputy Executive Director and General Counsel, Texas Municipal League</i>
<b>3:15 - 3:45 p.m.</b>	<b>Municipal Court (.5 hour)</b> <i>Ryan Turner, General Counsel, Texas Municipal Courts Education Center</i>
<b>3:45 p.m.</b>	<b>Adjourn</b>

Friday, February 21, 2020

<b>8:15 - 8:45 a.m.</b>	<b>Breakfast</b>
<b>8:45 - 9:15 a.m.</b>	<b>Liability (.5 hour)</b> <i>Slater Elza, Underwood Law Firm, Amarillo</i>
<b>9:15 - 9:45 a.m.</b>	<b>Municipal Finance (.5 hour)</b> <i>Kuruvilla Oommen, City Attorney, Irving</i>
<b>9:45 - 10:15 a.m.</b>	<b>Land Use (.5 hour)</b> <i>Julie Fort, Messer, Fort &amp; McDonald, PLLC, Frisco</i>
<b>10:15 - 10:30 a.m.</b>	<b>Break</b>
<b>10:30 - 11:00 a.m.</b>	<b>Dealing with the Media (.5 hour)</b> <i>John Bender, Communications Consultant, Austin</i>
<b>11:00 - 11:30 a.m.</b>	<b>Ordinances (.5 hour)</b> <i>Jennifer Richie, City Attorney, Waco</i>
<b>11:30 a.m.</b>	<b>Adjourn</b>