

TCAA PRESENTS THE TWENTY-FIRST ANNUAL

Riley Fletcher

BASIC MUNICIPAL LAW SEMINAR

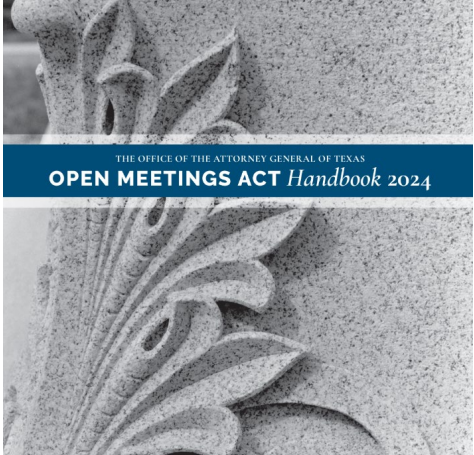


FEBRUARY 8-9, 2024
Texas Municipal Center • Austin

Open Meetings Act

Laura Mueller, City Attorney, Dripping Springs

Resources

USEFUL OPEN MEETINGS RESOURCES

 <p>THE OFFICE OF THE ATTORNEY GENERAL OF TEXAS OPEN MEETINGS ACT Handbook 2024</p>	<p>https://www.texasattorneygeneral.gov/sites/default/files/files/divisions/open-government/openmeetings_hb.pdf</p>
<p>TEXAS OPEN MEETINGS ACT MADE EASY</p> 	<p>https://www.tml.org/DocumentCenter/View/3979/The-Texas-Open-Meetings-Act-Made-Easy-Updated-October-2023-X#:~:text=The%20Open%20Meeting%20Act%20Made,the%20Act%20to%20informal%20gatherings.</p>
 <p>88th Legislature Fourth Called Session Texas Legislature Online</p>	<p>https://statutes.capitol.texas.gov/Docs/GV/h tm/GV.551.htm</p> <p>Chapter 551, Texas Government Code</p>

WWW.TML.ORG

OPEN MEETINGS ACT

Please be advised that the information found on this website does not constitute legal advice, and is posted for informational purposes only. Every city official should consult with local legal counsel to ensure that any information complies with current law and the particular facts of each situation.

ARTICLES / MEMOS

- [H.B. 2840: Public Comment on Agenda - updated 04-23-20 \(PDF\)](#)
- [Online Message Board and the Texas Open Meetings Act \(Senate Bill 1297\) \(PDF\)](#)
- [TOMA: Where Are We and How Did We Get Here? \(PDF\)](#)
- [Texas Open Meetings Act At-a-Glance \(PDF\)](#)
- [Videoconferencing and the Texas Open Meetings Act \(Updated\) \(PDF\)](#)

PAPERS

- [Open Meetings and the First Amendment \(PDF\)](#)
- [The Texas Open Meetings Act Made Easy Updated October 2023](#)
- [Violating the Open Meetings Act Using Snapchat \(Social Media and Electronic Communications\) \(PDF\)](#)
- [When Can My City Delete a Facebook Comment? \(and Other Social Media Issues\) \(PDF\)](#)

HELPFUL LINKS

- [Attorney General Open Meetings Act Handbook \(PDF\)](#)
- [Department of Information Resources Videoconferencing Guidelines \(PDF\)](#)
- [National Association of Parliamentarians](#)
- [Parliamentary Procedure Simplified](#)
- [Texas Association of Municipal Information Officers](#)

[City Seal/Logo]

NOTICE OF POSSIBLE QUORUM
FOR THE CITY OF _____ CITY COUNCIL
REGARDING THE _____ MEETING
LOCATED AT _____ CITY HALL COUNCIL CHAMBERS
[ADDRESS] – DRIPPING SPRINGS, TEXAS
[DATE AND TIME]

The City of _____ City Council may attend the _____ Meeting. The event will be held [DATE AND TIME] and located in the _____ City Hall Council Chambers located at [ADDRESS]. A quorum of the City Council may be present, and no action will be taken.

Certification

I hereby certify the above notice of a quorum was posted at _____ City Hall and on the City’s website on [Date and time of Agenda Posting]/

 _____, City Secretary

**CITY OF _____ CITY COUNCIL
CERTIFIED AGENDA - EXECUTIVE SESSION**

The City Council of the City of _____, Texas was convened in Executive Session at _____ **p.m.**, on **Tuesday**, _____, **2024**, after first convening in open meeting for which notice had been posted as required by law, a quorum being present, during which open meeting the presiding officer thereof publicly announced the Executive Session and identified the purpose therefor as authorized under the Texas Open Meetings Act (Texas Government Code, Chapter 551) the following matter(s) was subject of deliberation during such Executive Session:

SUBJECT MATTER:

20. List an agenda item. *Consultation with Attorney, 551.071*

21. List an agenda item. *Consultation with Attorney, 551.071; Personnel Matters, 551.074*

The Executive Session was adjourned at _____ **p.m.**, on **Tuesday**, _____, **2024**.

I, _____, **Mayor** and presiding officer of the Executive Session of the City Council of the City of _____, Texas, do certify that the above is a true and correct record of the proceedings thereof.

_____, Mayor

_____, City Secretary

Council Members Present:

[List all councilmembers. Those who don't attend can be crossed off]

Others in attendance:

[List staff that are generally present. Those who don't attend can be crossed off. Others can be added during the closed meeting.]

There was no action taken in Executive Session.



City Council Regular Meeting

City of Dripping Springs Council Chambers

511 Mercer Street - Dripping Springs, Texas

Tuesday, December 05, 2023, at 6:00 PM

AGENDA

CALL TO ORDER & ROLL CALL

City Council Members

Mayor Bill Foulds, Jr.
 Mayor Pro Tem Taline Manassian
 Council Member Place 2 Wade King
 Council Member Place 3 Geoffrey Tahuahua
 Council Member Place 4 Travis Crow
 Council Member Place 5 Sherrie Parks

Staff, Consultants & Appointed/Elected Officials

City Administrator Michelle Fischer
 Deputy City Administrator Ginger Faught
 Deputy City Administrator Shawn Cox
 City Attorney Laura Mueller
 City Secretary Andrea Cunningham
 IT Director Jason Weinstock
 People & Communications Director Lisa Sullivan
 Public Works Director Aaron Reed
 Planning Director Tory Carpenter
 Planning & Zoning Commission Chair Mim James

PLEDGE OF ALLEGIANCE

PRESENTATION OF CITIZENS

A member of the public who wishes to address the City Council regarding items on the posted agenda may do so at Presentation of Citizens. For items posted with a Public Hearing, the City Council requests that members of the public hold their comments until the item is presented for consideration. Members of the public wishing to address matters not listed on the posted agenda may do so at Presentation of Citizens. Speakers are allotted two (2) minutes each and may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the City Council. Speakers are encouraged to sign in to speak, but it is not required. By law no action shall be taken during Presentation of Citizens.

CONSENT AGENDA

The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane, or routine. In an effort to enhance the efficiency of City Council meetings these items will be acted upon with a single motion. A member of the City Council, City Staff, or public may request any item listed be considered separately. Items requested may be removed prior to the City Council voting on the Consent Agenda as a collective, singular item. Prior to voting on the Consent Agenda, the City Council may add items that are listed elsewhere on the same agenda.

- 1. Approval of the November 7, 2023, City Council regular meeting minutes.**
- 2. Approval of the November 14, 2023, City Council special meeting minutes.**
- 3. Approval of the Appointment of Bob Luddy to the Emergency Management Commission as the representative for Hays County Emergency Services District No. 1, and for a term ending January 1, 2025.**
- 4. Approval of the October 2023 Treasurer's Report.**
- 5. Approval of a Resolution Accepting Improvements and a Maintenance Bond for Cannon Ranch Subdivision Phase 1. Applicant: CC Carlton Industries, Ltd.**
- 6. Approval of a Resolution Accepting Improvements and a Maintenance Bond for Cannon Ranch Subdivision Offsite Water Improvements. Applicant: CC Carlton Industries, Ltd.**

BUSINESS AGENDA

- 7. Discuss and consider approval of an Ordinance repealing and replacing Article 28.06 Landscaping and Tree Preservation, including changing procedures, tree preservation requirements, and landscaping changes.**
 - a. Staff Report
 - b. Planning and Zoning Report
 - c. Public Hearing
 - d. Ordinance
- 8. Discuss and consider approval of a Roadway Agreement related to Double L Development Transportation Phasing pursuant to the Amended and Restated Development Agreement. Pablo Martinez, PE, Brown & Gay Engineers**
 - a. Applicant Presentation
 - b. Staff Report
 - c. Planning and Zoning Report
 - d. Agreement
- 9. Discuss and consider approval of an Agreement with DSCat related to the Caliterra Subdivision for easements related to the West Interceptor. Sponsor: Mayor Foulds, Jr.**
- 10. Discuss and consider approval of a Wastewater Utility Agreement between the City of Dripping Springs and the Dripping Springs Library District. Applicant: Dripping Springs Community Library**

11. **Discuss and consider approval of a Resolution to cast eighteen (18) votes towards the Election of Members of the Hays County Appraisal District Board of Directors.** *Sponsor: Mayor Foulds, Jr.*

EXECUTIVE SESSION AGENDA

The City of Dripping Springs City Council has the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). Items listed elsewhere in the agenda may be added to the Executive Agenda. The City Council may act on any item listed in Executive Session in Open Session, and no action shall be taken during the Executive Session.

12. **Consultation with Attorney related to legal questions regarding the development agreement with Double L development.** *Consultation with Attorney, 551.071*
13. **Consultation with Attorney regarding legal issues related to the South Regional Water Reclamation Project, Wastewater, and Amendment 2 Permits, Wastewater Service Area and Agreements, Water Service, Wastewater Fees, and related items.** *Consultation with Attorney, 551.071*
14. **Consultation with Attorney regarding legal issues related to building inspections under development agreement areas in the extraterritorial jurisdiction.** *551.071, Consultation with Attorney*

REPORTS

Reports listed are on file and available for review upon request. The City Council may provide staff direction; however, no action shall be taken.

15. **Planning Department Report**

UPCOMING MEETINGS

City Council & Board of Adjustment Meetings

December 19, 2023, at 6:00 p.m. (CC)
 January 1, 2024. at 6:00 p.m. (CC & BOA)
 January 16, 2024. at 6:00 p.m. (CC)
 February 6, 2024, at 6:00 p.m.(CC & BOA)

Board, Commission & Committee Meetings

December 6, 2023, DSRP Board at 11:00 a.m.
 December 6, 2023, Economic Development Committee at 4:00 p.m.
 December 11, 2023, TIRZ No. 1 & No. 2 Board at 4:00 p.m.
 December 11, 2023, Founders Day Commission at 6:00 p.m.
 December 12, 2023, Planning & Zoning Commission at 6:00 p.m.
 December 13, 2023, Utility Commission at 4:00 p.m.

December 14, 2023, Emergency Management Commission at 12:00 p.m.
December 18, 2023, Transportation Committee at 3:30 p.m.

ADJOURN

TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION OF MEETING

*I certify that this public meeting is posted in accordance with Texas Government Code Chapter 551, Open Meetings. This meeting agenda is posted on the bulletin board at the City of Dripping Springs City Hall, located at 511 Mercer Street, and on the City website at, www.cityofdrippingsprings.com, on **December 1, 2023, at 3:15 p.m.***

Andrea Cunningham, City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Request for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.