

## Minutes

TCAA Board of Directors Meeting  
Thursday, September 4, 2025  
Virtual Meeting

### **Board members present:**

Jennifer Richie, Senior Attorney, Messer, Fort & McDonald, PLLC  
Julie Fort, Partner, Messer, Fort & McDonald, PLLC  
Sharae Reed, City Attorney, Beaumont  
Maleshia B. McGinnis, City Attorney, Grand Prairie  
Victor Flores, Partner, Wyatt Hamilton Findlay, PLLC  
Laura Mueller, City Attorney, Dripping Springs  
Will Trevino, City Attorney, Brownsville  
Kathy Davis, City Attorney, Temple

### **Board members absent:**

Mike Hayes, City Attorney, Kerrville  
Brandon Davis, Attorney, Olson & Olson LLP  
Slater Elza, Attorney, Underwood Law Firm

### **TML staff present:**

Kirsten Davis, Affiliate Association Manager, TML

Board President Jennifer Richie called the meeting to order at 10:00 a.m.

### 2028 and 2029 TCAA Summer Conferences

TML staff provided hotel bids for the 2028 and 2029 Summer Conferences.

**On a motion by Will Trevino and a second by Kathy Davis, the Board approved that the 2028 Summer Conference will be held at La Cantera Resort & Spa location.** The Board will review and discuss the 2029 proposals at the October board meeting.

### TCAA Constitution

Laura Mueller reviewed the recommendations of the Constitutional Review Committee.

**On a motion by Laura Mueller and a second by Will Trevino, the Board approved the proposed TCAA Constitution changes as presented and requested the membership be notified via email allowing 30 days for response, prior to the October board meeting. All feedback will be directed to Laura Mueller.** (The constitution recommended changes are attached and made part of these meeting minutes.)

### Riley Fletcher

TML staff will update the program and provide a draft at the October board meeting.

### Liability Coverage

TML staff will research liability coverage regarding TCAA finances and provide an update to the Board.

### Next Board Meeting

The next board meeting will be held on October 29, 2025 in Fort Worth.

### Adjournment

The Board adjourned at 11:00 a.m.