

OCTOBER 7, 2021 • HOUSTON

# TEXAS CITY ATTORNEYS ASSOCIATION

2021 FALL CONFERENCE

IN CONJUNCTION WITH



★ 109TH ANNUAL CONFERENCE AND EXHIBITION ★

*Texas City Attorneys Association*

## Board of Directors Meeting

Houston, Texas

October 7, 2021

## **Agenda**

TCAA Board of Directors

October 7, 2021

Houston, TX

5:15 p.m.

1. Consider minutes of the August 4, 2021 TCAA Board Meeting
2. Survey results of the 2021 Summer Conference
3. Report on the 2021 TCAA Fall Conference
4. Report on 2021 TCAA board applicants
5. Report on TCAA budget update
6. Report on TCAA Municipal Law Conference Scholarship for law students
7. Discuss TCAA sponsorship opportunities
8. Next board meeting
9. Other business
10. Adjourn

**TCAA  
Board of Directors  
2020-2021**

**President**

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**TML Board Representative**

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**Minutes**  
TCAA Board of Directors  
Wednesday, August 4, 2021

Board President Alan Bojorquez called the meeting to order at approximately 4:16 p.m.

Board members present:

Ron Stutes  
Kuruvilla Oommen  
Jennifer Richie  
Julie Fort  
Sharae Reed  
Maleshia McGinnis  
Paige Mims  
Charlie Zech  
Slater Elza

Board member absent:

Kevin Pagan

TML staff present:

Christy Drake-Adams  
Evelyn Njuguna

1. Consider the minutes of June 18, 2021, TCAA Board Meeting

A motion to approve the June 18, 2021, board meeting minutes made by Slater Elza was seconded by Charlie Zech. Unanimously approved.

2. Staff Report on August 4-6, 2021, Summer Conference

No action.

3. Approve the 2021 Riley Fletcher Program

A motion to approve the draft program presented by staff was made by Charlie Zech and seconded by Sharae Reed. Unanimously approved. Staff was directed to implement the program.

4. TCAA Affiliates

A motion to approve the TCAA affiliate application from the Central Texas City Attorneys Association made by Ron Stutes was seconded by Sharae Reed. Unanimously approved.

5. Report from TCAA subcommittee on TCAA Statement on Racism and Equity

A motion to approve the TCAA Statement on Racism and Equity presented by the subcommittee with the following amendment was made by Sharae Reed and seconded by

Charlie Zech: (1) under the third bullet point of the second paragraph titled “We Stand With,” replace the word “staff” with “colleagues.” Unanimously approved.

6. Next board Meeting

The next board meeting will be held on October 7, 2021, in Houston.

7. Other Business

8. Adjourn

DRAFT

## TCAA STATEMENT ON RACISM AND EQUITY

As legal advisers to public servants and leaders in Texas local government, we understand and support the need for equality, equity, and justice. We further recognize that racism can be ingrained into the fabric of our institutions and our lives, and we commit to raising awareness of systemic racism wherever we find it.

To that end, as professional members of the Texas City Attorney's Association:

### We Stand Against:

- Systemic racism and any form of discrimination in our communities
- The use of excessive, unlawful force in any instance or form
- Any inequality and oppression that exists in our organizations and communities

### We Stand With:

- Those who protest in peace and take a stand for change
- People of color, minority groups, and other individuals who are marginalized
- Our public safety staff colleagues in providing equitable services

### We Will:

- Engage in professional dialogues within our membership and within our communities
- Continue to embrace new ideas, methods, and skills in support of equity and social justice and recognize the challenge of biases
- Continue to maintain the highest ideals of just and effective local government
- Actively embrace ideas of inclusion and work to build cultures of inclusion through improved training, recruitment, and other methods

As members of the TCAA, we are committed to being forces for good within the communities we represent, to avoid actions or statements which might be – or be perceived as – continuation of systemic racism, and to assist others in avoiding those same detrimental actions.

Where there is inequality, we must work for equality. Where there is injustice, we must work for justice. Where there is racism, we must work to end it.

Adopted \_\_\_\_\_

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# Default Report

*TCAA Summer Conference 2021*

August 23rd 2021, 7:54 am MDT

## Q1 - Please enter your name.

Please enter your name.

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Caleb Garcia

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Shawn Roten

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Holly Heinrich

---

Willow Sanchez

---

Laura Mueller

---

Laura Kehoe

---

Victoria Huynh

---

Jennifer Knox-Walker

---

Brett Brewer

---

Steven Kirkland

---

Joshua Galicia

---

Wayne K. Olson

---

Jonathan Koury

---

Andrea Chan

---

Kelli Leisure

---

Diane Wetherbee

---

Kevin B Laughlin

---

Andrew Quittner

---

Barbara Quirk

---

Jennifer Smith

---

Chelsea Mikulencak

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Savannah Koehler

Mike Hayes
Slater Chalfant Elza
Jennifer M. Avendano
Rezzin Pullum
Monique Wimberly
Charles Williams
Habib Erkan
Paige Mims
Jessie Lopez
Tom Duesler
Bryan Guymon
Stephen Hines
Byron Brown
Carla Robinson
Courtney Goodman-Morris
Katie Leininger
Meredith Ladd
Heather Lockhart
Sherri Russell
Alice Geyer
Ryan Henry
Jennifer Richie
Michael J. Cosentino
Cindy Crosby
Mick McKamie
Neal Falgoust
Jeff Chapman
Lawrence Provins
Patrick Wilson
Victor Anthony Flores

Francisco Garza

Gary W Smith

Jim Wright

Scott Bounds

Julianne Pak

Will Trevino

Robert Schleier

Lauren Marfin

Grady randle

## Q2 - Please provide your city or firm.

Please provide your city or firm.

Denton

Garland

Austin

City of Dallas City Attorneys Office

Dripping Springs

Law Office of William W. Krueger, III

City of Plano

City of Plano

Jacksonville

Nacogdoches

Law Offices of Ryan Henry, PLLC

TOASE

Bryan

Olson & Olson

Lubbock

allen

Nichols Jackson Dillard Hager & Smith LLP

Seguin

City of Boerne

City of Forney

Law Offices of Ryan Henry

New Braunfels City Attorney

Kerrville

Underwood Law Firm

City of Brownsville

Austin

City of Odessa

Olson and Olson
City of Burnet
Plano
Davidson Troilo Ream & Garza PC
beaumont
Underwood Law Firm, P.C.
City of Garland, Texas
Randle Law Office
City of College Station
Dallas
Pearland
Carrollton
New Braunfels Utilities
Lake Jackson
City of Austin, Texas
San Antonio
Waco
City of San Marcos, Texas
City of Austin
TOASE
City of Austin
The Chapman Firm - Austin, TX
Pearland
Grand Prairie City Attorney's Office
Brownsville, Texas
SAN ANTONIO
Richmond
Livingston
Olson & Olson
City of Plano

Austin

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Kilgore

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City of Cedar Park

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houston

### Q3 - Please enter your job title.

Please enter your job title.

Deputy City Attorney

Sr. Assistant City Attorney

Assistant City Attorney

Assistant City Attorney

City Attorney

Paralegal

Deputy City Attorney

Assistant City Attorney

City Attorney

Associate Attorney

Partner

Assistant City Attorney

Attorney

Assistant City Attorney III

None

partner

City Attorney

City Attorney

Asst. City Attorney

Associate Attorney

Paralegal

City Attorney

Shareholder

Assistant City Attorney

Junior Associate Attorney

Senior Assistant City Attorney

Of Counsel

Assistant City Manager
City Attorney
Attorney
Sr. Asst City Attorney
Attorney
Senior Assistant City Attorney
Associate
City Attorney
Senior Associate
Assistant City Attorney
City Attorney
Staff Attorney
City Attorney
Assistant City Attorney III
Attorney
City Attorney
City Attorney
Division Chief
Partner
Assistant City Attorney
Attorney
Deputy City Attorney
Assistant City Attorney
Asst City Attorney
City Attorney
City Attorney
City Attorney
Sr Atty
Assistant City Attorney
legal counsel



City Attorney

Assistant City Attorney

owner

**Q4 - To enter your city or firm in the drawing for the free 2022 Summer Conference registration, please provide your email address:**

To enter your city or firm in the drawing for the free 2022 Summer Conference registration, please provide your email address:

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caleb.garcia@cityofdenton.com

---

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---

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lmueller@cityofdrippingsprings.com

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jenniferwa@plano.gov

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will@tml.org

[schleier@aol.com](mailto:schleier@aol.com)

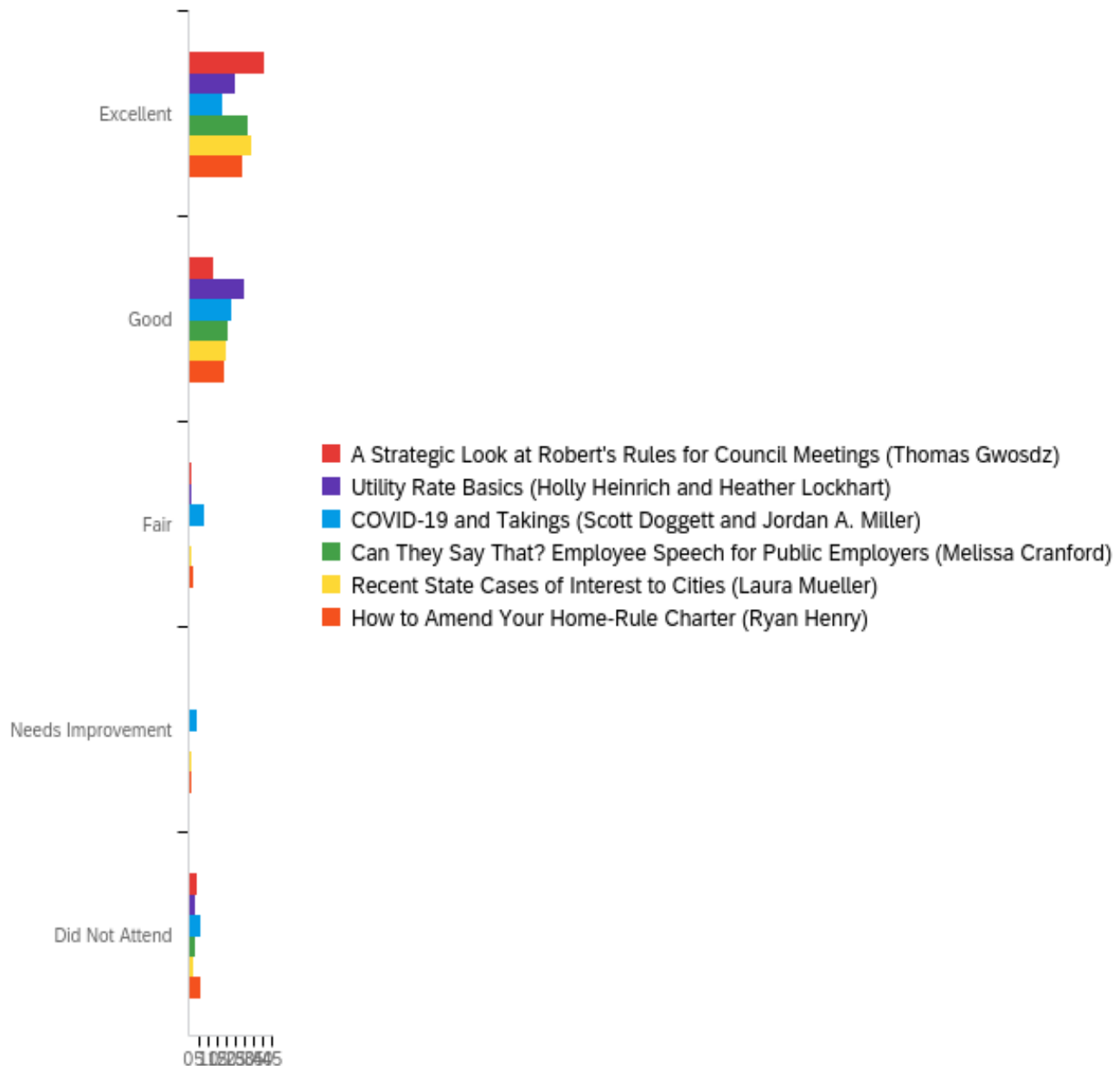
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[lauren.marfin@cedarparktexas.gov](mailto:lauren.marfin@cedarparktexas.gov)

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[grady@jgradyrandlepc.com](mailto:grady@jgradyrandlepc.com)

## Q5 - Please rank the following sessions from Wednesday, August 4:

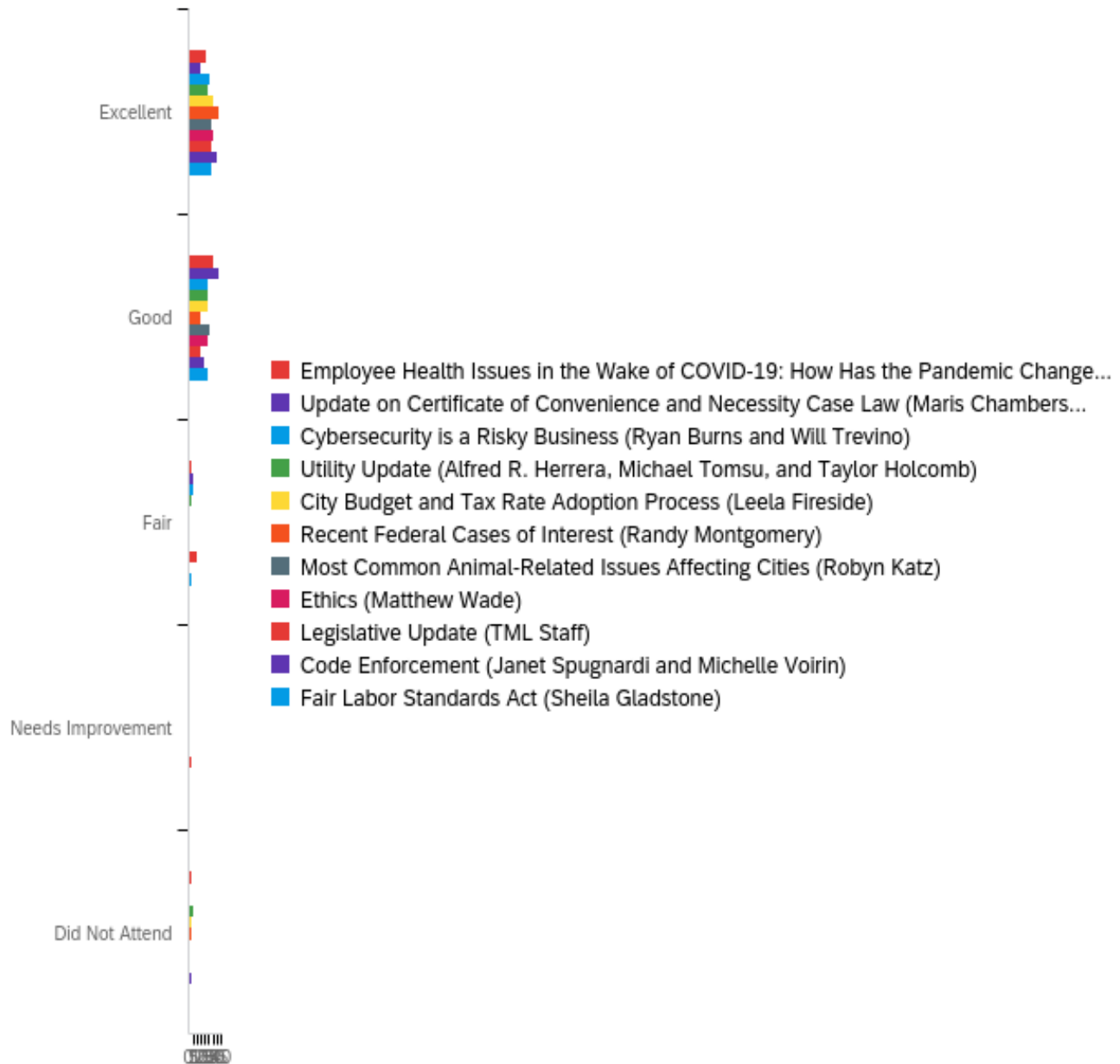


#	Field	Minimum	Maximum	Mean	Std Deviation	Variance	Count
1	A Strategic Look at Robert's Rules for Council Meetings (Thomas Gwosdz)	1.00	5.00	1.53	1.05	1.10	59
2	Utility Rate Basics (Holly Heinrich and Heather Lockhart)	1.00	5.00	1.75	0.91	0.83	59
3	COVID-19 and Takings (Scott Doggett and Jordan A. Miller)	1.00	5.00	2.27	1.25	1.55	59
4	Can They Say That? Employee Speech for Public Employers (Melissa Cranford)	1.00	5.00	1.59	0.94	0.88	56

5	Recent State Cases of Interest to Cities (Laura Mueller)	1.00	5.00	1.57	0.89	0.80	58
6	How to Amend Your Home-Rule Charter (Ryan Henry)	1.00	5.00	1.88	1.24	1.55	57

#	Question	Excellent		Good		Fair		Needs Improvement		Did Not Attend		Total
1	A Strategic Look at Robert's Rules for Council Meetings (Thomas Gwosdz)	69.49%	41	22.03%	13	1.69%	1	0.00%	0	6.78%	4	59
2	Utility Rate Basics (Holly Heinrich and Heather Lockhart)	42.37%	25	50.85%	30	1.69%	1	0.00%	0	5.08%	3	59
3	COVID-19 and Takings (Scott Doggett and Jordan A. Miller)	30.51%	18	38.98%	23	13.56%	8	6.78%	4	10.17%	6	59
4	Can They Say That? Employee Speech for Public Employers (Melissa Cranford)	57.14%	32	37.50%	21	0.00%	0	0.00%	0	5.36%	3	56
5	Recent State Cases of Interest to Cities (Laura Mueller)	58.62%	34	34.48%	20	1.72%	1	1.72%	1	3.45%	2	58
6	How to Amend Your Home-Rule Charter (Ryan Henry)	50.88%	29	33.33%	19	3.51%	2	1.75%	1	10.53%	6	57

## Q6 - Please rank the following sessions from Thursday, August 5:



#	Field	Minimum	Maximum	Mean	Std Deviation	Variance	Count
1	Employee Health Issues in the Wake of COVID-19: How Has the Pandemic Changed the Workplace? (Katie Rutherford)	1.00	5.00	1.86	0.94	0.88	58
2	Update on Certificate of Convenience and Necessity Case Law (Maris Chambers)	1.00	5.00	1.92	0.70	0.48	59
3	Cybersecurity is a Risky Business (Ryan Burns and Will Trevino)	1.00	5.00	1.73	0.88	0.77	59
4	Utility Update (Alfred R. Herrera, Michael Tomsu, and Taylor Holcomb)	1.00	5.00	1.97	1.14	1.31	58

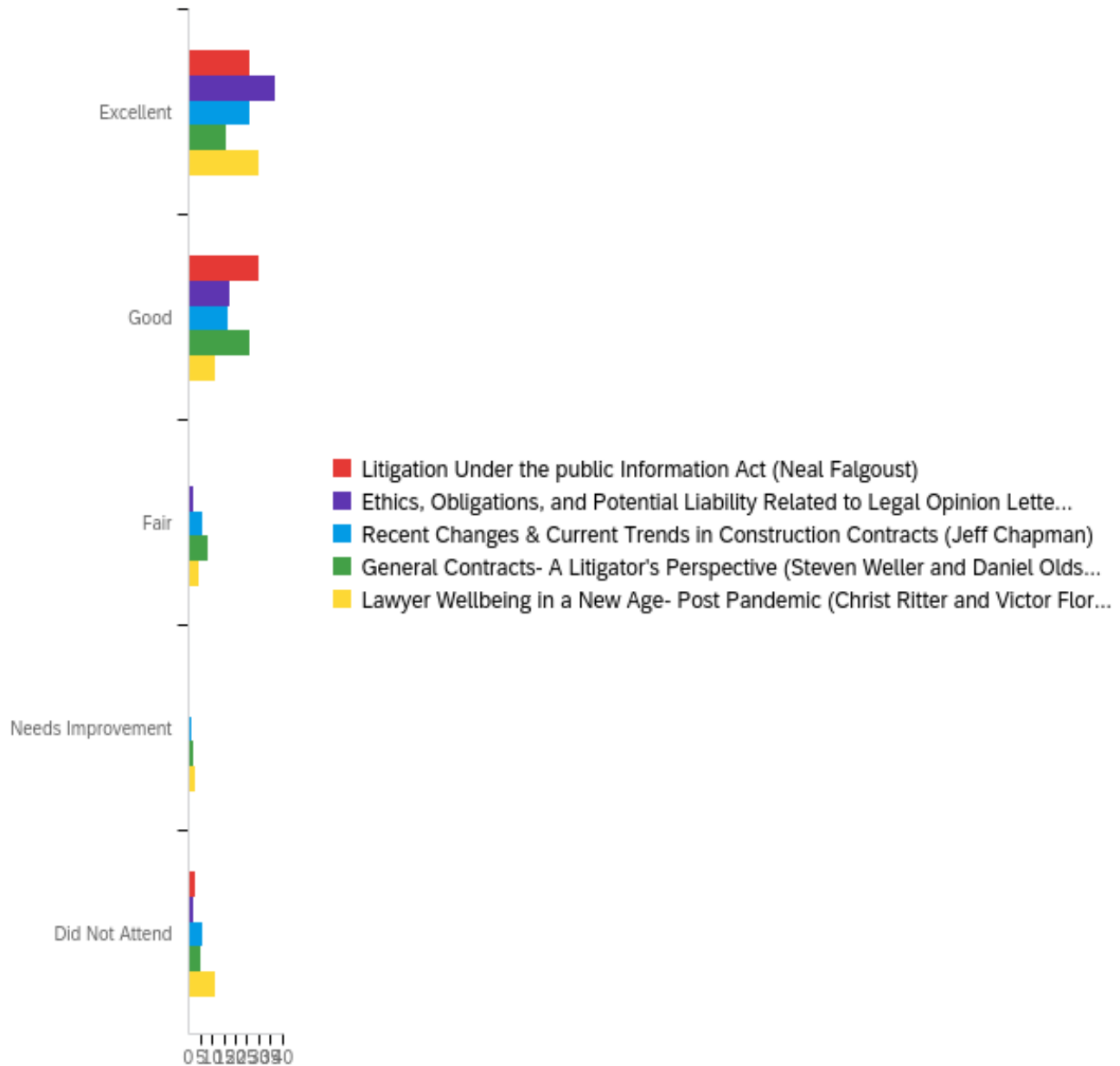
5	City Budget and Tax Rate Adoption Process (Leela Fireside)	1.00	5.00	1.66	0.93	0.87	59
6	Recent Federal Cases of Interest (Randy Montgomery)	1.00	5.00	1.64	1.11	1.23	58
7	Most Common Animal-Related Issues Affecting Cities (Robyn Katz)	1.00	5.00	1.64	0.84	0.70	59
8	Ethics (Matthew Wade)	1.00	5.00	1.60	0.85	0.72	58
9	Legislative Update (TML Staff)	1.00	5.00	1.88	1.03	1.05	59
10	Code Enforcement (Janet Spugnardi and Michelle Voirin)	1.00	5.00	1.60	1.03	1.07	58
11	Fair Labor Standards Act (Sheila Gladstone)	1.00	5.00	1.71	0.91	0.83	58

#	Question	Excellent		Good		Fair		Needs Improvement		Did Not Attend		Total
1	Employee Health Issues in the Wake of COVID-19: How Has the Pandemic Changed the Workplace? (Katie Rutherford)	36.21%	21	51.72%	30	6.90%	4	0.00%	0	5.17%	3	58
2	Update on Certificate of Convenience and Necessity Case Law (Maris Chambers)	23.73%	14	64.41%	38	10.17%	6	0.00%	0	1.69%	1	59
3	Cybersecurity is a Risky Business (Ryan Burns and Will Trevino)	45.76%	27	42.37%	25	8.47%	5	0.00%	0	3.39%	2	59
4	Utility Update (Alfred R. Herrera, Michael Tomsu, and Taylor Holcomb)	39.66%	23	43.10%	25	6.90%	4	1.72%	1	8.62%	5	58
5	City Budget and Tax Rate Adoption Process (Leela Fireside)	50.85%	30	42.37%	25	1.69%	1	0.00%	0	5.08%	3	59
6	Recent Federal Cases of Interest (Randy Montgomery)	63.79%	37	24.14%	14	3.45%	2	1.72%	1	6.90%	4	58
7	Most Common Animal-Related Issues Affecting Cities (Robyn Katz)	49.15%	29	44.07%	26	3.39%	2	0.00%	0	3.39%	2	59
8	Ethics (Matthew Wade)	53.45%	31	39.66%	23	3.45%	2	0.00%	0	3.45%	2	58
9	Legislative Update (TML Staff)	47.46%	28	27.12%	16	16.95%	10	6.78%	4	1.69%	1	59



10	Code Enforcement (Janet Spugnardi and Michelle Voirin)	60.34%	35	32.76%	19	0.00%	0	0.00%	0	6.90%	4	58
11	Fair Labor Standards Act (Sheila Gladstone)	48.28%	28	41.38%	24	5.17%	3	1.72%	1	3.45%	2	58

## Q7 - Please rank the following sessions from Friday, August 6:

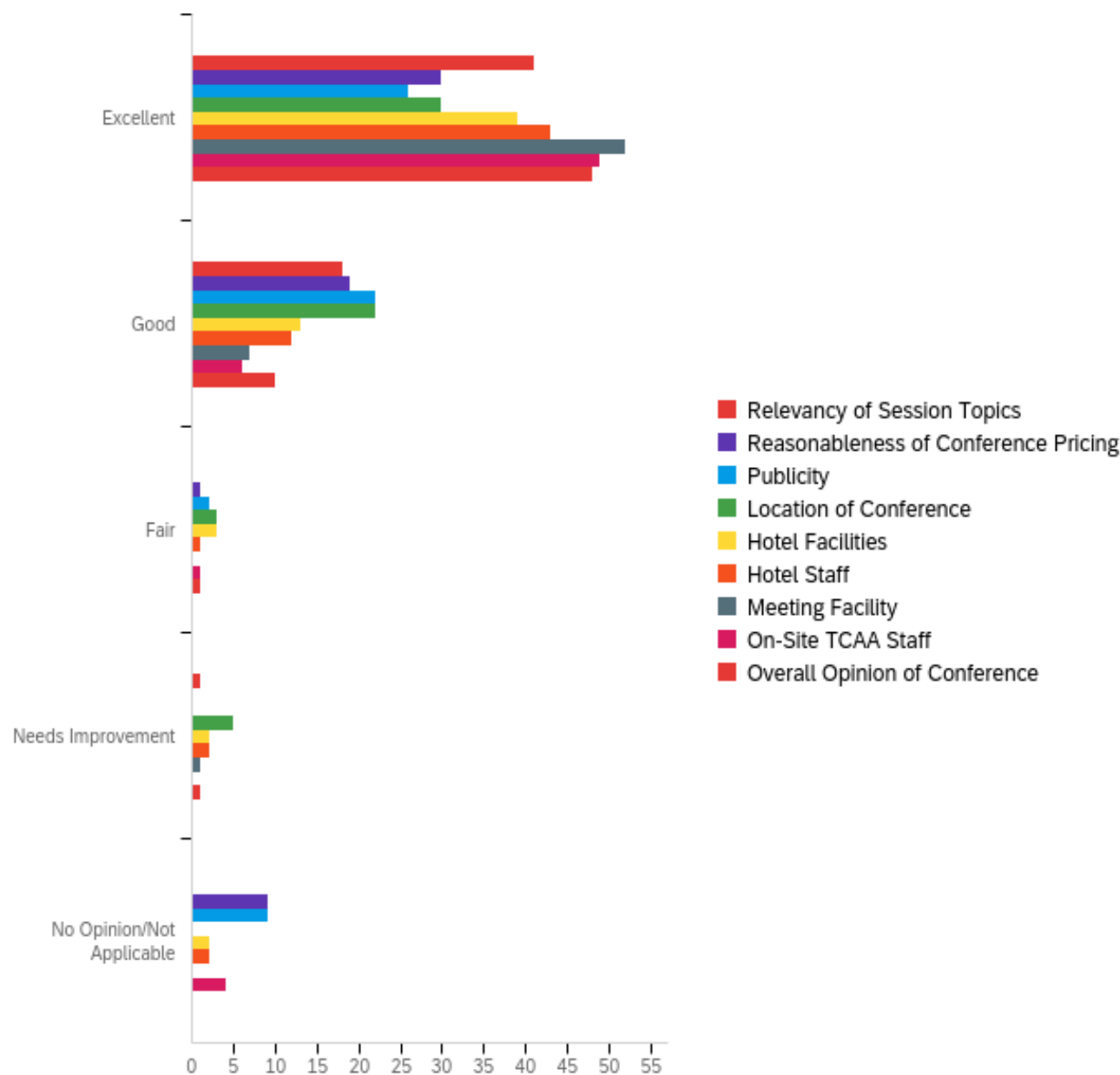


#	Field	Minimum	Maximum	Mean	Std Deviation	Variance	Count
1	Litigation Under the public Information Act (Neal Falgoust)	1.00	5.00	1.71	0.90	0.82	59
2	Ethics, Obligations, and Potential Liability Related to Legal Opinion Letters: What Exactly Are You Signing? (Slater Elza)	1.00	5.00	1.51	0.85	0.72	59
3	Recent Changes & Current Trends in Construction Contracts (Jeff Chapman)	1.00	5.00	2.00	1.27	1.61	56
4	General Contracts- A Litigator's Perspective (Steven Weller and Daniel Olds)	1.00	5.00	2.19	1.15	1.31	57

5	Lawyer Wellbeing in a New Age- Post Pandemic (Christ Ritter and Victor Flores)	1.00	5.00	2.22	1.55	2.41	59
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#	Question	Excellent		Good		Fair		Needs Improvement		Did Not Attend		Total
1	Litigation Under the public Information Act (Neal Falgoust)	44.07%	26	50.85%	30	0.00%	0	0.00%	0	5.08%	3	59
2	Ethics, Obligations, and Potential Liability Related to Legal Opinion Letters: What Exactly Are You Signing? (Slater Elza)	62.71%	37	30.51%	18	3.39%	2	0.00%	0	3.39%	2	59
3	Recent Changes & Current Trends in Construction Contracts (Jeff Chapman)	46.43%	26	30.36%	17	10.71%	6	1.79%	1	10.71%	6	56
4	General Contracts- A Litigator's Perspective (Steven Weller and Daniel Olds)	28.07%	16	45.61%	26	14.04%	8	3.51%	2	8.77%	5	57
5	Lawyer Wellbeing in a New Age- Post Pandemic (Christ Ritter and Victor Flores)	50.85%	30	18.64%	11	6.78%	4	5.08%	3	18.64%	11	59

Q8 - Please indicate your experience with the following elements of the conference:

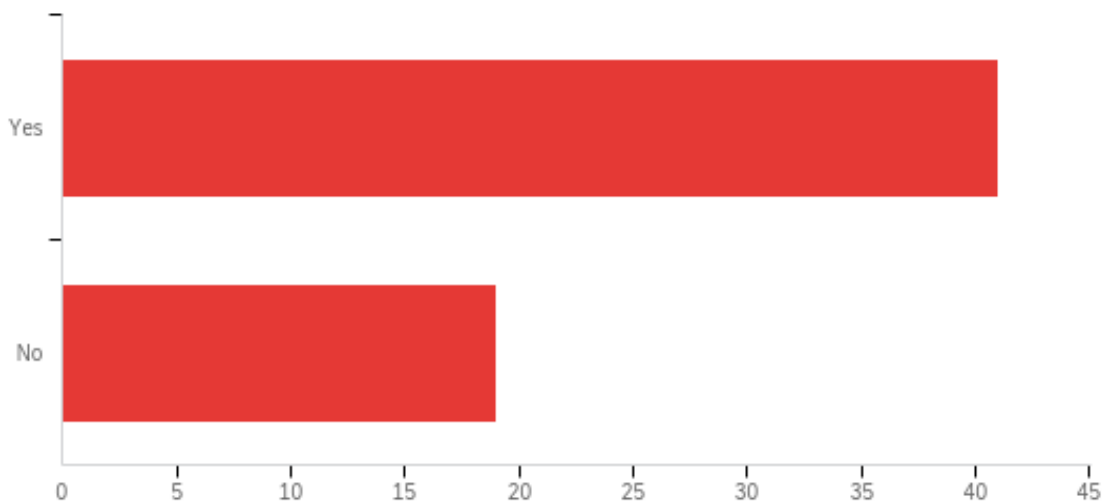


#	Field	Minimum	Maximum	Mean	Std Deviation	Variance	Count
1	Relevancy of Session Topics	1.00	4.00	1.35	0.57	0.33	60
2	Reasonableness of Conference Pricing	1.00	5.00	1.97	1.38	1.90	59
3	Publicity	1.00	5.00	2.05	1.36	1.84	59
4	Location of Conference	1.00	4.00	1.72	0.90	0.80	60
5	Hotel Facilities	1.00	5.00	1.56	0.98	0.96	59

6	Hotel Staff	1.00	5.00	1.47	0.94	0.88	60
7	Meeting Facility	1.00	4.00	1.17	0.49	0.24	60
8	On-Site TCAA Staff	1.00	5.00	1.40	1.04	1.07	60
9	Overall Opinion of Conference	1.00	4.00	1.25	0.57	0.32	60

#	Question	Excellent		Good		Fair		Needs Improvement		No Opinion/Not Applicable		Total
1	Relevancy of Session Topics	68.33%	41	30.00%	18	0.00%	0	1.67%	1	0.00%	0	60
2	Reasonableness of Conference Pricing	50.85%	30	32.20%	19	1.69%	1	0.00%	0	15.25%	9	59
3	Publicity	44.07%	26	37.29%	22	3.39%	2	0.00%	0	15.25%	9	59
4	Location of Conference	50.00%	30	36.67%	22	5.00%	3	8.33%	5	0.00%	0	60
5	Hotel Facilities	66.10%	39	22.03%	13	5.08%	3	3.39%	2	3.39%	2	59
6	Hotel Staff	71.67%	43	20.00%	12	1.67%	1	3.33%	2	3.33%	2	60
7	Meeting Facility	86.67%	52	11.67%	7	0.00%	0	1.67%	1	0.00%	0	60
8	On-Site TCAA Staff	81.67%	49	10.00%	6	1.67%	1	0.00%	0	6.67%	4	60
9	Overall Opinion of Conference	80.00%	48	16.67%	10	1.67%	1	1.67%	1	0.00%	0	60

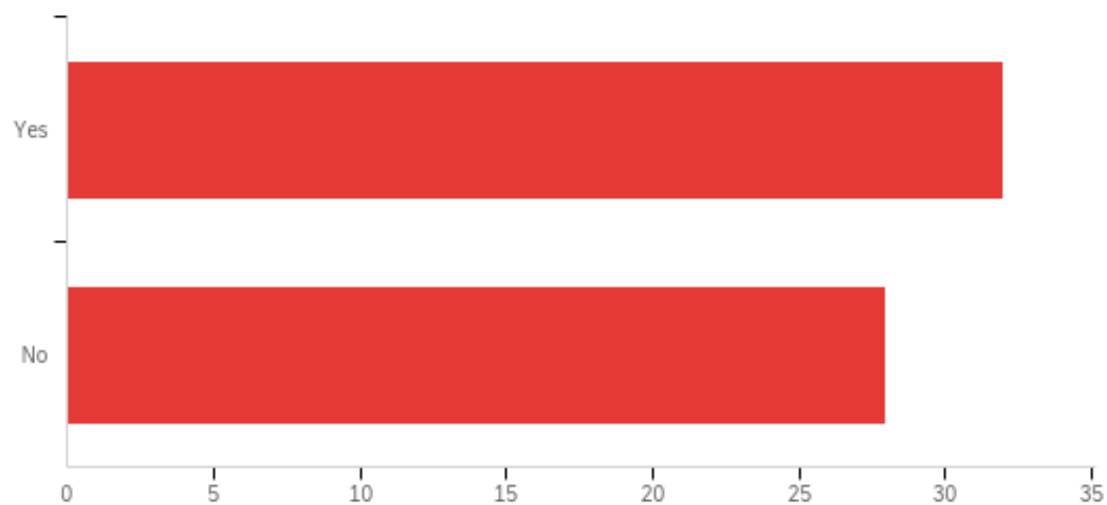
Q9 - Did you attend the Welcome Reception held at the Hill Country Pavilion on Wednesday night?



#	Field	Minimum	Maximum	Mean	Std Deviation	Variance	Count
1	Did you attend the Welcome Reception held at the Hill Country Pavilion on Wednesday night?	1.00	2.00	1.32	0.47	0.22	60

#	Answer	%	Count
1	Yes	68.33%	41
2	No	31.67%	19
	Total	100%	60

Q10 - Did you attend the Thursday night reception at the Hill Country Pavilion?



#	Field	Minimum	Maximum	Mean	Std Deviation	Variance	Count
1	Did you attend the Thursday night reception at the Hill Country Pavilion?	1.00	2.00	1.47	0.50	0.25	60

#	Answer	%	Count
1	Yes	53.33%	32
2	No	46.67%	28
	Total	100%	60

## Q11 - Please provide us with any thoughts you have regarding the receptions.

Please provide us with any thoughts you have regarding the receptions.

None

Would have done something other than hamburgers and hot dogs on Wednesday. Great salsa and queso on Thursday! I appreciated the availability of soft drinks at the receptions (specifically Coke) since I do not drink much alcohol. I also appreciated the availability of bottled water.

Great opportunity to network.

Wonderful opportunities to connect and exchange ideas

The spacious room with the option to go outside gave great flexibility to those who wanted more space from others; it felt very accommodating.

Perhaps better descriptions of the receptions and what they offer would be useful - such as "meal included" or "meet and greet cocktail reception" would allow the guests to plan their evenings better.

Sponsored breakfast on Thursday was great. Friday was disappointing. Thursday reception was light on food and not a great meal replacement

If I did it over, I would not have attended the Wednesday night reception. It was simply too hot. I arrived at the Thursday reception around 8, but there were very few people there.

Good commanderie, food was meh

Beautiful view, nice sized facility, but it was too hot outside. August is not a good time. Didn't like the food at the receptions.

Would have preferred dinner to be provided at the Thursday night reception as it was on Wednesday night, and or a clear communication of food to be/not be provided.

Receptions are great and greatly appreciated. Only comment is that they probably need description if a meal will be provided.

Very good opportunity to meet - in a setting that allowed going out of doors- important during a pandemic. Excellent food.

Good networking opportunities. Appreciative of sponsors.

Did not attend receptions due to COVID risks. Unfortunate timing due to surge of cases. Would have attended conference virtually if it was offered

n/a

Thanks for hosting!

A basic menu for the reception would be helpful b/c some have dietary restrictions and may need to plan alternative for dinner

For purposes of planning, it would be helpful to know if the receptions will have snacks or dinner available. The location was fantastic with a great view.

For those of us not staying at the hotel (local folks), there was too much time between the end of the conference sessions and the beginning of the receptions.

Location for receptions was somewhat outside, so no air conditioning present.

Wednesday night's food offerings were satisfying and delicious; Thursday night's . . . not so much

Please do not schedule them so long after the last course. I understand the board needs to meet but 1 1/2 is too long to wait.



The food and drinks at the Wednesday reception were excellent. I did not attend the Thursday reception.

---

very nice and much appreciated

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I'm new to municipal law, so I enjoyed every aspect of the conference.

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It was the first in-person meeting since COVID restrictions. I think it allowed for everyone to safely mingle and reconnect. It was great.

---

Very nice opening reception

---

Enjoyed seeing old friends.

---

Great. Thanks to sponsors

## Q12 - Please indicate any topics you would like to be included at future conferences.

Please indicate any topics you would like to be included at future conferences.

N/A

Proper use of Paralegals to support your practice.

ADA/ADAAA

ordinance drafting, Economic development agreements,

I would love to see the TCAA board actually reach out to membership to get a better feel for topics AND to request paper submissions in specific areas. Seeing the same speakers year after year after year is getting old. As far as topics of interest, more land use talks, IT contract negotiation, purchasing and procurement strategies.

?

n/a

practical topics with general applicability to most cities. Avoid being too specific or narrow.

Recruiting new students to municipal practice- law students and new lawyer mentoring.// How to counter the ALEC legislative agenda of state preemption.

A primer on insurance coverages (premises, utilities, professional consultants, contractors)

Evolving case law regarding contracting and the 2021 Legislative changes

Basics of municipal court and prosecution

Nuisance abatement, First Amendment auditors, Robert's Rules, drones

General procurement issues, Platting best practices

Aviation, Affordable Housing, Workforce Housing

dealing with special districts (crime control, development, etc.); sign regulation updates and dealing with amending ordinances; working with municipal courts; regulating solicitors and peddlers

Revisiting Governor's Authority to pre-empt county and city responses to the COVID-19 Pandemic under Chapter 418, Texas Government Code; TCAA Resolution on Equity-Equality . . . should TCAA also oppose measures to suppress voting rights of city residents, black and hispanic voters

Civil Rights enforcement for cities. What are the relevant federal and state laws? What enforcement authority do cities have?

Fundamental of TIRZ, PIDs and LGCs

Mandating vaccines for public safety

more cyber security and technology

### Q13 - Additional comments regarding the conference:

Additional comments regarding the conference:

N/A

I appreciated the availability of soft drink (specifically Coke) in the mornings and through out. Coke is my major caffeine source as I do not care for the taste of coffee. (Love the aroma of coffee, though!)

It was good be be back in person.

I appreciated the spacious facilities during these COVID times and the breakfast and snack options.

The hotel was pretty, but it was very isolated. I felt trapped there.

I answered the question regarding TCAA staff as not applicable. I would clarify that the TML staff was excellent.

None

I used to be a "SPI or nothing" guy, but the selection of other sites (except SPI Schlitterbahn) have made me a believer of moving the conference around. If that is going to continue, Omni Barton Creek Resort needs to remain on the list if possible.

Hotel was overly pricey

Really outstanding conference and top notch speakers. Can't wait for next year!

I always appreciate being "invited" and all the hard work that I know goes into planning and hosting.

loved it. Some complaints that topics duplicated government Conference earlier in the month. Should not be a problem with our normal schedule moving forward.

Very good conference- excellent ethics- particularly on opinions and attorney wellness

I was very disappointed with the legislative update. I know we got our asses kicked again. I was hoping for substance. At least the paper is helpful

Plano Attorneys had billing problems with the hotel for the rooms. It was a mess to sort out. I didn't think this hotel was very responsive to concerns with rooms. I think we should avoid Omni in the future.

Hope that the conference can return to South Padre some day. Would be fun for attendees and their families. Lost Pines & Barton Creek are too isolated & limited amenities for family

I prefer Lost Pines/Bastrop as a venue

Best conference material I've seen in some time. Excellent conference!

I like Lost Pines better because the location is more convenient coming from Houston, but I thought this location was more practical for a conference than the location in San Antonio in 2019. Great job, TCAA/TML staff! This is my favorite CLE.

Leela Fireside's topic was great, but a little late for this year. Next year, could she give a webinar in May or June?

Overall, very good! Would definitely attend again.

Great to be back in-person. TML staff went above and beyond.

Well done; it was good to re-connect/network in person with TCAA staff and colleagues in person

The on-site restaurant was too expensive. I saw several people trip over electric cords. I know some people like the 3 day format but would prefer 2.

TCAA is one of my favorite conferences to attend each year.

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Thank you for putting this together.

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-The hotel was beautiful, but too expensive for such a taxpayer paid conference. Seemed to go out of their way to squeeze money out of attendees. If you self-parked, you had to drag your luggage up 2 flights of stairs, with no elevator option. Also, as I am typing this on Friday evening after the conference, I have not received a statement I can turn in to my city for reimbursement. I have called 3 times. The website I was give does not respond.

Ridiculous!

TAB

3

**Texas City Attorneys Association**  
**Fall Conference in Conjunction with the Texas Municipal League Annual Conference**  
5 Hours of MCLE Credit (Including 1.00 Ethics Hour) – **Course #174131251**  
Thursday, October 7, 2021, Room 352 D-F, Houston

8:00 - 9:00 a.m.	Registration
9:00 - 9:15 a.m.	<b>Opening Remarks:</b> TCAA President, Alan Bojorquez  <b>Welcome Remarks:</b> Arturo Michel, City Attorney, City of Houston  <b>TCAA Meritorious Service Award Presentation (1 of 2)</b> Presented by Alan Bojorquez
9:15 - 9:45 a.m.	<b>City as Landlord: Leasing Considerations for Municipalities:</b> Allison A. Bastian-Rodriguez, Denton Navarro Rocha Bernal & Zech, P.C. (.5 hr)
9:45 - 10:15 a.m.	<b>The Role of City Attorneys in Risk Management:</b> Scott Houston, Intergovernmental Relations Manager, Texas Municipal League Intergovernmental Risk Pool (.5 hr ethics)
10:15 - 10:30 a.m.	Break
10:30 - 11:00 a.m.	<b>Defending Against the Expansion of Regulatory Taking Law:</b> John Hightower and Allison Killian, Olson & Olson, LLP (.5 hr)
11:00 – Noon	<b>Implicit Bias:</b> Lowell Denton, Denton Navarro Rocha Bernal & Zech, PC (1 hr)
Noon - 2:00 p.m.	TML Delegates Luncheon and Presentation (Separate Ticketed Event) or Lunch on Your Own
2:00 - 2:15 p.m.	<b>Business Meeting:</b> Election of TCAA Officers and Passing of the Gavel  <b>TCAA Meritorious Service Award Presentation (2 of 2)</b> Presented by Ron Stutes
2:15 - 2:45 p.m.	<b>Statutory Interpretation:</b> Daniel Olds, Bickerstaff Heath Delgado Acosta, LLP (.5 hr)
2:45 - 3:15 p.m.	<b>The Home Team Advantage: Working With Your City's PID Team to Ensure PID Project Success:</b> Veronica Rivera, The Knight Law Firm, LLP and Gregory D. Miller, Bickerstaff Heath Delgado Acosta, LLP (.5 hr)
3:15 - 3:30 p.m.	Break
3:30 - 4:00 p.m.	<b>Ultra Vires, Platting and Shot Clock Certificate of Compliance:</b> Kevin Curley, Julie Fort, Messer, Fort and McDonald, PLLC (.5 hr)
4:00 - 4:30 p.m.	<b>Flooding Liability for Texas Cities: When it Rains, it Floods:</b> Victor Flores, City of Brownsville, Assistant City Attorney, Eric Flores, City of Palmview, City Attorney, and Kim Mickelson, City of Houston, Senior Assistant City Attorney (.5 hr)
4:30 - 5:00 p.m.	<b>The Ethics Commission and You:</b> Michael McCann, Law Offices of Ryan Henry, PLLC (.5 hr ethics)
5:00 p.m.	Adjourn

*To claim MCLE credit for today please see the instructions on the back of this page.*

Full Name	Company Name	Title	Work City
<a href="#">Abi Habib, Lara</a>	TX Comptroller of Public Accts	Tax Policy Counsel	Austin
<a href="#">Adams, Patricia</a>	Messer, Fort & McDonald, P.L.L.C.	Attorney	Frisco
<a href="#">Akers, Patty</a>	Messer, Fort & McDonald, P.L.L.C.	Attorney	Austin
<a href="#">Alvarez, Courtney</a>	City of Kingsville	City Attorney	Kingsville
<a href="#">Andrews, Rebecca</a>	Best Best & Krieger	Partner	San Diego
<a href="#">Arias, Nico</a>	City of Fort Worth	Assistant City Attorney	Fort Worth
<a href="#">Avendano, Jennifer</a>	City of Brownsville	Assistant City Attorney	Brownsville
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<a href="#">Bovey, Cary</a>	City of Llano	City Attorney	Round Rock
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<a href="#">Brown, Morgan</a>	Bleyl Engineering		Conroe

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<a href="#">Hamilton, David</a>	City of Reno	City Attorney	Reno
<a href="#">Harris, Hunter</a>	City of Tahoka	Assistant City Attorney	Tahoka

<a href="#">Hasson, Dennis</a>	Whitman, Requardt & Assoc	Partner	Austin
<a href="#">Hayden, Patricia</a>	Olson & Olson, L.L.P.	Partner	Houston
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<a href="#">Ibarra, Rick</a>	DEC		San Antonio
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<a href="#">Lutz, James</a>	Pape-Dawson Engineers, Inc.		San Antonio
<a href="#">Magon, Naina</a>	Hawes Hill & Associates		Houston
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<a href="#">Michel, Arturo</a>	City of Houston	City Attorney	Houston
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<a href="#">Nichols, Colby</a> <a href="#">Noblitt, Zachary</a> <a href="#">Odefey, Anne Marie</a> <a href="#">Olson, David William</a>	Ancira Strategic Partners City of Irving City of Port Lavaca Olson & Olson, L.L.P.	Partner Assistant City Attorney City Attorney Partner	Austin Irving Port Lavaca Houston
<a href="#">Oommen, Kuruvilla</a> <a href="#">Paddie, Chris</a>	City of Irving Texas House of Representative	City Attorney	Irving Austin
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<a href="#">Roland, Kenneth</a>	DBR Engineering Consultants	Partner	Addison
<a href="#">Rutherford, Katie</a>	Olson & Olson, L.L.P.	Associate Attorney	Houston
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<a href="#">Sample, Richard</a>			
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<a href="#">Schroeder, Mark</a>	City of Taylor	Assistant City Attorney	Taylor
<a href="#">Scott, Gary</a>	City of Conroe	City Attorney	Conroe
<a href="#">Shepherd, James</a>	Town of Shady Shores	Town Attorney	Shady Shores
<a href="#">Simon, Leah</a>	TML Health	General Counsel	Austin
<a href="#">Skehan, Paige</a>	City of Big Lake	City Attorney	Big Lake
<a href="#">Smith, Craig</a>	Messer, Fort & McDonald, P.L.L.C.	Associate Attorney	Frisco
<a href="#">Smith, Gary</a>	City of Richmond	City Attorney	Richmond
<a href="#">Smith, Loren</a>	Olson & Olson, L.L.P.	Partner	Houston
<a href="#">Southerland, Craig</a>	Public Service Search	Managing Partner	Argyle
<a href="#">Spugnardi, Janet</a>	City of Irving	Deputy City Attorney	Irving

<a href="#">Strong, Randall</a>	City of Palacios	City Attorney	Baytown
<a href="#">Stutes, Ronald</a>	City of Gladewater	City Attorney	Tyler
<a href="#">Tatsch, William</a>	City of Kerrville	Assistant City Attorney	Kerrville
<a href="#">Tawil, Isaac</a>	City of McAllen	City Attorney	McAllen
<a href="#">Thatcher, Jon</a>	City of Forney	City Attorney	Forney
<a href="#">Tizeno, Valecia</a>	City of Port Arthur	City Attorney	Port Arthur
<a href="#">Tolbert, Alexandra</a>	City of Houston	Assistant City Attorney	Houston
<a href="#">Trevino, Will</a>	Texas Municipal League	Legal Counsel	Austin
<a href="#">Villarreal, Abel</a>	City of Roma	City Attorney	Roma
<a href="#">Wade, Matthew</a>	Underwood Law Firm, P.C.	Attorney	Lubbock
<a href="#">Weaver, G. Chadwick</a>	City of Lubbock	City Attorney	Lubbock
<a href="#">Weber, Christina</a>	City of Irving	Assistant City Attorney	Irving
<a href="#">Williams, Charles</a>	Olson & Olson, L.L.P.	Of Counsel	Houston
<a href="#">Wind, Derek</a>	Bleyl Engineering		Conroe
<a href="#">Wright, Jim</a>	City of Livingston	City Attorney / Public Information Officer	Livingston
<a href="#">Ysassi, Epimenio</a>	City of Odem	City Attorney	Corpus Christi

TAB

4

**Texas City Attorneys Association (TCAA)**  
**Board of Directors**  
**- Application Form -**

The TCAA Constitution provides that the President of the Association shall appoint a nominating committee of at least three persons, who, at the annual meeting of the Association (the fall meeting), shall submit nominees for Association officers. By custom, one Director position becomes available and is filled with a new nominee each year, while each current officer succeeds to the next highest office. The Director position is filled by a majority vote of the membership present and voting.

By completing and submitting this application, I hereby attest to the following:

- I am interested in serving on the TCAA Board of Directors (Board) and wish to be so considered.
- I am an “active member” (defined by the TCAA Constitution as “*any person duly licensed to practice law in this state who have been duly elected or appointed to the office of city attorney or assistant city attorney of a city, town, or village which is an active member of the Texas Municipal League*”) in good standing with TCAA.
- I understand that service on the Board requires that I attend several meetings during the course of a year, including:
  1. Winter Board meeting (January or February, typically in Austin or President’s home town)
  2. Summer Conference (June at different locations throughout the state)
  3. Fall Conference (fall at different locations throughout the state).
- I understand that Board service typically lasts for several years (typically 8-10 years) as current Board members are customarily re-nominated for service in successively higher positions that often culminate with service as President.
- I understand that service on the Board is voluntary, and that I am responsible for my own expenses.

Name: VICTOR A. FLORES

Position: INTERIM CITY ATTORNEY - City of Brownsville

Address: 1045 East Washington Street, Brownsville, Texas 78520

Phone: 956-802-5620

Email: victor.flores@brownsvilletx.gov

- Please attach a brief description of your municipal law experience.
- Please attach a brief description of your reasons for wishing to serve on the Board.

Please email this form and attachments to Evelyn Njuguna at [evelyn@tml.org](mailto:evelyn@tml.org).

**Note:** the TCAA Constitution also provides that additional nominations may be made from the floor.





August 27, 2021

Attn: Evelyn Njuguna  
TCAA, Assistant Director of Legal Services  
1821 Rutherford Lane, Suite 400  
Austin, Texas 78754  
Via email: [evelyn@tml.org](mailto:evelyn@tml.org)

Re: Letter to TCAA Board of Directors  
Submission of TCAA Board Application – Victor A. Flores

Dear TCAA Board of Directors,

During the Annual Conference, we were all reminded about what makes TCAA so special, it's a family. It was such a great reunion. The only thing I've ever practiced has been municipal law and that, admittedly, creates a natural bias. Still, the camaraderie and support among colleagues in our area of practice is unique and exceptionally wonderful.

Over the past eight years as a municipal law attorney, and the two years prior as a municipal law clerk, I've benefited from the sacrifices and commitment to service of many serving on this board. Over the past several years, I've been able to contribute to the organization by initiating the Rio Grande Valley – City Attorneys Association and speaking at the Annual TCAA Conference (and upcoming Fall Conference). My commitment will always be to serve TCAA in any role it would allow.

As Chris Ritter and I closed the last session of the Annual Conference, I was able to speak from my heart about attorney self-care and wellness. We all have a responsibility to conduct more of those honest conversations with our members. The response from participants after our panel confirmed that the need is present and real.

The process towards self-care and attorney wellness is something that will require long-term investments and unilateral support by the board. It extends beyond hosting an annual CLE session on the topic. It requires a culture change. I would love to be a contributing member on the TCAA Board of Directors to assist in initiating and cultivating that new movement. I'm convinced that these efforts will transform into an organizational legacy, benefiting members for years after all of us retire from leadership.

I understand that there will be a dozen equally qualified (or even more qualified) candidates seeking a position on this board. In full candor, I hesitated in submitting this application thinking that "it may not be my time." However, TCAA has an amazing opportunity right now to start cultivating a healthier culture for our members to practice. And, I'd love to join each of you in those efforts.

Office of City Attorney  
1045 E. Washington St. • Brownsville, Texas 78520  
Tel: (956)548-6071 • [victor.flores@brownsvilletx.gov](mailto:victor.flores@brownsvilletx.gov)

In closing, I never miss a chance to share my favorite quote from the late Justice Damon Keith, "We are all walking on floors that we did not scrub. We are all walking through doors we did not open. So, wherever you go, scrub floors and open doors."

After being a beneficiary of this organization for so long, I'm ready to get to roll-up my sleeves and scrub some floors. For the reasons stated above, I would respectfully request your favorable consideration in appointing me to serve as a Director on the TCAA Board of Directors.

Respectfully submitted,



Victor A. Flores  
Interim City Attorney,  
City of Brownsville, Texas

# Victor A. Flores

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**Almost 8 years specifically dedicated to the practice of Municipal Law in Texas:** *Serving the cities of Brownsville, McAllen, Rio Grande City, Denton and Plano.*

Provided proactive municipal related legal counsel to internal city departments and boards, mayors, and commissioners on:

1. Economic development agreements (including experience with 4A and 4B Economic Development Corporations, Performance Agreements, Public Improvement Districts, and Tax Increment Reinvestment Zones),
2. Civil litigation defense (including discovery, depositions, motion practice, trial advocacy, and managing of outside counsel for special cases assigned by the commission),
3. Purchasing and construction contracts (including drafting and assisting department heads negotiate goods and services contracts in compliance with Ch. 252 of the Tex. Local Gov't Code (General Procurement of Goods and Services), Ch. 2269 of the Tex. Gov't Code (Procurement for Construction Projects), and Ch. 271 Tex. Local Gov't Code (Cooperative Purchases, including BuyBoard and Texas DIR cooperative agreements),
4. Real estate and land use matters (including annexation, building standards and zoning (including providing legal counsel to PZ, BoA and Building Standards Commissions), condemnation, and general land acquisition for public uses including but not limited to park and trail development),
5. Updated state legislative and case law changes impacting Texas municipalities, and
6. Other general municipal law related topics (including Public Information Act and Open Meetings Act, municipal code enforcement, drafting ordinances and resolutions, and general and special election law related matters).

**Municipal Law Certification,** Texas City Attorneys Association

## **Municipal Law Related Awards and Honors:**

Susan Rocha Award, Texas City Attorneys Association

Rising Advocate in Government Law Award, State Bar of Texas – Government Law Council

Daniel J. Curtin Young Public Lawyer Award, International Municipal Lawyers Association

## **Legal Scholarship and Presentations:**

- Flooding Liability from a Municipal Lawyer's Perspective, **Texas City Attorneys Association Fall Conference & TML Annual Conference and Exhibition** (Oct. 6-8, 2021)
- Ethics from a Government Lawyer's Perspective, **State Bar of Texas Advanced Gov't Law Seminar**
- Government Law – Year in Review, **Texas Bar Journal** (2017 - 2020)
- Drafting-Crafting Meeting Agendas that Comply with the Texas Open Meetings Act, **State Bar of Texas Government Law Boot Camp CLE**
- Essentials of the Texas Open Meetings Act, **State Bar of Texas Government Law Boot Camp CLE**
- Governmental Immunity, **State Bar of Texas South Texas Litigation Course**
- P&Z and BOA: A Comparison Review, **University of Texas Land Use Fundamentals Course**

## **Service to the Legal Profession:**

State Bar of Texas – **Board of Directors**

State Bar of Texas, Texas Bar Journal – **Board of Editors**

Texas Bar Foundation – **Board of Trustees**

Texas Young Lawyers Association – **President**

American Bar Association – **House of Delegates**

Rio Grande Valley – City Attorneys Association – **President**

**Texas City Attorneys Association (TCAA)**  
**Board of Directors**  
**- Application Form -**

The TCAA Constitution provides that the President of the Association shall appoint a nominating committee of at least three persons, who, at the annual meeting of the Association (the fall meeting), shall submit nominees for Association officers. By custom, one Director position becomes available and is filled with a new nominee each year, while each current officer succeeds to the next highest office. The Director position is filled by a majority vote of the membership present and voting.

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- I am an "active member" (defined by the TCAA Constitution as "*any person duly licensed to practice law in this state who have been duly elected or appointed to the office of city attorney or assistant city attorney of a city, town, or village which is an active member of the Texas Municipal League*") in good standing with TCAA.
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- I understand that Board service typically lasts for several years (typically 8-10 years) as current Board members are customarily re-nominated for service in successively higher positions that often culminate with service as President.
- I understand that service on the Board is voluntary, and that I am responsible for my own expenses.

Name: Leann Guzman

Position: Director

Address: 200 Texas Street, Fort Worth, TX 76102

Phone: 817-392-8913

Email: Leann.Guzman@FortWorthTexas.gov

- Please attach a brief description of your municipal law experience.
- Please attach a brief description of your reasons for wishing to serve on the Board.

Please email this form and attachments to Evelyn Njuguna at [evelyn@tml.org](mailto:evelyn@tml.org).

**Note:** the TCAA Constitution also provides that additional nominations may be made from the floor.

### **REASONS FOR BOARD SERVICE**

1. To serve the profession of municipal attorneys. TCAA provides invaluable service to city attorneys across the State, and I would like to serve this amazing group of people.
2. To give back. TCAA and the member attorneys have helped me tremendously during my career in municipal law, and I would like the opportunity to give back to the organization.
3. To pay it forward. While I can't repay those members of TCAA who have taught me so much over the years, I can pay it forward to the next generation of TCAA members by serving and ensuring it remains the high quality organization it has always been.

# LEANN D. GUZMAN

## CITY OF FORT WORTH DEPUTY CITY ATTORNEY



LDFGuzman@gmail.com



817-909-5350



Fort Worth, TX



Linkedin.com/in/  
ldfguzman

### SKILLS

Leadership  
Process Improvement  
Contracts & Negotiations  
Project Planning  
Improving Efficiency  
Reducing Costs  
Risk Assessment  
Resource Management  
Adaptability  
Conflict Resolution  
Communication

### EDUCATION

#### JURIS DOCTOR

University of Texas  
School of Law  
2001

#### BACHELOR OF ARTS

**Political Science**  
University of Texas at Arlington  
1998

#### ASSOCIATE OF ARTS

Tarrant County Junior College  
1996

### SUMMARY

Proven experience as a legal advisor to the City of Fort Worth for over 17 years, with demonstrated ability to support City Council and staff with the City's most vital initiatives and issues. Extensive knowledge of the Fort Worth political and historical landscape and the strategic goals of the City, providing essential context for legal advice. Client focused; solution oriented; strong relationship builder; excellent communication skills. Strong, effective leader with over 8 years managerial experience in the City Attorney's Office.

### PROFESSIONAL EXPERIENCE

#### DEPUTY CITY ATTORNEY

August 2020 - Present

City of Fort Worth City Attorney's Office

Executive level attorney and working manager of the Transactional Division of the City Attorney's Office, overseeing the work of 14 attorneys who advise on the day-to-day operations of the City and its boards, commissions, and affiliated corporations.

- Lead attorney for complex City Council-level initiatives and issues, including
  - COVID-19, providing Mayor, City Council, and City staff with crucial legal guidance on operations, as well as vital assistance with media and public statements
  - Redistricting, advising City Council, the Redistricting Task Force, and staff as they developed and adopted criteria and processes
  - Purchase of Pier 1 Tower/New City Hall, saving the City tens of thousands of dollars in outside real estate counsel fees
  - General Counsel for the Fort Worth Local Development Corporation and the Central City Local Government Corporation, which assist the City in important economic development endeavors
  - Lead counsel for Casa de Esperanza, a permanent supportive housing project
- Leadership in increasing diversity and efficiency in the City Attorney's Office
  - Implemented ways to increase applicant diversity, such as posting job openings with the minority bar associations and encouraging current minority attorneys to join minority bar associations to spread the word about our office
  - Established an efficiency committee lead by a Lean Six Sigma-trained attorney to identify and implement better processes in the office, including improved document management systems
- Executive team member in City Attorney's Office
  - Involved in department-wide decisions, including personnel and budgetary matters
  - Spearheaded the successful request to City Manager's Office for additional staff in the FY2022 budget, proving need for more positions through data
  - Attend City Manager's Office executive meetings to provide legal support and input

# LEANN D. GUZMAN

## LICENSES AND CERTIFICATIONS

Licensed by the State Bar of Texas, November 2001

Texas City Attorney Association Civil Law Certification, 2018

International Municipal Lawyer's Association Fellow, Class of 2019

## AWARDS, HONORS, AND COURSES

### TOP LAWYER IN GOVERNMENT LAW

360 West Magazine  
2021, 2020

### ICMA HIGH PERFORMANCE LEADERSHIP ACADEMY

2021

### LEADERSHIP FORT WORTH

Class of 2020

### PI SIGMA ALPHA (Political Science Honors Society)

Inducted 1997

### ALPHA CHI (National College Honor Society)

Inducted 1998

## PROFESSIONAL EXPERIENCE *continued*

### SENIOR ASST. CITY ATTORNEY – SECTION CHIEF April 2013 – Aug. 2020

City of Fort Worth City Attorney's Office

Section Chief over the Real Estate and City Facilities Section of the Transactional Division of the City Attorney's Office, supervising 13 attorneys while also performing as the City's primary real estate and emergency management counsel, and General Counsel for the Fort Worth Local Development Corporation.

- Provided real estate legal services related to Dickie's Arena and led internal legal team for the project
- Served on multijurisdictional team through North Central Texas Council of Governments to explore the potential expansion of high speed rail from Dallas to Fort Worth
- Led the representatives of MedStar, Emergency Physicians' Advisory Board, First Responders' Advisory Board, and the 14 jurisdictions of the MedStar system to the mediation table to achieve an amended interlocal agreement
- Performed general counsel services to the Fort Worth Local Development Corporation and its subsidiary, Lancaster Corridor Redevelopment, LLC, in the development, operation, and sale of the Pinnacle Bank Place on Lancaster Ave.

### SENIOR ASST. CITY ATTORNEY Nov. 2011 – Apr. 2013

### ASSISTANT CITY ATTORNEY II Dec. 2009 – Nov. 2011

### ASSISTANT CITY ATTORNEY I June 2005 – Dec. 2009

City of Fort Worth City Attorney's Office

- Provided a variety of legal services, including tax increment financing, ad valorem tax issues, affordable housing and low-income housing tax credit projects, HUD grant funding, public safety contracts, public information, and budget and finance issues.
- During portions of this time, served as legal counsel for the Crime Control and Prevention District, Public Art Commission, and Community Development Council.
- Drafted legislation important to Fort Worth and testified before State congressional hearing regarding same.

### PROSECUTING ATTORNEY Mar. 2004 – June 2005

City of Fort Worth Municipal Court

- Prosecuted defendants in Class C misdemeanor cases and negotiated plea bargains with defense attorneys and pro se defendants.

Prior to employment at the City of Fort Worth, I ran a small law office from August 2002 to March 2004, where I represented clients in CPS cases, family law matters, small business issues, wills and estate planning, and real estate transactions. From September 2001 to June 2002, I was an associate at Mellina & Larson, P.C. in Fort Worth, where I prepared and reviewed transactional documents for business transactions, construction projects, and commercial real estate deals.

# LEANN D. GUZMAN

## MEMBERSHIPS AND VOLUNTEER EXPERIENCE

### EXCHANGE STUDENT HOST FAMILY

Present – Jan 2022

### THE JORDAN ELIZABETH HARRIS FOUNDATION

Volunteer, Present

### AGAPE MEAL FOR HOMELESS

Broadway Baptist  
Server, December 2019

### FOSTER PARENT

CK Family Services  
May 2018 – August 2018

### NORTH TEXAS MUNICIPAL ATTORNEYS

Founder and President,  
2020

### TARRANT COUNTY BAR ASSOCIATION

Member since 2001

### INTERNATIONAL MUNICIPAL ATTORNEY ASSOCIATION

Large City Committee

## PUBLICATIONS AND SPEAKING

### *Frequent Flyers: Reducing 911 Abuse*

May/June 2020

Municipal Lawyer Magazine, Vol 61, No 3

### *10 Things to Know About Your City's Tax Foreclosed Property*

June 2017

Texas City Attorney Association

South Padre Island, Texas

### *10 Things to Know Before Your Client Buys*

November 2016

### *Tax Foreclosed Property*

Tarrant County Bar Association

Real Estate Section

### *Municipal Real Estate Transactions*

June 2015

Dallas City Attorney's Office In-House CLE

### *After the Tax-Foreclosure: Purchase of Property Following an Ad Valorem Tax Lien Foreclosure by a Taxing Unit*

May 2013

State Bar of Texas, 7<sup>th</sup> Annual John Huffaker Agricultural Law Course  
Lubbock, Texas

### *Sales, Purchases and Redemption of Ad Valorem Tax-Foreclosed Property*

July 2012

State Bar of Texas, 34<sup>th</sup> Annual Advanced Real Estate Law Course,  
San Antonio, Texas

### TEXAS JOURNAL OF WOMEN AND THE LAW

Sep. 1999 - May 2001

Manuscript Editor



**Texas City Attorneys Association (TCAA)**  
**Board of Directors**  
**- Application Form -**

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- I understand that service on the Board is voluntary, and that I am responsible for my own expenses.

Name: Ryan Henry

Position: Owner of Law Offices of Ryan Henry; Attorney

Address: 1019 Central Pkwy N. San Antonio, TX 78232

Phone: 210-789-7530 (cell) 210-257-6357 (office)

Email: ryan.henry@rshlawfirm.com

- Please attach a brief description of your municipal law experience.
- Please attach a brief description of your reasons for wishing to serve on the Board.

Please email this form and attachments to Evelyn Njuguna at [evelyn@tml.org](mailto:evelyn@tml.org).

**Note:** the TCAA Constitution also provides that additional nominations may be made from the floor.



Law Offices of Ryan Henry, PLLC

1019 Central Parkway North, Ste. 108  
San Antonio, TX 78232  
(210) 257-6357  
FAX (210) 569-6494  
ryan.henry@rshlawfirm.com



## **RYAN HENRY RÉSUMÉ**

### **MUNICIPAL EXPERIENCE:**

My entire legal career has been primarily municipal law. While attending law school at Texas Tech University I began clerking for the Lubbock City Attorney's office. I learned more from the attorneys in that office than I did from law school. I received a third-year practice card and began trying cases in JP (civil) and municipal court (civil and criminal). Upon graduating from law school I got my first attorney job with a firm in Brownsville doing nothing but TMLIRP assignments. When I left Brownsville and moved to San Antonio, I got a job with another TMLIRP firm, but one which also provided city attorney/general counsel services. I became a city attorney of my first city in 2008 and have been actively involved providing city attorney services ever since. When I started my own practice in 2012, my workload consisted almost entirely of municipal and local government work. I am currently the city attorney for two general law municipalities and one home-rule municipality and provide a spectrum of supporting services to various city attorneys through retainer. I also continue to receive and defend TMLIRP lawsuits for various local governmental entities throughout Texas. I am a municipal prosecutor for four cities and an associate municipal judge in one.

### **EDUCATION:**

New Mexico State University

Attended 1991-1995

Graduated with dual bachelor's degrees in criminal justice and psychology

Texas Tech School of Law

Attended 1995-1998

Graduated with Juris Doctorate

Passed the Texas Bar and licensed in the State of Texas in November 1998

### **EMPLOYMENT**

Willette & Guerra, LLP

1534 E 6th St., Suite 200

Brownsville, Texas 78520

Employed from 1998-2002

Denton, Navarro, Rocha & Bernal  
2517 N Main Avenue  
San Antonio, Texas 78212  
Employed from 2002-2012  
Partner at the time of leaving

Law Offices of Ryan Henry, PLLC  
1019 Central Parkway N, Suite 108  
San Antonio, Texas 78232  
Solo Practitioner from 2012- Present

Job duties for all positions include general counsel work, litigation work, special project work, primarily for governmental entities.

### **BAR ADMISSIONS**

Texas Supreme Court, 1998  
U.S. District Court Southern District of Texas, 1998  
U.S. Court of Appeals for the Fifth Circuit, 2002  
U.S. District Court Western District of Texas, 2002  
U.S. District Court Northern District of Texas, 2004  
U.S. District Court Eastern District of Texas, 2008  
United States Supreme Court, 2011

### **SPEAKING ENGAGEMENTS FOR THE LAST SEVEN YEARS**

#### **Texas City Attorney's Association Speech Dates, Locations and Topic**

- 2014 Fall Conference held October 2, 2014 in Houston, Texas.  
Topic: *Recent State Cases of Interest to Cities*
- 2015 Summer Conference held May 3-5 in South Padre Island, Texas.  
Topic: *Notice*
- 2016 Summer Conference held June 15-17 in Bastrop, Texas.  
Topic: *The City Council and Municipal Court Judge*
- 2017 Fall Conference held October 5, 2017 in Houston, Texas.  
Topic: *Civil Appeals out of your own Municipal Court, what do you Need to Know?*
- 2018 TCAA IMLA 83<sup>rd</sup> Annual Conference held Oct. 17-21, 2018 in Houston, TX  
Topic: *What to do When the Feds Come Knocking*
- 2019 Summer Conference held June 19, 2019 in San Antonio, TX  
Topic: *City Ethics and Other Strange Creatures of Lore*



- 2020 Summer Conference held June. 16-19, 2020 webinar  
Topic: *Rule 3.8 Considerations for attorneys as General Counsel*
- 2021 Summer Conference held on August 4<sup>th</sup>-6<sup>th</sup> in Austin, Texas  
Topic: *How to Amend your Home Charter Rule*

### **Texas Municipal Courts Education Center Speech Dates, Locations and Topic**

- 2014 TMCEC Regional Judges Seminar held February 16-18 in Galveston, Texas.  
Topic: *Notice: Did You Know What You Are Accused of and Where You Are Supposed to Be?*
- 2014 TMCEC New Judges Seminar held July 14-18 in Austin, Texas.  
Topic: *Introduction to Ordinances*
- 2014 TMCEC Regional Judges Seminar held October 20-22 in Tyler, Texas.  
Topic: *Notice: Did You Know What You Are Accused of and Where You Are Supposed to Be?*
- 2015 TMCEC Regional Judges Seminar held January 5-7 in San Antonio, Texas.  
Topic: *Notice*
- 2015 TMCEC Prosecutors Conference held March 8-10 in Dallas, Texas.  
Topic: *Notice: Did You Know What You Are Accused of and Where You Are Supposed to Be?*
- 2015 TMCEC Prosecutors Conference held June 21-23 in Austin, Texas.  
Topic: *Notice: Did You Know What You Are Accused of and Where You Are Supposed to Be?*
- 2015 TMCEC New Judges Seminar held July 6-10 in Austin, Texas.  
Topic: *Introduction to Ordinances*
- 2015 TMCEC New Judges Seminar held December 9, 2015 in Austin, Texas.  
Topic: *Ordinances*
- 2016 TMCEC Conference held February 25 via webinar.  
Topic: *Civil Enforcement*
- 2016 TMCEC Clerk's Conference held November 16 in Austin, Texas.  
Topic: *"Dissecting the Citation"*
- 2017 TMCEC Clerk's Conference held January 10 in San Antonio, Texas.  
Topic: *"Dissecting the Citation"*
- 2017 TMCEC Clerk's Conference held February 27 in Houston, Texas.  
Topic: *"Dissecting the Citation"*
- 2017 TMCEC Prosecutors Conference held March 22- 24 in San Marcos, Texas.  
Topic: *What Goes Up: Dealing with Appeals*
- 2017 TMCEC Prosecutors Conference held June 26 - June 28 in Addison, Texas.  
Topic: *What Goes Up: Dealing with Appeals*
- 2017 TMCEC New Judges Seminar held July 17-21 in Austin, Texas.



- Topic: *Introduction to Ordinances*
- 2017 TMCEC New Judges Seminar held December 7, 2017 via Webinar.  
Topic: *Notice: Did You Know What You Are Accused of and Where You Are Supposed to Be?*
  - 2017 TMCEC New Judges Seminar held December 12 in Austin, Texas.  
Topic: *Introduction to Ordinances*
  - 2018 TMCEC Regional Clerks Seminar held January 8-10 in Austin, Texas  
Topic: *Administrative and Civil Cases in Municipal Court*
  - 2018 TMCEC Prosecutors Conference held March 21-23 in Houston, Texas  
Topic: *Being Civil: The Civil Enforcement of Criminal Judgments*
  - 2018 TMCEC New Judges Seminar held July 16-20, 2018 in Austin, Texas  
Topic: *Introduction to Ordinances*
  - 2018 TMCEC Courts of Record held on August 23, 2018 via Webinar.  
Topic: *So you want to be a Court of Record?*
  - 2018 TMCEC Regional Judges Seminar held Oct. 24-26 in Tyler, Texas  
Topic: *Civil Enforcement*
  - 2018 TMCEC Regional Judges Seminar held Nov. 13-15 in Austin, Texas  
Topic: *Civil Enforcement*
  - 2018 TMCEC New Judges and Clerks Seminar held Nov. 26-30 in Austin, Texas  
Topic: *Intro to Ordinances*
  - 2019 TMCEC Regional Judges and Clerks Seminar held Jan. 7-9 in San Antonio, Texas  
Topic: *Civil Enforcement*
  - 2019 TMCEC Prosecutors Conference held April 1-3, 2019 in Dallas Texas  
Topic: *Mysterious Ways: Tapping into Civil Jurisdiction of a Municipal Court of Record*
  - 2019 TMCEC Regional Judge Seminar held May 5-7, 2019 in South Padre Island  
Topic: *Civil Enforcement*
  - 2019 TMCEC Regional Non-Attorney Judge Seminar held May 7-9, 2019 in South Padre Island  
Topic: *Civil Enforcement*
  - 2019 TMCEC Prosecutors Seminar held June 17-19, 2019 in Austin, Texas  
Topic: *Mysterious Ways: Tapping into the Civil Jurisdiction of a Municipal Court of Record.*
  - 2019 TMCEC New Judge Seminar held July 10, 2019 in Austin, Texas  
Topic: *Municipal Ordinances*
  - 2019 TMCEC New Judge Seminar held December 9-13 2019 in Austin, Texas  
Topic: *Municipal Ordinances*
  - 2020 TMCEC New Judges Seminar held December 1-11, 2020 Webinar  
Topic: *Municipal Ordinances*

### **Texas Municipal League Speech Dates, Locations and Topic**

- 2014 The 15th Annual Riley Fletcher Basic Municipal Law Seminar held February 20-21 in Austin, TX.  
Topic: *Liability*

- 2015 The 16th Annual Riley Fletcher Basic Municipal Law Seminar held February 5-6 in Austin, Texas.  
Topic: *Liability*
- 2017 TMLIRP Attorney Workshop held August 25<sup>th</sup>, 2017 in Austin, Texas.  
Topic: *Recent State Cases*
- 2018 TMLIRP Attorney Workshop held on August 24<sup>th</sup>, 2018 in Austin, Texas  
Topic: *Recent State Cases of Interest*
- 2019 TMLIRP Attorney Workshop held August 23<sup>rd</sup>, 2019 in Austin, Texas  
Topic: *Recent State Cases*
- 2021 TMLIRP Attorney Workshop held August 20<sup>th</sup> via Webinar  
Topic: *Recent State Cases of Interest*

### **University of Texas School of Law Continuing Legal Education Speech Dates, Locations and Topic**

- 2014 18th Annual Land Law Conference Planning, Law, and Regulation held March 26-28 in Austin, Texas  
Topic: *Annexation*

### **Texas Bar Continuing Legal Education Speech Dates, Locations and Topic**

- 2014 26th Annual Suing and Defending Governmental Entities held July 31-August 1 in Austin, Texas.  
Topic: *Group Homes*
- 2016 28th Annual Advanced Government Law Seminar held July 28-29 in Austin, Texas.  
Topic: *Case Law Update*
- 2016 Government Law Roadshow held on December 9 in El Paso, Texas.  
Topic: *Case Law Update*
- 2017 Government Law Roadshow held on February 17 in McAllen, Texas.  
Topic: *Case Law Update*
- 2017 29th Annual Advanced Government Law Seminar July 27- 28 in Austin, Texas.  
Topic: *Takings Update*
- 2017 Government Law Roadshow held on August 11, 2017 in Amarillo, Texas.  
Topic: *Takings Update*
- 2017 Amarillo Prosecutors Seminar held on August 11, 2017 in Amarillo, Texas.  
Topics: *What Goes Up: Dealing with Appeals*  
*Legal Update on Senate Bill 1913, and*  
*How Do Attorneys Deal with Dangerous Structures?*
- 2017 Texas Municipal Clerks Certification Program held August 16-18.





- Topic: *Public Safety*
- 2018 Government Law Roadshow to be held April 6, 2018 in El Paso, Texas  
Topic: *PIA Essentials*
- 2018 Summit for Texas Code Enforcement Attorneys and Officials held on May 11, 2018 in Irving, Texas  
Topic: *Collecting Penalties from Code Enforcement Cases*
- 2018 Government Law Roadshow held on April 6, 2018 in El Paso, Texas.  
Topic: *Recent Cases of Interest*  
*PIA Essentials*
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*PIA Essentials*
- 2018 Government Law Seminar held on July 18, 2018 in San Antonio, Texas.  
Topics: *Common Areas of Local Entity Preemption You Did Not Know Existed.*
- 2018 Government Law Roadshow held on Oct. 5, 2018 in Tyler, Texas  
Topic: *Case Law Update for Gov. Lawyers*
- 2018 Government Law Roadshow held on Dec. 7, 2018 in Dallas, Texas  
Topic: *Case Law Update for Government Lawyers*
- 2019 Government Law Roadshow to be hold on Jan. 29- Feb. 1, 2019 in Texarkana, Texas  
Topic: *Government Law Update*
- 2019 Government Law Roadshow held on April 26<sup>th</sup>, 2019 in Laredo, Texas  
Topic: *Case Law Update for Government Lawyers*

#### **Upcoming Speech Dates, Locations and Topic**

- 2021 TCAA Summer Conference to be hold in June 16-18, 2021 in Austin, Texas.  
Topic: *How to Amend Your Home-Rule Charter*

#### **PROFESSIONAL ASSOCIATIONS:**

Texas City Attorney's Association

Federal Bar Association

San Antonio Bar Association

Texas Bar: Trial Section

Texas Bar: Appellate Section

Texas Bar: Government Section (Board Member/Immediate Past Chair)

**Texas City Attorneys Association (TCAA)**  
**Board of Directors**  
**- Application Form -**

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Name: Meredith Ladd

Position: City Attorney

Address: 1945 E. Jackson Rd. Carrollton, Texas 75006

Phone: 972.466.3025

Email: Meredith.Ladd@cityofcarrollton.com

- Please attach a brief description of your municipal law experience.
- Please attach a brief description of your reasons for wishing to serve on the Board.

Please email this form and attachments to Evelyn Njuguna at [evelyn@tml.org](mailto:evelyn@tml.org).

**Note:** the TCAA Constitution also provides that additional nominations may be made from the floor.



1. Municipal law experience.

My municipal law experience began when I was in law school and clerked for the City of Arlington during the summer of 1998. After graduating law school in December 1998, I began working as an Assistant City Attorney for the City of College Station in May 1999. In August 2000, I returned to the City of Arlington. I worked for these two cities for approximately three years, focusing primarily on transactional issues and Public Information Act. I had the benefit of working for two great City Attorneys, Harvey Cargill and Joy Doegey, and received an excellent foundation.

I left Arlington in mid-2002 and went to Brown & Hofmeister, LLP, where I felt like I was given the opportunity to grow and gain experience in the truly wide variety of work we do in municipal law. I loved working with the numerous issues that different size municipalities have and the wonderful people who dedicate their lives to public service.

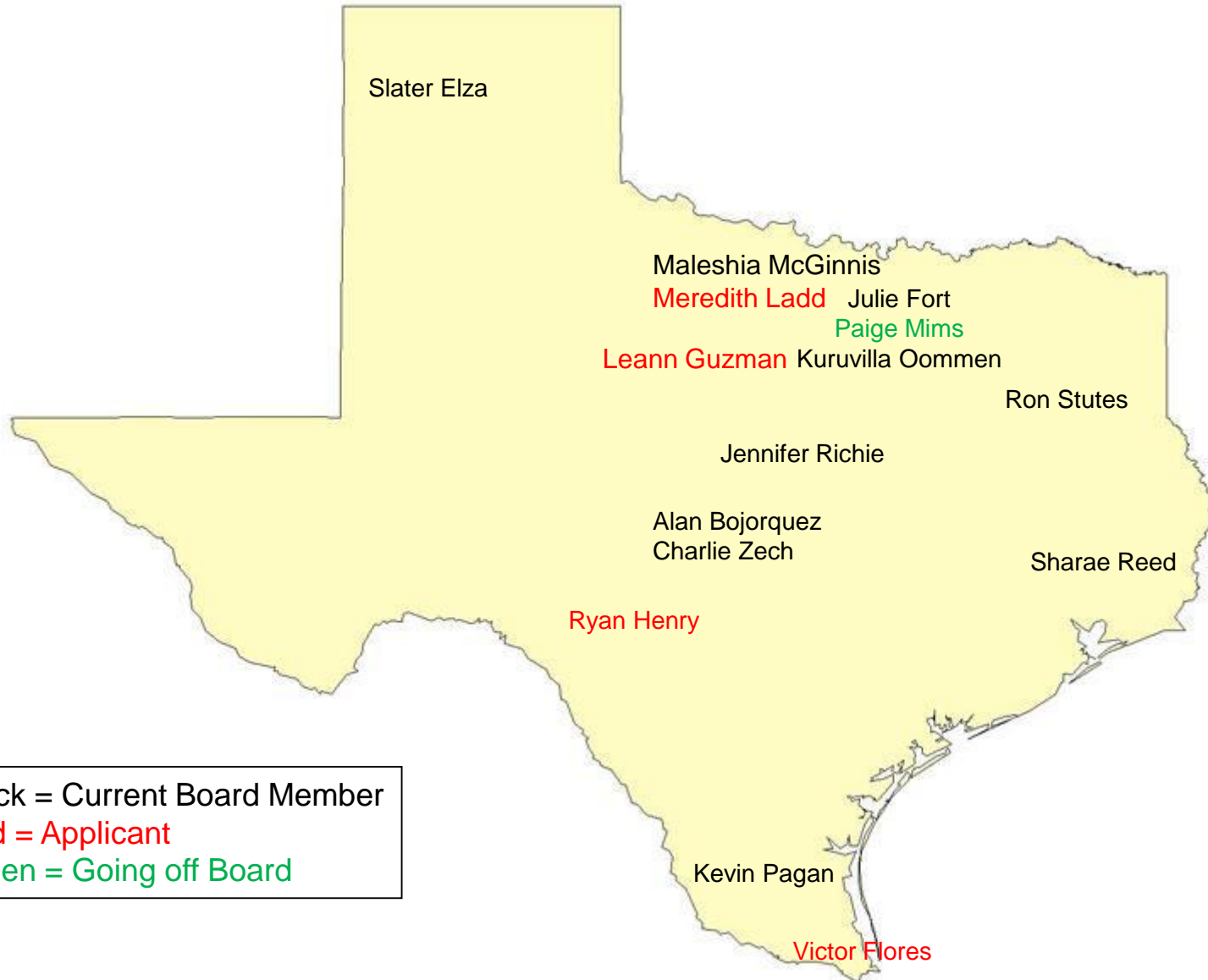
In December 2012, I went to work for the City of Dallas as a Senior Assistant City Attorney, working primarily for Dallas Water Utilities. The work with a large municipal utility was challenging and fascinating. I gained invaluable exposure to water issues, which affect our entire state.

In April 2014, I was appointed City Attorney of the City of Carrollton. I am fortunate to follow in the shoes of Clayton Hutchins, who was willing to provide me assistance from his invaluable years of experience and insight. My practice still focuses mainly on transaction items and advising council; however, as City Attorney, I now have the ability to work in all areas, returning full circle to my early roots.

2. Reasons for wishing to serve on board.

I would like to be a part of and serve an organization that helps develop and grow attorneys in the municipal field. TCAA is unique in that it offers resources and training to municipal attorneys throughout the state, at a reasonable cost, on topics that are actually relevant to our practice. In order to grow and continue to offer such services, I believe that practitioners must give of their time and talents to further the goals of this organization. It is for this reason that I would like to serve on this board.

## TCAA Current Board Members and Director Applicants



Black = Current Board Member  
Red = Applicant  
Green = Going off Board

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**Texas City Attorneys Association**  
Profit and Loss Statement  
For the Twelve Months Ending June 30, 2021

	April	May	June	YTD	Budget	Favorable (Unfavorable) Variance
Membership Dues	\$308.92	\$173.88	\$337.45	\$35,282.98	\$29,470.00	\$5,812.98
Investment Income	266.89	216.84	251.87	2,960.45	2,000.00	960.45
Semi-Annual Meeting (Summer)					62,820.00	(62,820.00)
Semi-Annual Meeting (TML)				394.24		394.24
Sponsor Revenue		3,883.40	5,340.20	63,990.40	60,000.00	3,990.40
CML Revenue	387.80	50.00		737.80		737.80
Total Revenue	963.61	4,324.12	5,929.52	103,365.87	154,290.00	(50,924.13)
Professional Fees				1,100.00	1,100.00	
Telephone					75.00	75.00
Postage				188.80	300.00	111.20
Boards and Committees	117.00	117.00	629.19	1,916.19	4,000.00	2,083.81
Semi-Annual Meeting (TML)				12,057.48	11,200.00	(857.48)
Semi-Annual Meeting (Summer)					98,562.00	98,562.00
Riley Fletcher Seminar	175.00	175.00	175.00	2,100.00	2,306.00	206.00
Public Relations					300.00	300.00
IMLA Scholarships				26,600.00	8,000.00	(18,600.00)
IMLA Small Cities Membership Contributions				2,700.00	3,000.00	300.00
Printing and Reproduction					300.00	300.00
Dues and Publications				203.68		(203.68)
Newsletter	1,326.00	1,326.00	1,326.00	15,912.00	15,912.00	
Awards & Recognition			386.89	386.89	1,300.00	913.11
Office Supplies			17.98	17.98	100.00	82.02
LisTCAA Listserve	52.00	52.00	52.00	624.00	624.00	
Web Site Expenses	78.00	78.00	78.00	2,900.79	10,936.00	8,035.21
Miscellaneous				421.51	3,000.00	2,578.49
TCAA Affiliate Groups	42.14	6.50	6.50	393.68	2,000.00	1,606.32
Other Association Sponsorships		500.00		1,000.00	1,500.00	500.00
Administrative Services	230.78	185.78	260.78	10,824.36	9,609.00	(1,215.36)
Total Expenses	2,020.92	2,440.28	2,932.34	79,347.36	174,124.00	94,776.64
Net Income (Loss)	(1,057.31)	1,883.84	2,997.18	24,018.51	(19,834.00)	43,852.51
Beginning Net Assets				196,446.12		
Ending Net Assets				220,464.63		

**Texas City Attorneys Association**

**Budget Summary**

**FY 2021 - 2022**

**INCOME:**

Membership Dues	39,630
Investment Income	2,000
Two Summer Meetings	106,720
Riley Fletcher Seminar	19,000
Sponsor Revenue	<u>60,000</u>
<b>TOTAL:</b>	<b>\$227,350</b>

**EXPENSES:**

Board Meetings	4,000
Semi-Annual Meeting (TML)	13,200
Two Summer Meetings	255,486
Riley Fletcher Seminar	13,406
Newsletter	15,912
Web site	10,936
Administrative Services	11,964
Miscellaneous	<u>21,075</u>
<b>TOTAL:</b>	<b>\$345,979</b>

**2020 - 2021 BUDGETED DEFICIT:**

**\$118,629**

**TOTAL RESERVE FUNDS:**

**(Approximate) \$97,000.00**

**Texas City Attorneys Association**

**Budget Detail**

**FY 2021 - 2022**

**INCOME**

**Membership Dues:**

229 City Attorneys (\$70.00)	16,030
313 Assistant City Attorneys (\$40.00)	12,520
134 Associate Members (\$80.00)	10,720
9 Paralegal (\$40.00)	<u>360</u>
<b>Total:</b>	<b>\$39,630</b>

**Investment Income:**

Current Rates	<b>\$2,000</b>
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**Summer Meetings:**

100 Registered (\$349.00) - Austin	
180 Registered (\$399.00) - Galveston	<b>\$106,720</b>

**Riley Fletcher Seminar:**

100 Registered (\$190)	<b>\$19,000</b>
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**Sponsor Revenue:**

**\$60,000**

**TOTAL INCOME: \$227,350**

**EXPENSES**

**Board Meetings:**

3 Board Meetings (\$1,404 services agreement), plus board gift and misc	3,000
Out of town Board Meeting staff travel	<u>1,000</u>
<b>Total:</b>	<b>\$4,000</b>

**Semi-Annual Meeting (TML):**

MCLE	200
Refreshment Breaks	7,000
AV Charges	5,000
Miscellaneous (Including publicity)	<u>1,000</u>
<b>Total:</b>	<b>\$13,200</b>

**Summer Meetings:**

Conference Gift for attendees	0
MCLE and Insurance	1,416
Attendee Resort Fee (Omni)	9,150
Refreshment Breaks/Reception	150,000
TML Services Contract	10,920
TML Staff Expenses	8,000

**Texas City Attorneys Association**

**Budget Detail**

**FY 2021 - 2022**

Conference Supplies	3,300
Postage	1,000
AV Charges	53,200
Galen Sparks/ Susan Rocha/ Mentor Awards	7,000
Speaker Expenses	2,000
Publicity	3,000
Miscellaneous	<u>6,500</u>
<b>Total:</b>	<b>\$255,486</b>

**Riley Fletcher Seminar:**

MCLE	200
Publicity	1,000
AV Charges	6,000
Refreshment Breaks and Luncheon	3,300
Staff Expenses	800
TML Services Contract	<u>2,106</u>
<b>Total:</b>	<b>\$13,406</b>

**Newsletter:**

12 issues (\$1,326 per issue)	<b>\$15,912</b>
-------------------------------	-----------------

**Website:**

Annual Service Agreement	936
New Additions	2,000
Video Replay Posting and Admin Costs	<u>8,000</u>
<b>Total:</b>	<b>\$10,936</b>

**Administrative Services:**

685 Members (\$15.00)	10,275
Financial Charges	<u>1,689</u>
<b>Total:</b>	<b>\$11,964</b>

**Miscellaneous:**

TCAA Affiliate Groups	2,000
Printing and Reproduction	350
Awards and Recognition	1,300
Office Supplies	100
Public Relations	300
Professional Fee - Audit	1,100
Telephone	75
LisTCAA Listserv Service Fee	0
Postage	350
IMLA Small City Membership Contributions	3,000
Four IMLA Conference Scholarships	8,000
Other Associaton Sponsorships	1,500
Miscellaneous	<u>3,000</u>

**Texas City Attorneys Association**

**Budget Detail**

**FY 2021 - 2022**

**Total:           \$21,075**

**TOTAL EXPENSES:                               \$345,979**



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## **TCAA Municipal Law Conference Scholarships**

The Texas City Attorneys Association (TCAA) is an affiliate of the Texas Municipal League and was formed to promote, encourage, and advance the professional development of municipal attorneys throughout the State of Texas. One of TCAA's primary roles is to provide its members with the highest quality continuing education through its conferences and seminars. TCAA also aims to expose law students to the municipal law practice area.

To this end, the TCAA Board invites law students attending ABA-accredited law schools to submit an application for a scholarship to attend the Riley Fletcher Basic Municipal Law Seminar (held in February in even numbered years) or the TCAA Fall Seminar (held annually in October). Each scholarship will cover conference registration fees. Transportation, meals (not provided as part of the conference), and lodging are the responsibility of the scholarship recipient. Scholarship recipients will be exposed to various facets of municipal law and will have an opportunity to interact with TCAA board members and municipal law attorneys from across the State of Texas.

**Riley Fletcher Basic Municipal Law Seminar Scholarship Application**  
**Fall Conference Scholarship Application**

Questions about the TCAA Municipal Law Conference Scholarships may be directed to Evelyn Njuguna, TCAA Assistant General Counsel, at [evelyn@tml.org](mailto:evelyn@tml.org).



## **RILEY FLETCHER BASIC MUNICIPAL LAW SEMINAR SCHOLARSHIP APPLICATION**

The Texas City Attorneys Association (TCAA) is an affiliate of the Texas Municipal League (TML) and was formed to promote, encourage, and advance the professional development of municipal attorneys throughout the State of Texas. One of TCAA's primary roles is to provide its members with the highest quality continuing education through its conferences and seminars. TCAA also aims to expose law students to the municipal law practice area.

To that end, TCAA invites law students attending ABA-accredited law schools to submit an application for a scholarship to attend its 2022 Riley Fletcher Basic Municipal Law Seminar on February 10-11, 2022, at the Texas Municipal Center, 1821 Rutherford Lane, Austin, Texas 78754. Selected students may attend the TCAA educational sessions without charge. Travel, meals (not provided as part of the conference), and lodging expenses will be the responsibility of the scholarship recipient. Scholarship recipients will be exposed to various facets of municipal law and will have an opportunity to interact with TCAA board members and municipal law attorneys from across the State of Texas. A list of educational sessions may be found [here](#).

To be considered for a scholarship, please complete the application below and submit no later than **5 p.m. on January 21, 2022**, to Evelyn Njuguna, TCAA Assistant General Counsel, by email [evelyn@tml.org](mailto:evelyn@tml.org) or mail to TCAA, 1821 Rutherford Lane, Suite 400, Austin, Texas 78754.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email address: \_\_\_\_\_

Phone: \_\_\_\_\_

Law School: \_\_\_\_\_

Current year of study: (1L, 2L, 3L, other) \_\_\_\_\_

Have you previously attended a TCAA conference or seminar? \_\_\_\_\_ Year: \_\_\_\_\_

If yes, were you the recipient of a scholarship? \_\_\_\_\_

Please attach a resume and a statement explaining why you feel you should be selected for the TCAA Municipal Law Conference Scholarship and what you hope to gain from attending. Any letter of recommendation should be attached to the application or sent directly to Evelyn Njuguna.



## FALL CONFERENCE SCHOLARSHIP APPLICATION

The Texas City Attorneys Association (TCAA) is an affiliate of the Texas Municipal League (TML) and was formed to promote, encourage, and advance the professional development of municipal attorneys throughout the State of Texas. One of TCAA's primary roles is to provide its members with the highest quality continuing education through its conferences and seminars. TCAA also aims to expose law students to the municipal law practice area.

To that end, TCAA invites law students attending ABA-accredited law schools to submit an application for a scholarship to attend its 2022 Fall Conference held in conjunction with the TML Annual Conference on **October 6, 2022**, at the Henry B. González Convention Center in San Antonio, Texas. Selected students may attend the TCAA educational sessions without charge. Travel, meals (not provided as part of the conference), and lodging expenses will be the responsibility of the scholarship recipient. Scholarship recipients will be exposed to various facets of municipal law and will have an opportunity to interact with TCAA board members and municipal law attorneys from across the State of Texas. A list of previous educational sessions may be found [here](#).

To be considered for a scholarship, please complete the application below and submit no later than **5 p.m. on September 16, 2022**, to Evelyn Njuguna, TCAA Assistant General Counsel, by email [evelyn@tml.org](mailto:evelyn@tml.org) or mail to TCAA, 1821 Rutherford Lane, Suite 400, Austin, Texas 78754.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email address: \_\_\_\_\_

Phone: \_\_\_\_\_

Law School: \_\_\_\_\_

Current year of study: (1L, 2L, 3L, other) \_\_\_\_\_

Have you previously attended a TCAA conference or seminar? \_\_\_\_\_ Year: \_\_\_\_\_

If yes, were you the recipient of a scholarship? \_\_\_\_\_

Please attach a resume and a statement explaining why you feel you should be selected for the TCAA Municipal Law Conference Scholarship and what you hope to gain from attending. Any letter of recommendation should be attached to the application or sent directly to Evelyn Njuguna.

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<b>Affiliate</b>	<b>No. of Members (8/30/21)</b>	<b>No. of Attendees (in-person conferences)</b>	<b>Type of Sponsorship (Conference or Annual)</b>	<b>Total No. of Sponsors</b>	<b>Total Revenue from Sponsors</b>	<b>Sponsor Levels</b>
BOAT	212	172 (2021)	Conference	27 (2021)	\$33,500	<ul style="list-style-type: none"> <li>•\$4,000-conference;</li> <li>•\$2,500-educational;</li> <li>•\$1,500-platinum;</li> <li>•\$1,000-gold;</li> <li>•\$750-silver</li> </ul>
GFOAT	1,200	406 (Spring 2019) and 475 (Fall 2019)	Annual	50 (2021)	\$89,500	<ul style="list-style-type: none"> <li>•\$5,000-platinum;</li> <li>•\$2,500-gold;</li> <li>•\$1,000-silver;</li> <li>•\$500-bronze</li> </ul>
TAMIO	447	230 (2021)	Conference	18 (2019)	\$27,250	<ul style="list-style-type: none"> <li>•\$4,000-mobile app sponsor;</li> <li>•\$4,000-awards sponsor;</li> <li>•\$4,000-banquet sponsor;</li> <li>•\$2,500-preconference sponsor;</li> <li>•\$1,500-platinum;</li> <li>•\$1,000-gold;</li> <li>•\$750-silver</li> </ul>
TCAA	235	334 (2021)	Annual	33 (2021)	\$63,990	<ul style="list-style-type: none"> <li>•\$7,500-reception;</li> <li>•\$5,000-breakfast;</li> <li>•\$3,000-gift;</li> <li>•\$2,000-standard</li> </ul>
TCMA	1,148	636 (2021)	Conference	74 (2021)	\$133,00 (plus \$52,275 for private organization attendees who weren't sponsors)	<ul style="list-style-type: none"> <li>•\$20,000-platinum choice;</li> <li>•\$10,000 platinum;</li> <li>•\$2,500-gold;</li> <li>•\$1,000-silver;</li> <li>•\$500-bronze</li> </ul>

<b>Affiliate</b>	<b>No. of Members (8/30/21)</b>	<b>No. of Attendees (in-person conferences)</b>	<b>Type of Sponsorship (Conference or Annual)</b>	<b>Total No. of Sponsors</b>	<b>Total Revenue from Sponsors</b>	<b>Sponsor Levels</b>
TMHRA	533	182 (2021)	Annual	14 (2021)	\$39,500 (includes \$4,000 in-kind)	<ul style="list-style-type: none"> <li>•\$4,000-platinum;</li> <li>•\$2,500-diamond;</li> <li>•\$2,000-ruby;</li> <li>•\$1,500-sapphire</li> </ul>
TMUA	109	81 (2019)	Conference	23 (2019)	\$20,250	<ul style="list-style-type: none"> <li>•\$1,500-platinum;</li> <li>•\$1,000-gold;</li> <li>•\$750-silver</li> </ul>

## **BUILDING OFFICIALS ASSOCIATION OF TEXAS (BOAT) - Conference Sponsorship**

### ***Conference Sponsor: \$4,000 (one available)***

- Sponsor logo will be on the mobile app and listed on the BOAT website as the Conference sponsor.
- Logo on conference bag
- Opportunity to teach one session during the conference to the entire group. The session must be educational and not a sales message.
- Placement of up to three (3) items or printed promotional pieces in the Conference registration bag given to all attendees. Sponsoring organization shall provide sufficient copies of items/promotional pieces estimated to be 90-120.
- Two (2) complimentary conference registrations which includes the Thursday Awards Dinner. (They are also the representatives at your booth.) Any additional employees must register for the conference.
- Ten (10) minute presentation before the educational sessions that sponsor teaches.
- First right-of-refusal for Conference sponsorship in 2022 in Georgetown, Texas.
- An advanced copy of the Conference attendee list (sent about 4-5 days before the start of the Conference).
- Exhibitor table to include one 6', draped table for the purpose of displaying product and two chairs.

### ***Educational Sponsor: \$2,500 (two available)***

Sessions must be educational and not a sales message. Prefer sessions that are ICC approved. Proposed sessions must be approved by the BOAT Board of Directors before sponsorship will be confirmed. All Educational Sponsorships are for afternoon sessions. These sponsors will receive:

- Sponsor logo will be on the mobile app and listed on the BOAT website.
- Placement of up to two (2) items or printed promotional pieces in the Conference registration bag given to all attendees or one (1) item in the bag and one (1) in the chairs in the session room. Sponsoring organization shall provide sufficient copies of items/promotional pieces estimated to be 90-120.
- Two (2) complimentary conference registrations which includes the Thursday Awards Dinner. (They are also the representatives at your booth.) Any additional employees must register for the conference.
- Five (5) minute presentation during the session you are teaching. A projector and laptop will be available.
- An advanced copy of the Conference attendee list (sent about 4-5 days before the start of the Conference).
- Exhibitor table to include one 6', draped table for the purpose of displaying product and two chairs.



***Platinum Level - \$1,500 (six available)***

1. Tuesday Texas Shoot-Out Title Sponsor – The Texas Shoot Out is a popular mixer each it is free for all attendees. This year's Shoot Out will be at Andy B's Bowl Social and will include a dinner buffet, bowling, and two drink tickets for each adult attendee. As the Texas Shoot Out title sponsor you will be acknowledged for making this event free.
2. Wednesday Lunch – The lunch for the first full day of sessions. As the lunch sponsor, you will be acknowledged during the meal.
3. Wednesday Reception – Wednesday is a free evening but before we let everyone go for the night, we have a reception with snacks and drinks (2 drink tickets for each person).
4. Thursday Lunch – The lunch for the second full day of sessions. As the lunch sponsor, you will be acknowledged during the meal.
5. Thursday Award Dinner – This is the night we award scholarships and awards such as the Building Official of the Year. It is always a special night and a fitting end to the conference. As the dinner sponsor, you will be acknowledged during the meal.
6. Bingo or Casino Night – After the awards dinner, it is time to play and network. As the bingo or casino night sponsor, you will be acknowledged during the awards dinner. (The activity will be decided a couple of months out and will depend on COVID restrictions.)

Platinum Level sponsorship includes the following:

- All Platinum sponsors have five (5) minutes to speak at the event they are sponsoring or as close to that time period as possible.
- Sponsor logo will be on the mobile app and listed on the BOAT website.
- Placement of up to two (2) items or printed promotional pieces in the Conference registration bag given to all attendees.
- Two (2) complimentary conference registrations which includes the Thursday Awards Dinner and Party. (They are also the representatives at your booth.) Any additional employees must register for the conference.
- Exhibitor table to include one 6', draped table for the purpose of displaying product and two chairs. Please advise if you will not use.
- An advanced copy of the Conference attendee list (sent about 4-5 days before the start of the Conference).

***Gold Level - \$1,000 (eight available)***

1. Tuesday Shoot Out Drink – All adult attendees will receive two drink tickets.
2. Tuesday Shoot Out Dinner – Open to all attendees as a free event.
3. Wednesday Morning Break – There is a 30-minute break with the sponsors on Wednesday morning.
4. Wednesday Afternoon Break – There is a 30-minute break with the sponsors on Wednesday afternoon.
5. Thursday Morning Break – There is a 30-minute break with the sponsors on Thursday morning.
6. Thursday Afternoon Break – There is a 30-minute break with the sponsors on Thursday afternoon.

7. Thursday Dinner Drink– All adult attendees will receive two drink tickets.
8. Friday Golf Outing – Title Sponsor.

Gold Level sponsorship includes the following:

- Sponsor logo will be on the mobile app and listed on the BOAT website.
- Placement of one (1) item or printed promotional piece in the Conference registration bag given to all attendees. Sponsoring organization shall provide sufficient copies of items/promotional pieces estimated to be 90-120.
- One (1) complimentary conference registration which includes the Thursday Awards Dinner and Party. (This is the representatives for your booth.) Any additional employees must register for the conference.
- Exhibitor table to include one 6', draped table for the purpose of displaying product and two chairs. Availability of electricity is not guaranteed. Please advise if you will not use.
- If sponsoring the Friday golf outing, you will receive two (2) complimentary registrations at the outing sponsored. (Golf is not included in the registration fees.)
- An advanced copy of the 2021 Conference attendee list (sent about 4-5 days before the start of the Conference).

#### ***Silver Level - \$750 (ten available)***

The Silver Level sponsorship is available for businesses or organizations wanting an exhibitor's display table only and is limited by the space available. This sponsorship includes complimentary registration for one person to work the exhibit table. Additional workers must register for the conference. Silver Level sponsorships will be assigned on a first-paid, first-choice basis.

- Recognition will be on the conference program and the BOAT conference website.
- One (1) complimentary conference registration. The Thursday awards dinner and party is not included but tickets can be purchased. (This is the representatives for your booth.) Any additional employees must register for the conference.
- Exhibitor table to include one 6', draped table for the purpose of displaying product and two chairs. Availability of electricity is not guaranteed. Please advise if you will not use.
- An advanced copy of the 2021 Conference attendee list (sent about 4-5 days before the start of the Conference).

#### **Conference Representation:**

Any sponsors who want to bring more representatives than included in their sponsorship will need to have that person(s) register for the conference. The Conference Sponsor, Educational Sponsors, and Platinum sponsorships include one representatives, Gold and Silver sponsorships include one. We do recommend sending your booth representative to network during the breakfast/lunch sessions.

## **GOVERNMENT FINANCE OFFICERS ASSOCIATION OF TEXAS (GFOAT) – Annual Sponsorship**

### ***PLATINUM BENEFITS: \$5000***

- Eight (8) complimentary conference registrations for the fiscal year (valued between \$200-\$300 each)
- Pre-recorded commercials to be highlighted at the conferences and throughout the fiscal year
- Link on website with company logo to company page
- Company will be highlighted at the conferences and throughout the fiscal year
- Resource table at conference and Governmental Accounting Academy
- Push Notifications – Platinum Partners will be highlighted at intervals during the event, to be determined by administrators.
- Partner Listings-In-app profiles appear for a representative for each sponsor. Content to be provided by sponsor.
- CLICK Game Challenges – Members win badges by completing various challenges, to include meeting some of our sponsors.

### ***GOLD BENEFITS: \$2500***

- Four (4) complimentary conference registrations for the fiscal year
- Link on website with company logo to company page
- Company will be highlighted at the conferences and throughout the fiscal year
- Shared Resource table at conference and Governmental Accounting Academy
- Push Notifications – Gold Partners will be highlighted at intervals during the event, to be determined by administrators.
- Partner Listings-In-app profiles appear for a representative for each content to be provided by sponsor.
- CLICK Game Challenge – Members win badges by completing various challenges, to include meeting some of our sponsors.

### ***SILVER BENEFITS: \$1000***

- Two (2) complimentary conference registrations (live or virtual) for the fiscal year
- Partner will be highlighted at the conferences and throughout the year
- Sponsor Listings-In-app profiles appear for a representative for each sponsor.
- CLICK Game Challenge – Members win badges by completing challenges, which will include meeting sponsors.

### ***BRONZE BENEFITS: \$500***

- 1 complimentary conference registrations (live or virtual) for the fiscal year
- Partner Listings-In-app profiles appear for a representative for each sponsor.
- CLICK Game Challenge – Members win badges by completing challenges, which will include meeting sponsors.

Bronze partners are restricted to the following categories:

- First-time partners—offered as an entry-level opportunity to get to know our organization and to decide if it is a good business case for the company
- Non-profit organizations – Coops, University, etc.
- Single owner/employee companies – one-person businesses

## **TEXAS ASSOCIATION OF MUNICIPAL INFORMATION OFFICERS (TAMIO) – Conference Sponsorship**

### ***Mobile App Sponsor: \$4,000 (Only one available - Best Visibility!)***

The conference mobile app is here to stay and in 2019, we had 213 users. For those whose city phones will not accept the app, we have a printed schedule-at-a-glance, but the mobile app is the only way onsite for attendees to access the detailed schedule, speaker information, handouts, sponsors, meals, and more. As the sponsor of the mobile app, your logo and yours alone will show up on every page of the app. With this sponsorship, you also receive:

- Sponsor logo on every page of mobile app which will go live to attendees approximately two to four weeks before the start of the conference.
- One flash ad that appears the first time an attendee logs on for the first time to the mobile app
- TAMIO includes you on one e-blast to all members advertising the conference and the mobile app that your company is sponsoring. (Email blast includes approximately 250 emails representing 130 cities, counties and government entities.)
- Your logo is the top logo on the sponsor page of the TAMIO Conference webpage.
- Opportunity to give a 5-minute presentation at the Tuesday breakfast or a two-minute video promo.
- Two (2) complimentary conference registrations. (These are also the representatives at your booth.)
- First right of refusal for the same sponsorship (dollar amount subject to change) for 2022.
- A copy of the conference attendee list provided a week before the conference.
- Exhibitor tables to include two (2) 6-ft draped table and two chairs for purpose of displaying product (electricity is not guaranteed).

### ***TAMI Awards Submission Program Sponsor: \$4,000 (Only one available – Great Visibility!)***

Besides the conference mobile app, we use an online program for the TAMI Awards submissions and judging. In 2019, the TAMI Awards had over 350 submissions and that number continues to grow every year. With this sponsorship, you will receive:

- Acknowledgment as the sponsor in all TAMI Awards marketing (the earlier this one is purchased the more we can promote you).
- Your logo on every submission page of the online awards program plus being listed on the mobile app and website as a sponsor.
- One flash ad on the mobile app on Tuesday of the conference
  - Opportunity to give a five-minute presentation at the TAMI Awards dinner or a two-minute video promo.
  - Two (2) complimentary conference registrations. (These are also the representatives at your booth.)

- First right of refusal for the same sponsorship (dollar amount subject to change) for 2022.
- A copy of the conference attendee list provided a week before the conference.
- Exhibitor table to include one 6-ft draped table and two chairs for purpose of displaying product (electricity is not guaranteed).

***TAMI Awards Banquet Sponsor: \$4,000 (Two available for \$2,000 each – Great Visibility!)***

The TAMI Award Banquet is where the winners of the 2021 TAMI Awards are announced. It is a very important event for our chapter and for the conference. With this sponsorship, you will receive:

- Acknowledgment as the sponsor at the TAMI Awards Banquet.
- Inclusion on one email blast to all TAMIO members about the annual conference (email blast includes approximately 235 emails representing 130 cities, counties and government entities).
- One flash ad on the mobile app on Tuesday of the conference plus being listed on the mobile app and website as a sponsor.
- Opportunity to give a three-minute presentation at the beginning of the TAMI Awards dinner or a two-minute video promo.
- Two (2) complimentary conference registrations. (These are also the representatives at your booth.)
- A copy of the conference attendee list provided a week before the conference.
- Exhibitor tables to include one 6-ft draped table and two chairs for purpose of displaying product (electricity is not guaranteed).

***Preconference Sponsor: \$2,500 (One available – Great Visibility!)***

For the first time, TAMIO is going to have a hands-on preconference session on Monday morning. We hope to attract a lot of attendees since the session gives them practical experience. Your sponsorship will make this session possible with a beverage break and includes:

- A chance to interact with the attendees if you choose to attend the session (which is an additional charge for attendees).
- Inclusion on one email blast to all TAMIO members about the annual conference (email blast includes approximately 235 emails representing 130 cities, counties and government entities).
- Two (2) complimentary conference registrations. (These are also the representatives at your booth.)
- A copy of the conference attendee list provided a week before the conference.
- Exhibitor tables to include one 6-ft draped table and two chairs for purpose of displaying product (electricity is not guaranteed).
- Listings on the mobile app and on the TAMIO conference website.

***Platinum Level - \$1,500 (6 available - Excellent Visibility)***

There are six Platinum Level sponsorships assigned on a first-come basis.

1. Monday Opening Keynote Sponsor – Our first keynote that starts the conference with a great speaker. This sponsor will be listed on the Monday signage. You will have up to five-minutes for a presentation or you can provide us a two-minute video promo.
2. Tuesday Morning Keynote Sponsor – This sponsor will be listed on the Tuesday breakfast keynote signage. You will have up to five-minutes for a presentation or you can provide us a two-minute video promo.
3. Tuesday Lunch TAMIO Film Fest Sponsor – This sponsor will be listed on the Tuesday lunch signage. You will have up to five-minutes for a presentation or you can provide us a two-minute video promo.
4. Wednesday Breakfast Keynote Sponsor – This sponsor will be listed on the Wednesday breakfast keynote signage. You will have up to five-minutes for a presentation or you can provide us a two-minute video promo.
5. Wednesday Closing Keynote Sponsor – This sponsor will be listed on the Wednesday closing keynote signage. You will have up to five-minutes for a presentation or you can provide us a two-minute video promo.
6. Conference Photographer - We want our conference to have professional shots especially for the TAMI Awards. You will have up to five-minutes for a presentation, time to be determined.

All six Platinum level sponsors receive:

- Inclusion on an email blast from TAMIO to conference attendees about our six Platinum sponsors. (exception: if sponsorship is sold after the email blasts have concluded)
- Two (2) complimentary conference registrations. (These registrants are also the representatives at your booth.)
- Exhibitor tables to include one 6-ft draped table and two chairs for purpose of displaying product (electricity is not guaranteed).
- A copy of the conference attendee list provided a week before the conference.
- Listings on the mobile app and on the TAMIO conference website.

***Gold Level \$1000 (6 available – Good Visibility)***

There are six Gold Level sponsorships assigned on a first-come basis.

1. Monday Afternoon Break Sponsor – The conference opens on Monday afternoon followed by two breakout sessions. In between the sessions, we'll plan a 30 minute break where everyone will get a first look at our sponsor display tables.
2. Tuesday Breakfast Sponsor – This sponsor helps us provide everyone with a great start to the day! Your support will be acknowledged during the meal and on signage.
3. Tuesday Morning Break Sponsor – Everyone needs time to reset and network and this is the first break of a day filled with education. The break is served in the same room as the sponsor tables. Your support will be acknowledged during the day and on signage.
4. Tuesday Lunch Sponsor – We have yet to see anyone turn down lunch, especially one followed by the Film Fest. Your support will be acknowledged during the meal and on signage.

5. Tuesday Afternoon Break Sponsor – After a full morning of education and a video-filled lunch, everyone will want to refresh again in the afternoon. The break is served in the same room as the sponsor tables. Your support will be acknowledged during the day and on signage.
6. Wednesday Breakfast Sponsor – This sponsor helps us provide everyone with a great start to the last day! Your support will be acknowledged during the meal and on signage.

All six Gold level sponsors receive:

- One (1) complimentary conference registration. (This registrant is also the representative at your booth).
- Exhibitor tables to include one 6-ft draped table and two chairs for purpose of displaying product (electricity is not guaranteed).
- A copy of the conference attendee list provided a week before the conference.
- Listings on the mobile app and on the TAMIO conference website.

***Silver Level - \$750 (4 available)***

There are four opportunities for sponsorship at the Silver Level on a first-come, first-choice basis. This is for companies that may want to “test the waters” and just have a manned, display table. Your sponsorship includes:

- One (1) complimentary conference registration. (This registrant is also the representative at your booth).
- Exhibitor tables to include one 6-ft draped table and two chairs for purpose of displaying product (electricity is not guaranteed).
- A copy of the conference attendee list provided a week before the conference.
- Listings on the mobile app and on the TAMIO conference website.



## **TEXAS CITY ATTORNEYS ASSOCIATION (TCAA) – Annual Sponsorship**

### **Standard - \$2,000**

Includes:

- Two complimentary registrations for the TCAA Summer Conference (valued at \$399 each).
- Early access to room reservations for the summer conference.
- A prominent credit in the publicity and materials, and a placard near the seminar registration desk, for ALL THREE TCAA CONFERENCES. (The summer conference, fall conference in conjunction with the Texas Municipal League Annual Conference, and the Riley Fletcher Basic Municipal Law Seminar.)
- Year-long placement of your firm's name on the TCAA website with a link to your firm's website.

### **Gift Sponsor - \$3,000**

Includes:

- Signs recognizing their sponsorship and top billing on the summer conference website.
- Two complimentary registrations for the TCAA Summer Conference (valued at \$399 each).
- Early access to room reservations for the summer conference.
- A prominent credit in the publicity and materials, and a placard near the seminar registration desk, for ALL THREE TCAA CONFERENCES. (The summer conference, fall conference in conjunction with the Texas Municipal League Annual Conference, and the Riley Fletcher Basic Municipal Law Seminar.)
- Year-long placement of your firm's name on the TCAA website with a link to your firm's website.

### **Reception Sponsor - \$7,500\***

Includes:

- Signs recognizing their sponsorship and top billing on the summer conference website.
- Two complimentary registrations for the TCAA Summer Conference (valued at \$399 each).
- Early access to room reservations for the summer conference.
- A prominent credit in the publicity and materials, and a placard near the seminar registration desk, for ALL THREE TCAA CONFERENCES. (The summer conference, fall conference in conjunction with the Texas Municipal League Annual Conference, and the Riley Fletcher Basic Municipal Law Seminar.)
- Year-long placement of your firm's name on the TCAA website with a link to your firm's website.

\*If a sponsor wants TCAA to do the planning, we've charged \$7500. You can have more than one sponsor for the same reception with shared billing. If the sponsor handles all the arrangements related to the reception, we don't charge them anything for the sponsorship.

**Breakfast Sponsor - \$5,000**

Includes:

- Signs recognizing their sponsorship and top billing on the summer conference website.
- Two complimentary registrations for the TCAA Summer Conference (valued at \$399 each).
- Early access to room reservations for the summer conference.
- A prominent credit in the publicity and materials, and a placard near the seminar registration desk, for ALL THREE TCAA CONFERENCES. (The summer conference, fall conference in conjunction with the Texas Municipal League Annual Conference, and the Riley Fletcher Basic Municipal Law Seminar.)
- Year-long placement of your firm's name on the TCAA website with a link to your firm's website.

## **TEXAS CITY MANAGERS ASSOCIATION (TCMA) – Conference Sponsorship**

### ***PLATINUM SPONSOR (\$10,000)***

\*Limited to four \$10,000 sponsors of which two can upgrade to Platinum Choice (\$20,000)\*

- Up to five registrations for the TCMA Annual Conference (includes welcome reception, awards and networking lunches, and Friday night event tickets). Each registration is valued at \$350 plus the price of the lunch tickets (\$40 each), and Friday event tickets (\$40).
- Additional conference registrations and event tickets must be purchased separately at the private organization rate through the online conference registration process.
- Acknowledgement in pre-conference publicity.
- Link to sponsor website from the TCMA website for one month prior to and two months following the conference.
- Sign displayed in registration and break areas with Platinum identification (provided by TCMA).
- Placement in the mobile application and included in the banner ad.
- First right of refusal to be a Platinum Sponsor for future years.
- Each Platinum Sponsor will have the opportunity to introduce their organization for 3 minutes at one of the events below (to be assigned prior to the Conference):
  - Opening General Session (Friday)
  - Awards Lunch (Friday)
  - General Session (Saturday)
  - Networking Lunch (Saturday)
- One piece of swag that can be placed at the assigned event.

### ***PLATINUM CHOICE SPONSOR (\$20,000) \*only available to the first two Platinum Sponsors that choose to upgrade\****

- Everything included at the Platinum Sponsor level and
- One Platinum Choice Sponsor will be assigned as the bag or lanyard sponsor on a first-come, first-serve basis and include their organization logo on the product.
- Priority on which event to give their introduction.
- First right of refusal in future years to be the bag or lanyard sponsor.

***GOLD SPONSOR (\$2,500)***

- Up to two registrations for the TCMA Annual Conference (includes welcome reception and awards and networking lunches). Each registration is valued at \$350 plus the price of the lunch tickets (\$40 each).
- Acknowledgement in pre-conference publicity for conference attendees if received by March 5.
- Link to sponsor website from the TCMA website for one month prior to and two months following the conference.
- Sign displayed in registration and break areas with Gold identification (provided by TCMA).
- Placement in the mobile application.
- Inclusion of up to two publicity pieces in conference attendee packets.

***SILVER SPONSOR (\$1,000)***

- One registration for the TCMA Annual Conference (includes welcome reception and awards and networking lunches). Each registration is valued at \$350 plus the price of the lunch tickets (\$40 each).
- Acknowledgement in pre-conference publicity for conference attendees if received by March 5.
- Link to sponsor website from the TCMA website for one month prior to and two months following the conference.
- Sign displayed in registration and break areas with Silver identification (provided by TCMA).
- Placement in the mobile application.
- Inclusion of one publicity piece in conference attendee packets.

***BRONZE SPONSOR (\$500)***

- Acknowledgement in pre-conference publicity for conference attendees if received by March 5.
  - Link to sponsor website from the TCMA website for one month prior to and two months following the conference.
  - Sign displayed in registration and break areas with Bronze identification (provided by TCMA).
  - Placement in the mobile application.
  - Inclusion of one publicity piece in conference attendee packets.

## **TEXAS MUNICIPAL HUMAN RESOURCES ASSOCIATION (TMHRA) – Annual Sponsorship**

### ***PLATINUM BENEFITS: \$4000***

- Two complimentary conference registrations for the year
- Headlining company banner in the TMHRA Conference App for first five paid
- Company will be highlighted at the conferences through signage and website
- Preferential exhibitor space provided at two conferences
- Link on the TMHRA website with company logo
- Access to the TMHRA membership list
- Opportunity to be a named sponsor for ancillary Annual Conference activities such as New Member (Purchase welcome gifts to mail in advance to new members); Past Presidents; Virtual Happy Hour; and the like.

### ***DIAMOND BENEFITS: \$2500***

- Two complimentary conference registrations for the year
- Company will be highlighted at the conferences through signage and website
- Exhibitor space provided at two conferences
- Company exhibit booth will be included in the Gamification to encourage visits
- Link on the TMHRA website with company logo
- Access to the TMHRA membership list

### ***RUBY BENEFITS: \$2000***

- One complimentary conference registrations for the year
- Company listed on the TMHRA website
- Access to the TMHRA membership list

### ***SAPPHIRE BENEFITS: \$1500\****

- Company listed on the TMHRA website
- Access to the TMHRA membership list
- Conditional Terms: Sapphire sponsors are restricted to the following categories:

- First-time sponsors—offered as an entry-level opportunity to get to know our organization and to decide if it is a good business case for the company;
- Non-profit organizations – Coops, University, etc.
- Single owner/employee companies – one-person businesses.

## **TEXAS MUNICIPAL UTILITIES ASSOCIATION (TMUA) – Conference Sponsorship**

### ***Platinum Level Sponsorships - \$1,500 each, eight (8) available***

There are eight platinum level sponsorships assigned on a first-come, first-choice bases. Note: If you choose to sponsor a session, TCEQ rules do not allow us to put your company name by the session and still have the session count towards CEU's. The eight sponsorships are:

1. Wednesday Welcome Reception – this sponsorship lets us open with a great networking event that includes two drinks for each person and a full buffet
2. Thursday Educational Session
3. Thursday Educational Session
4. Thursday Educational Session
5. Thursday Lunch
6. Friday Morning Educational Session
7. Thursday Night Dinner – this sponsorship will be responsible for the dinner served before the entertainment.
8. Thursday Casino Night – this sponsorship will be responsible for the casino night after dinner.

The platinum sponsorships includes the following:

- Two (2) complimentary conference registration
- A listing in the Conference program, distributed to all conference attendees.
- A listing and link on the TMUA website under the Annual Conference.
- Placement of two (2) printed promotional pieces or items in the official Conference registration packet given to all attendees. Sponsoring organization shall provide sufficient copies of the promotional piece, estimated to be 70.
- Exhibitors table to include one 6-foot, draped table and two chairs for the purpose of displaying product. Please note: The complimentary registrations are for the people also working the tabletop exhibit. Additional employees will need to register for the full conference.
- Five-minute presentation at Thursday breakfast, Thursday lunch or Friday breakfast. We will have 2-3 sponsors speak at each meal. Sponsors for the Wednesday Welcome Reception and the Thursday Night Dinner may speak during those events.
- A copy of the Conference attendees list.

***Gold Level Sponsorships - \$1000 each, Five (5) available***

There are four gold level sponsorships assigned on a first-come, first-choice bases. The sponsorships are:

1. Thursday Breakfast
2. Thursday Morning Break
3. Thursday Afternoon Break
4. Friday Breakfast
5. Sponsor

The gold sponsorships includes the following:

- One (1) complimentary conference registration
- Acknowledgement from the podium before or after sponsored event
- A listing in the Conference program, distributed to all conference attendees
- A listing and link on the TMUA website under the Annual Conference.
- Placement of one (1) printed promotional piece or item in the official Conference registration packet given to all attendees. Sponsoring organization shall provide sufficient copies of the promotional piece, estimated to be 70.
- Exhibitors' tables to include one 6-foot, draped table and two chairs for the purpose of displaying product. Please note: The complimentary registration is for the person also working the tabletop exhibit. Additional employees will need to register for the full conference.
- A copy of the Conference attendees list.

***Silver Level Sponsorships - \$750 each, Seven (7) available***

There are five silver Level sponsorships due to space and are available for businesses wanting to display information in the exhibitor's area only.

The silver sponsorships includes the following:

- A listing in the Conference program, distributed to all conference attendees.
- Acknowledgement from the podium during the business meeting
- A listing and link on the TMUA website under the Annual Conference.
- Exhibitors' tables to include one 6-foot, draped table and two chairs for the purpose of displaying product. Please note: The sponsorship is for the person also working the tabletop exhibit. Additional employees will need to register for the full conference.
- A copy of the Conference attendees list.



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